

## **Hancock County Board of Commissioner's Minutes**

**February 16, 2016**

Commissioners met in regular session. Those present were Commissioner Brad Armstrong, President, Commissioner Marc Huber, Vice President and Commissioner Tom Stevens.

Auditor Robin D. Lowder was also present.

Hancock County Board of Commissioner's meeting began at 8:00 a.m.

Attorney Ray Richardson arrived at 8:20 a.m.

### **Highway Department**

County Engineer Gary Pool appeared before the Hancock County Board of Commissioners to discuss:

#### **Signatures-**

**Bridge Contract for Bridge #93-** Hancock County Engineer Gary Pool appeared before the Commissioners to request signing of a bridge contract for Bridge #93. (100 S over Little Brandywine Creek) Commissioner Stevens moved approval of consulting contract with SJCA Consultants for design of Bridge #93 which carries 100 S over Little Brandywine Creek for an amount not to exceed \$128,400. Commissioner Huber seconded. Motion carried 3/0.

**Purchase Order Closing for DES #0400037-** Hancock County Engineer Gary Pool appeared before the Commissioner to request closing of the Purchase Order DES #0400037. (600 W US 40 between Broken Arrow Drive) Commissioner Stevens moved to execute closure letter for Des #0400037. Commissioner Huber seconded. Motion carried 3/0.

**Two No Filing Exceptions Memorandums-** Hancock County Engineer Gary Pool appeared before the Commissioners to request signing of two no filing exceptions memorandums/two letters. (300 N RDC purchase ROW combinations) Commissioner Stevens moved to sign Memorandum of no exception for Parcel #17 on Mt. Comfort Road Project. Commissioner Huber seconded. Motion carried 3/0. Commissioner Stevens moved to sign Memorandum of no exception for Parcel #11 on Mt. Comfort Road Project. Commissioner Huber seconded. Motion carried 3/0.

**Steve Turner's Property-** Hancock County Engineer Gary Pool appeared before the Commissioners with an update about Steve Turner's property. At this time, Engineer Gary Pool has been unable to contact Mr. Turner. However, Hancock County Surveyor Susan Bodkin has had the drain tile cleaned out.

**600 West-** Hancock County Engineer Gary Pool stated that the 600 West Project is underway.

**Heron Creek-** Hancock County Engineer Gary Pool appeared before the Commissioners with information regarding the Heron Creek reconstruction. He stated that he is working with Mike Dale on getting reconstruction finished at Heron Creek through using the bond. (\$80,000 bond)

**Bridge Inspection #91-** Hancock County Engineer Gary Pool appeared before the Commissioners with information on the bridge inspection for Bridge #91. He stated that the County has received all letters of interest and that he, Joe Hollis, and Susan Bodkin will review and bring a recommendation to the Commissioners in a couple of weeks.

**Large Bridge Contracts-** Hancock County Engineer Gary Pool stated that he is continuing negotiations on large bridge contracts.

### **Hancock County Planning/Building Departments**

**2015 Annual Report Planning and Building-** Mike Dale appeared before the Commissioners to present a summary of the 2015 Annual Report from Planning and Building. Commissioner Stevens motioned to accept the 2015 Annual Report for Planning and Building Departments. Commissioner Huber seconded. Motion carried 3/0.

### **Hancock County Election Office**

**Election Business-** Marcia Moore appeared before the Commissioners to state that Brandywine Church has opted out of being a voting center and to present an agreement with Cross of Grace Lutheran Church to be a designated vote center for Election Day only. (May 3, 2016) Commissioner Huber moved to accept agreement for use of Cross of Grace Lutheran Church as a designated vote center location for Election Day only. (May3, 2016) Commissioner Stevens seconded. Public comment: George Langston feels that Wi-Fi shouldn't be used for voting and that voting centers should be hard wired. Marcia Moore stated that the County uses Verizon Air Cards not Wi-Fi. Motion carried 3/0.

