

Hancock County Board of Commissioner's Minutes

February 02, 2016

Commissioners met in regular session. Those present were Commissioner Brad Armstrong, President, Commissioner Marc Huber, Vice President and Commissioner Tom Stevens.

Auditor Robin D. Lowder and Deputy Auditor Emily R. Moore were also present.

Hancock County Board of Commissioner's meeting began at 8:00 a.m.

Attorney Ray Richardson arrived at 8:13 a.m.

Highway Department

County Engineer Gary Pool appeared before the Hancock County Board of Commissioners to discuss:

Signatures:

ADA/Nondiscrimination/Title VI Policy and Assurances- Hancock County Engineer Gary Pool appeared before the Commissioners to present Title VI Assurances of Nondiscrimination, Title VI Nondiscrimination Policy, and ADA Accessibility Policy for signing. Commissioner Stevens moved execution and signing of three letters: Hancock County Indiana Title VI Assurances of Nondiscrimination, Hancock County Indiana Title VI Nondiscrimination Policy, and Hancock County Indiana ADA Accessibility Policy. Commissioner Huber seconded. Motion carried 3/0.

Supplemental Agreement NO. 1- Hancock County Engineer Gary Pool appeared before the Commissioners to present an Addendum for Guardrail End Treatment Updates and School Zone Flashing Indicators Des No. 1500443 and 1500442 between Hancock County Board of County Commissioners and First Group Engineering, Inc. The prices were transposed, no price or scope change. Commissioner Stevens moved approval of Supplemental Agreement No. 1 with First Group Engineering, Inc. Commissioner Huber seconded. Motion carried. 3/0.

Drainage of Property/700 W & N of 300 S- Hancock County Engineer Gary Pool appeared before the Commissioners to present his findings for Steve Turner's property located at 700 W & N of 300 S. The HC Engineer stated that there is an issue with the tile drain. The HC Surveyor has cleaned the tile drain and there has been improvement. (we keep tile cleaned out at present) The ditch is outside of ROW and if the Commissioners want the Highway to work on it, there will need to be a dedication of ROW because the drain isn't in ROW. This is a private issue not a county issue. County Engineer was directed to contact Mr. Turner about this matter.

Bridge 76- Hancock County Engineer Gary Pool appeared before the Commissioners and stated that Bridge 76 (600 S over branch of Sugar Creek) is beginning and will be done by Labor Day.

Bridge 2- Hancock County Engineer Gary Pool appeared before the Commissioners and stated that Bridge 2 (600 N at 400 W) will begin in June and hopefully wrap up not too far into the school year.

Highway Report- Hancock County Engineer Gary Pool appeared before the Commissioners and presented the Official Highway Report that has already been submitted to the State.

Summer Work Schedule- Hancock County Engineer Gary Pool appeared before the Commissioners to update them on the summer work schedule for the Highway Department. HC Engineer stated that he may try shifting the administration staff around so that someone is always in the office when work crews are out.

Distributor- Hancock County Engineer Gary Pool stated that he isn't ready to present any information to the Commissioners and is still exploring options about the distributor.

Emergency Operations Center

Air Conditioner Replacement- John Jokantas presented a quote from Fitzgerald/North for a 4.0 ton unit (including install) with a five year compressor, parts, and a one year labor warranty for \$8,950.00. Commissioner Stevens moved to accept quote from Fitzgerald/North for a 4.0 ton unit (including install) with a five year compressor, parts, and a one year labor warranty for an amount not to exceed \$8,950.00 to be paid for out of the Commissioners CCD. Commissioner Huber seconded. Motion carried 3/0.

Request To Fill Two Open Positions- John Jokantas appeared before the Commissioners to request permission to go before the Council and request permission to replace two public safety dispatcher positions. Commissioner Stevens moved to authorize John Jokantas to go before Council with requests for permission to replace two public safety dispatcher positions. Commissioner Huber seconded. Motion carried 3/0.

IT Department

Basement Surplus/Disposal- Bernie Harris appeared before the Commissioners to request guidance on the removal of surplus equipment located in the Annex basement and the disposal of the surplus. After a discussion between Mr. Harris and the Commissioners it was decided that a list would need to be compiled so that the equipment can be declared surplus. Mr. Harris is to work with the Sheriff's Department and Commissioner Stevens on compiling the list. There has been a target date set to hold an auction or to remove the surplus equipment of early April.

Comcast Access to Annex- Bernie Harris appeared before the Commissioners to request signing of an agreement between the Hancock county Commissioners and Comcast Cable Communications Management, LLC for a consent to installation, operation, and maintenance by Comcast Cable Communications Management. HC did lease a line from AT & T but now lease from Comcast.

Comcast is less expensive and there will be no cost to the County to switch. Comcast needs permission to come into our building (Annex) for service. Commissioner Stevens moved to authorize Comcast to enter and perform work within the Hancock County Annex Building to provide service. Commissioner Huber seconded. Motion carried 3/0.

Action Items

Claims and Payroll- Commissioner Huber moved approval of the claims and payroll as presented. Commissioner Stevens seconded. Motion carried 3/0.

Minutes- Commissioner Huber moved approval of the January 19, 2016 Commissioners' Minutes as presented. Commissioner Stevens seconded. Motion carried 3/0.

Ordinance No. 2016-1B- Ordinance No. 2016-1B An Ordinance Requiring the Reporting the Loss of Cash or Property was presented for adoption. Commissioner Stevens moved for Adoption of Ordinance 2016-1B. Commissioner Huber seconded. Motion carried 3/0.

Bond Acceptance- The Commissioners were presented a Maintenance Bond with R & F Development for Butterfield Estates – Storm - 15" & 8" for an amount of \$6,500.00 Quietus #34486. Commissioner Huber moved acceptance of the Maintenance Bond with R & F Development for Butterfield Estates – Storm – 15" & 8" for an amount of \$6,500.00. Commissioner Stevens seconded. Motion carried 3/0.

GIS Question- Hancock County Surveyor Susan Bodkin appeared before the Commissioners to request guidance with an issue having to do with GIS and that the City of Greenfield doesn't want to pay their portion of the project. There was a discussion on the matter.

Carry Over of Vacation Days/Debbie Hooten- Scott Williams appeared before the Commissioners to request that they allow Debbie Hooten to carry over nine extra hours. Commissioner Stevens moved to allow carry over of vacation hours for Debbie Hooten in the amount of nine extra hours subject to her providing the Commissioners with a plan that assures she will draw vacation days down to zero days during the 2016 calendar year and carry over zero days into 2017 calendar year. The plan is due to be turned in to the Auditor before the next Commissioners' Meeting 2-16-16. Commissioner Huber seconded. Motion carried 3/0.

The Hancock County Board of Commissioners meeting adjourned at 9:46 a.m.

Hancock County Commissioners

Commissioner Brad Armstrong, President

Commissioner Marc Huber, Vice President

Commissioner Tom Stevens

Attest: _____

Robin D. Lowder
Hancock County Auditor