

Hancock County Council Meeting

December 12, 2012

The County Council of Hancock County, Indiana, met in the Commissioner Court in the Hancock County Courthouse Annex, Greenfield, Indiana, on the 12th day of December 2012 at the hour of 9:00 A.M. in accordance with the rules of the Council. The delayed time was due to an Executive Session prior to Council meeting. Council members present were William Bolander, Jim Shelby, Rosalie Richardson, Tom Roney, Brian Kirkwood and John Jessup. Also, present were Auditor, Robin D. Lowder, Deputy Ginny Martin, Ray Richardson, County Attorney.

President Bill Bolander called the meeting to order.

Councilman Shelby introduced a Declaration of Official Intent to Reimburse Expenditures regarding the funding of the jail locking system and other capital expenditures.

Councilman Shelby made a motion to adopt the Declaration of Official Intent to Reimburse Expenditures, seconded by Councilwoman Richardson. Discussion: Councilman Jessup concerned about other capital projects wording in the Declaration that states "other capital improvements". Per Attorney Ray Richardson, this Declaration is only for the jail locking system, and reserves the right to include other capital expenses later. Attorney Richardson stated this Declaration preserves the right to add capital expenses to the bond issue if one is needed.

| | |
|--------------------|-----|
| Aye | Nay |
| Joe Skavarenina | |
| John Jessup | |
| Jim Shelby | |
| Bill Bolander | |
| Tom Roney | |
| Rosalie Richardson | |
| Brian Kirkwood | |

Vote 7-0 motion passed.

In the Matter of County Extension)

Sarah Burke, County Extension appeared before Council to present a video presentation on how the funds are being spent within Hancock County.

In the Matter of Grants)

Pat Powers, Community Corrections appeared before Council to request additional appropriations for the JAG Grant and Drug Court budgets plus a \$40,000 additional in Project Income. Council gave approval for Auditor to advertise.

Pat also requested a budget transfer in Project Income. Councilman Shelby made a motion to approve transfer, Councilwoman Richardson seconded. Vote 7-0 motion passed.

A special presentation was given by Senator Beverly Gard to present an award to Rosalie Richardson. She is awarded "The Distinguished Citizen" award from Governor Mitch Daniels for her 24 years of dedicated service to her community and local government.

President Bolander presented gift certificates to Rosalie for her years of service on the Hancock County Council and service award plaques were given to Brian Kirkwood and Joe Skvarenina who will be leaving the County Council.

In the Matter of Probation)

Wayne Addison, Chief Probation Officer appeared before Council to request budget transfers to cover the shortfall in the group insurance line item for his Substance Abuse budget. The request is to move \$4800 from the Spanish Interpreter line to the group insurance line item, and \$2400 from his office supplies to cover the shortfall. Councilman Kirkwood made a motion to approve transfer, seconded by Councilman Skvarenina. Vote 7-0 motion passed.

Wayne also discussed the issue of the cash balance in Substance Abuse for year end. Auditor has advised that there may be a cash

shortage on 12-31-2012 due to another Payroll coming out of the fund and not enough cash to cover the remaining expenses.

Councilman Jessup made a motion giving the Auditor the authority to pay claims if necessary from Food & Beverage for the Substance Abuse fund not to exceed \$15,000. And bring a report back to the Council at the beginning of the year as to what happened with the fund. Councilman Kirkwood seconded motion. Vote 7-0 motion passed.

In the Matter of Elections)

Marcia Moore, Clerk appeared before Council to request money to fund a piece of equipment in the amount of \$36,450 if purchased this year. This equipment allows the County to count the absentee ballots in advance through a scanner here on site on the day of the election. Clerk can take \$20,000 from the HAVA grant but the remaining \$16,450 needs to come from another source. Councilman Kirkwood made a motion to pay the unfunded amount from Food and Beverage, Councilman Jessup seconded the motion. Vote 7-0 motion passed.