### **Hancock County Clerk's Office**

**Motion Switches-** Hancock County Clerk Marcia Moore appeared before the Commissioners to request to replace switches in three restrooms, one file room, and one break room. Steve Millis Electric Inc. would furnish and install single pole motion detectors where directed for \$87 each. (\$435) Commissioner Stevens moved to allow the Hancock County Clerk to replace five switches with motion switches in locations mentioned for an amount not to exceed \$435 to be paid for out of Clerk's Maintenance Budget Fund with potential savings for additional switches. Commissioner Huber seconded. Motion carried 3/0.

### **Hancock County Regional Water and Sewer District**

**Recess-** Commissioner Stevens moved to recess the February 16, 2016 Commissioners' Meeting at 9:00 a.m. in order to open up the Hancock County Regional Water and Sewer District Meeting. Commissioner Huber seconded. Motion carried 3/0.

**Reconvene-** Commissioner Armstrong, President reconvened the Hancock County Board of Commissioners' Meeting at 9:13 a.m.

### **Hancock County Sheriff's Department**

**Courthouse Security/Metal Detector/X-Ray Machine-** Major Brad Burkhart appeared before the Commissioners with quotes from Protective Technologies Int'l (PTI) for a Metal Detector (Garrett PD6500i, 2 year warranty, operational manual, and installation guide) for an amount of \$3,698.12 and an X-Ray Security System (autoclear 400+ X-ray, installation and training, 1 year warranty) for an amount of \$27,012.61. After a discussion, the Commissioners decided that they would like another quote on the same equipment. They would like Major Burkhart to see if he can get the quote down. They would also like him to get specifics on the warranties, training and what's included with it, and the installation costs before moving forward.

### **Hancock County Planning Department**

**Ordinance No. 2016-2B-** Mike Dale appeared before the Commissioners on behalf of Kam-Yuen Loh and Merrilee Loh (Loh-Rezone) to request rezoning of a property from Commercial (CN) to Commercial Regional (CR). Commissioner Armstrong introduced Ordinance No. 2016-2B an Ordinance amending Hancock County Zoning Ordinance No. 2007-B rezoning property located at 99 South 200 West from Commercial (CN) to Commercial Regional (CR). Commissioner Stevens moved to adopt Ordinance No. 2016-2B. Commissioner Huber seconded. Motion carried 3/0.

**Ordinance No. 2016-2C-** John Apple appeared before the Commissioners on behalf of Thomas E. Reese and Brenda J. Reese (Reese-Rezone) to request rezoning of a property from Residential (R-2) to Commercial Community (CC). Commissioner Armstrong introduced Ordinance No. 2016-2C an Ordinance amending Hancock County Zoning Ordinance No. 2007-B rezoning property located at 1587 North 600 West from Residential (R-2) to Commercial Community (CC) with commitments. Commissioner Stevens moved to adopt Ordinance No. 2016-2C and to accept accompanying commitments (uses not permitted; liquor store, night club, or micro-brewery) Commissioner Huber seconded. Motion carried 3/0.

**Ordinance No. 2016-2D-** Harold Gibson appeared before the Commissioners on behalf of Oversized Farms, LLC (Oversized Farms-Rezone) to request rezoning of a property from Commercial Community (CC) to Residential (R5.0). Commissioner Armstrong introduced Ordinance No. 2016-2D an Ordinance amending Hancock County Zoning Ordinance No. 2007-B rezoning property located at 6513 West 200 North from Commercial Community (CC) to Residential (R5.0). Commissioner Stevens moved to adopt Ordinance No. 2016-2D. Commissioner Huber seconded. Motion carried 3/0.

### **Hancock County Emergency Operations Center**

**Emergency Operations Center New Hires/Replacements-** John Jokantas appeared before the Commissioners to request approval for hiring of Jason Haddix and Janee' Arnold to fulfill two current open positions at EOC. Commissioner Stevens moved approval for hiring of Jason Haddix and Janee' Arnold to fulfill two current open positions at EOC. Commissioner Huber seconded. Motion carried 3/0.

