

Hancock County Board of Commissioner's Minutes

January 12, 2016

Commissioners met in session. Those present were Commissioner Brad Armstrong, President, Commissioner Marc Huber, Vice President and Commissioner Tom Stevens.

Auditor Robin D. Lowder and Deputy Auditor Emily R. Moore were also present.

Hancock County Board of Commissioner's meeting began at 8:00 a.m.

Attorney Ray Richardson arrived at 8:04 a.m.

Building Department

Notice to Comply or Destroy/Larrison and Emerick- Hancock County Building Inspector Scott Williams appeared before the Commissioners to request guidance on an unsafe building located at 2323 W US 40. (property owner is Mr. Larrison/contract with Ms. Emerick)

Mr. Larrison appeared before the Commissioners to make sure his position is known. He is still making payments on this property. This property has been through a bankruptcy but he prefers to pay it off. The Health Department will not allow the owner or contract person on property except to complete appropriate repairs. The Health Department has an order to vacate on the property against both people. Mr. Larrison stated that if the order to vacate was removed he would be able to get a mortgage so that he could just sign the property over to Ms. Emerick. Mr. Larrison stated that he feels he is caught in the middle.

Ms. Emerick appeared before the Commissioners and said she has materials to fix up the house and wants to do that before installing a new septic system. She feels she should keep the house from falling in before fixing the septic.

A discussion was had between the Commissioners and all parties concerned. The Commissioners are still concerned about the unsafe building. They feel the first step is to fix the septic. Commissioner Stevens moved to set a Public Hearing date for February 16, 2016 to hear testimony on the unsafe building located at 2323 W US 40. The motion also includes the fact that an approved septic plan from the Board of Health and a signed contract to have it installed must be presented. They must also have the County Building Inspector's approval for permits. Commissioner Huber seconded. Motion carried 3/0. (3 yes votes)

Action Items

Claims- Commissioner Stevens moved approval of the claims as presented. Commissioner Huber seconded. Motion carried 3/0.

Minutes- Commissioner Huber moved approval of the January 05, 2016 Commissioners' Minutes as presented. Commissioner Stevens seconded. Motion carried 3/0.

2016 Appointments- Commissioners decided to wait until the January 19, 2016 Commissioners' Meeting to continue with the rest of the appointments for 2016. (Drainage Board/Ronnie Mohr, Planning/Dan Cameron, Tourism Recommendation/Sarah Kesterson, Mark Lozier, or Brandi Zimmer- Resumes are available for the candidates for Tourism.)

Commissioner Huber Signing of Conflict of Interest Form- Commissioner Huber presented two annual Uniform Conflict of Interest Disclosure Statements to be entered into the Minutes.

1. Uniform Conflict of Interest Disclosure Statement for Marc Huber / Skylar Properties, LLC. Marc Huber is a member of Skylar Properties, LLC. which buys and sales real estate. Some of these properties are purchased through public auctions such as Sheriff's Sales, Commissioner Sales, Tax Sales, etc.

2. Uniform Conflict of Interest Disclosure Statement for Marc Huber / Huber Enterprises, LLC. Marc Huber is the operating member of Huber Enterprises, LLC. Huber Enterprises, LLC provides trucking services to the contractors/companies listed below on a sub-contract basis. (P&J Excavating, J&C Services, CGS Services, Leonard Excavating, Baldwin Excavating, Rininger Excavating, Smith Projects, IMI, V&S Transport, and S&H Trucking)

Financial Solutions Group, Inc.- A contract proposal was submitted to the Commissioners for continuing disclosure filings with Financial Solutions Group, Inc. This proposal carries a fee of \$1,000-\$2,000 a year. Commissioner Stevens moved to enter into a contract for Disclosure Filings with FSG, Inc. for an amount not to exceed \$2,000 to be paid out of Contractual Services. Commissioner Huber seconded. Motion carried 3/0.

Bond Acceptance- The Commissioners were presented a Performance Bond with Harvey Construction Co. for Wyndestone Sec. 2A – Drainage for an amount of \$6,350. Commissioner Stevens moved acceptance of the Performance Bond with Harvey Construction Co. for Wyndestone Sec. 2A – Drainage for an amount of \$6,350. Commissioner Huber seconded. Motion carried 3/0.

Smith's Bell and Clock Service Contract/Courthouse Clock- The Commissioners were presented a Proposal from Smith's Bell and Clock Service for preventative maintenance (2 service calls) for an amount of \$500. Commissioner Stevens moved to approve the preventative maintenance agreement with Smith's Bell and Clock for an amount not to exceed \$500. Commissioner Huber seconded. Motion carried 3/0.

Memo on Considerations for Materiality Policies- Hancock County Auditor Robin Lowder presented the new Memo on Considerations for Materiality Policies to the Commissioners, per State Board of Accounts. Issue was discussed. Commissioner Stevens moved to instruct Hancock County Attorney Ray Richardson to draft an Ordinance with a threshold of \$100 to fulfill the new Materiality Policy to be brought before the Commissioners for approval. Commissioner Huber seconded. Motion carried 3/0.

Anthem Contract- The new Anthem contract that has been approved was presented to the Commissioners for signing. The contract was given to the Hancock County Attorney Ray Richardson to be read and will be signed at the next Commissioners' Meeting on January 19, 2016.

Expired Permits- Hancock County Building Inspector Scott Williams appeared before the Commissioners to request permission to close out past, open permits. There were approximately four hundred permits still open from the 2010-2013 years. The Building Inspector has followed all procedures and has been able to close out all but about thirty-three permits. (closed 90%) The Building Inspector requests permission to write off the balance of the permits. (33 permits) The Commissioners gave permission to the Hancock County Building Inspector to write off the balance of the permits. (33 permits).

The Hancock County Board of Commissioners meeting adjourned at 9:52 a.m.

Hancock County Commissioners

Commissioner Brad Armstrong, President

Commissioner Marc Huber, Vice President

Commissioner Tom Stevens

Attest: _____

Robin D. Lowder
Hancock County Auditor