In the Matter of E911)

Connie Hoy, E911 appeared before Council to request to encumber funds for the Microwave equipment. Councilman Jessup introduced a Resolution 2012- to allow to encumber part-time, overtime and E911 Microwave money into the 2013 budget. Councilman Kirkwood seconded motion. Vote 7-0 motion passed. Councilman Skvarenina made a motion to adopt the Resolution on the same day as introduction, seconded by Councilman Jessup. Vote 7-0 motion passed.

In the Matter of Highway)

Joe Copeland, Highway Engineer appeared before Council to request the Council to sign a Resolution for INDOT in order to commit payment for the Hancock County share of the project. Councilman Kirkwood made a motion to adopt Resolution 2012-12-4 to fund INDOT project ED's#A24-10-321431 in the amount of \$271,632. The motion seconded by Councilman Jessup. Vote 7-0 motion passed.

In the Matter of Sheriff Department)

Brad Burkhart, Sheriff Department appeared before Council to request a budget transfer. From supplies to the Sheriff FICA line due to a shortfall. Councilman Kirkwood made a motion to approve, seconded by Councilman Jessup. Vote 7-0 motion passed.

Councilwoman Richardson and Councilman Skvarenina reported on the meeting with Gallahue Mental Health. Council requested that Rosalie and Joe remain on a committee to meet with Gallahue.

In the Matter of the Minutes)

Councilman Shelby made a motion to approve November minutes as amended. Councilwoman Richardson seconded the motion. Vote 7-0 motion passed.

Amended as follows: Page 2 of November minutes did not name the Council member who made a motion.

*AMENDED NOVEMBER 7, 2012 MINUTES COUNCILMAN SHELBY MADE THE MOTION TO APPROVE RESOLUTION 2012-11-1 ESTABLISHING RULES OF APPOINTMENT & OPERATION OF THE BUDGET, EFFICIENCY & REVENUE COMMITTEE. MOTION SECONDED BY COUNCILWOMAN RICHARDSON. VOTE 5-0 MOTION PASSED.

Amended as follows: Tami Napier, Chief Deputy Prosecutor requested replacement of Office Manager but the minutes do not reflect that it was passed? Councilman Shelby stated it was passed.

*AMENDED NOVEMBER 7, 2012 MINUTES COUNCILMAN SKVARENINA MADE A MOTION TO APPROVE THE HIRING OF OFFICE MANAGER IN THE PROSECUTOR'S OFFICE, SECONDED BY COUNCILMAN SHELBY. VOTE 5-0 MOTION PASSED.

Councilman Shelby made a motion to approve October minutes as written. Councilwoman Richardson seconded the motion.

Vote 7-0 motion passed.

Councilman Skvarenina made a motion to approve September minutes as written. Councilman Jessup seconded the motion. Vote 7-0 motion passed.

Councilman Shelby made a motion to introduce Resolution 2012-12-2 Year-end Accounting Transaction Authority to Auditor, allowing the Auditor to proceed with year-end clean-up items needed to finish 2012, Councilwoman Richardson seconded. Vote 7-0

Councilman Jessup made a motion to adopt Resolution 2012-12-2 on the same day as introduction, seconded by Councilman Skvarenina. Vote 7-0 motion passed.

Judge Culver, Circuit Court Judge was unable to appear before Council but requested a budget transfer from office supplies to jury meals in the amount of \$800. Councilman Kirkwood made a motion to approve, seconded by Councilman Shelby. Vote 7-0 motion passed.

Councilman Shelby reported there has been a meeting with the Merit Board regarding the retirement and ongoing discussion.

Councilman Kirkwood made closing comments serving on County Council. Challenges and needs for the future of the County and thank you to all.

Councilwoman Richardson made closing comments serving on the County Council.

Councilman Kirkwood approved the moving of the Prosecutor's budget back to the General Fund from CAGIT due to the IV-D revenue source. The motion was seconded by Councilman Jessup. Vote 7-0 motion passed.

Councilman Skvarenina made a motion to adjourn, seconded by Councilman Roney. Vote 7-0 Meeting adjourned.

Approved this date:

Aye

Nay

Attest: _____
Robin D. Lowder
Auditor