### **Hancock County Surveyor's Office**

**Parcel Alignment Contract-** Hancock County Surveyor Susan Bodkin appeared before the Commissioners to present a parcel alignment contract between Hancock County and Schneider. There was a discussion. Commissioner Stevens moved to accept proposal for providing GIS layer quality revisal for county only for total price of \$30,825.51. Commissioner Huber seconded. There was a discussion. Motion failed. (all No) Commissioner Stevens moved to authorize proposal from Schneider for parcel alignment for the whole county for amount not to exceed \$55,255. Commissioner Huber seconded. Motion carried 3/0.

### **Action Items**

**Claims and Payroll-** Commissioner Huber moved approval of the claims and payroll as presented. Commissioner Stevens seconded. Motion carried 3/0.

**Minutes-** Commissioner Huber moved approval of the February 02, 2016 Commissioners' Minutes as presented. Commissioner Stevens seconded. Motion carried 3/0.

**Financial Solutions Group, Inc./General Contract/Greg Guerrettaz-** A proposal to the Commissioners and Council for general financial consulting on an as needed basis was presented for signing. Commissioner Stevens moved acceptance of proposal from FSG, Inc. for financial consulting services in an amount not to exceed \$30,000 for services for 2016 to be paid for out of Financial Consultant Contractual in Commissioners Budget. Commissioner Huber seconded. Public comment: John Priore stated that he feels that the Commissioners and Council shouldn't use the same financial consultant. George Langston seconded John Priore's comments. Motion carried 3/0.

**RDC Update-** Skip Kuker appeared before the Commissioners to give a brief RDC update. Economic growth in the county has done very well the past few years. The county recently had some wonderful companies making inquiries about relocating or expanding in Hancock County. We are very excited about present and future projects.

**Maximus Contract-** A contract from Maximus Consulting Services, Inc. for professional consulting services was presented for signing. Commissioner Stevens moved approval of agreement to provide professional consulting services between Maximus Consulting Services, Inc. and Hancock County Indiana and this agreement has a not to exceed amount of \$5,600 for a one year term to be paid for out of Commissioners' Contractual. Commissioner Huber seconded. Motion carried 3/0.

**PDF Mechanical, LLC-** Three proposals from PDF Mechanical, LLC for repairs on East entry fan coil (\$547.86), cooling tower motors (\$1,950.00), and cooling tower repairs (\$5,921.48) were presented for signing. There was a discussion. Commissioner Stevens moved approval of three proposals from PDF Mechanical for cooling tower repairs in amount of \$5,921.48, cooling tower motors in amount of \$1,950.00, and East entry fan coil in amount of \$547.86 for a total amount not to exceed \$8,419.34 to be paid for out of maintenance. Commissioner Huber seconded. Motion carried 3/0.

**The Imagination Library Express-** Commissioner Armstrong provided information on the Dolly Parton Imagination Library Express. (Hancock County Community Foundation ran through the Hancock County Library)

**Handicapped Chair Lift for Memorial Building-** Bob Workman brought to Commissioner Armstrong's attention the opportunity to purchase and install a refurbished chair lift for \$814 (out of bond). This handicap chair lift would be installed at the West entrance of the Memorial building. (future ramp of 22 ft. could be built for \$2,745) Commissioner Stevens moved to purchase and install a refurbished chair lift for amount not to exceed \$814 to accessibility place in the Memorial Building. Commissioner Huber seconded. Motion carried 3/0.

**North Entrance of Annex Building-** The City of Greenfield agreed to put in a crosswalk and the County will need to put in more sidewalk to accommodate the crosswalk.

**Jail Study-** The jail study is going well and data is still being gathered.

The Hancock County Board of Commissioners meeting adjourned at 10:31 a.m.

Hancock County Commissioners

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Commissioner Brad Armstrong, President

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Commissioner Marc Huber, Vice President

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Commissioner Tom Stevens

Attest: \_\_\_\_\_

Robin D. Lowder  
Hancock County Auditor