

Hancock County Board of Commissioners' Minutes

June 07, 2016

Commissioners met in regular session. Those present were Commissioner Brad Armstrong, President, Commissioner Marc Huber, Vice President and Commissioner Tom Stevens. Auditor Robin D. Lowder was also present.

Hancock County Board of Commissioners' Meeting began at 8:00 a.m.

Attorney Ray Richardson arrived at 8:20 a.m.

Highway Department

County Engineer Gary Pool appeared before the Hancock County Board of Commissioners to discuss:

Signatures-

Yazmin Stump- Hancock County Engineer Gary Pool appeared before the Commissioners to present an amended contract for additional legal services. This is for an extension of legal services for an amount of \$15,000 to help defend permit pertaining to Bridge 91. Commissioner Stevens moved approval of an amended contract for legal services between Hancock County and Yazmin Stump Law Group, PC for DNR work on legal services for Bridge 91 in amount not to exceed \$15,000. Commissioner Huber seconded. Motion carried 3/0.

600 West Mobilizing- Hancock County Engineer Gary Pool appeared before the Commissioners to state that 600W Bridge 2 construction is mobilizing this week. There is a start date of June 20th. The work is scheduled to be completed this year. (two lanes open whole time)

Joe Hollis Replacement- Hancock County Engineer Gary Pool appeared before the Commissioners to keep the Commissioners updated on a replacement for Joe Hollis. He stated that he has received a resume that looks promising and that the individual seems to be the most qualified so far. Gary Pool stated that he believes he will offer \$45,000 for this position at this time. He requested \$2,300 for Timi Wood she will be taking on added responsibilities from Mr. Hollis's job.

LOIT Distribution- Hancock County Engineer Gary Pool stated that he plans on asking Council for LOIT Distribution of \$1,000,000 for 50/50 Grant. (six small grants)

Paving Operations- Hancock County Engineer Gary Pool stated that paving operations are underway. It has been very busy and the County has hired CGS trucks to help. (900 N & 850 E / 875 E will be this week)

Hazmat Pay- Hancock County Engineer Gary Pool stated that the Highway Department is adding Trevis Wigginton to Hazmat Pay. (\$.50) Trevis is the first to qualify for this new pay incentive.

Distributor Truck- Hancock County Engineer Gary Pool appeared before the Commissioners to make a recommendation to purchase a new distributor truck. (will be in new budget)

CSX at 400 W /67- Hancock County Engineer Gary Pool appeared before the Commissioners to state that next week the crossing at 400 W / 67 will be closing for two days to install rubberized material. The paper will be notified.

Micro / Crack Seal- Hancock County Engineer Gary Pool stated that micro sealing will be mobilizing as of today and that crack sealing is constantly going on.

Highway Budget Request 2017

MVH-\$4,644,237.00, LR&S-\$505,000.00, Cumulative Bridge-\$1,832,000.00, CEDIT-\$250,000.00, Special Distribution LOIT-\$1,200,000.00, Food & Beverage Tax-\$250,000.00.

Commissioners' Budget 2017

<u>Entity</u>	<u>Representative</u>	<u>Amount Requested</u>
4-H Ag Association	David Wildman	\$84,600
Cemetery Commission	Marciann McClarnon	\$1,500
Historical Society	Bridgette Jones	\$5,000
Senior Services	Linda Hart	\$26,000
<p>**Linda Hart appeared before the Board of Commissioners to request that the Commissioners be a pass through for the Transportation Grant for Senior Services. (Federal Funds / \$221,615 – State Funds \$58,173) Commissioner Stevens moved that the Board of Commissioners be the pass through to receive monies for transportation funds that go to Hancock County Senior Services and Hancock County Rural Transit and sign all documents needed. Commissioner Huber seconded. Motion carried 3/0.</p>		
NASA	Tim Rutherford	\$43,253 or 42%
Public Defender	John Apple	\$400,000-felonies \$100,000-misdemeanors
Probation	Wayne Addison	\$100,000-court care \$120,000-safe detention
Emergency Management	Misty Moore	\$82,109 + \$19,800 Mass Notification
Veteran Service Officer	Robert Workman	\$23,440
Weed Specialist	Dean Folkening	\$17,700
E-911/Emergency Center	John Jokantas	\$1,135,887

New Hire Requests 2016/2017

<u>Entity</u>	<u>Representative</u>	<u>Positions</u>
Clerk	Marcia Moore	1 full time Deputy Clerk
Prosecutor (2016)	Brent Eaton	1 full time-\$50,624.07
		1 part time-\$22,727.07

**Commissioner Stevens moved to send a positive recommendation to Council for the creation of a full time position in the Prosecutor's Office with a total expense of \$50,624.82 and a positive recommendation for a part time position in the Prosecutor's Office with a total expense of \$22,727.07. Discussion: Recommending for 2016 as requested. Commissioner Huber seconded. Motion carried 3/0.

Treasurer	Janice Silvey	1 full time
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*Commissioners feel that they could recommend one full time employee to be hired if the Treasurer's Office cuts one part time employee.

Jail	Brad Burkhart	4 new-\$63,963+shift 1 merit drug/narcotics-\$64,928
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*Narcotics Officer is top priority.

Commissioners	Commissioners	\$35,000-maintenance
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****See attachments for CCD Budget information.**

**Commissioner Huber moved approval of change order form Henry C. Smither Roofing Company – change order #1 of the final for decrease amount of \$8,982 which makes new contract amount including this change order \$386,118. Commissioner Stevens seconded. Motion carried 3/0.

Action Items

Claims- Commissioner Stevens moved to approve claims as presented. Commissioner Huber seconded. Motion carried 3/0.

Minutes- Commissioner Stevens moved approval of the May 31, 2016 Commissioners' Minutes as presented. Commissioner Huber seconded. Motion carried 3/0.

Audit Claims- Commissioner Stevens moved for transfer of \$7,760 from liability to workman's compensation. Commissioner Huber seconded. Motion carried 3/0. Commissioner Stevens moved to pay audits of \$8,375 out of MVH and \$7,760 out of General Fund. Commissioner Huber seconded. Motion carried 3/0.

Air Conditioner- Commissioner Stevens moved to authorize the Commissioner President to consider the quotes received for replacing the air conditioner at the Prosecutor's Office in an amount not to exceed \$8,000 to be paid out of Bond, CCD, or Building Maintenance. Commissioner Huber seconded. Motion carried 3/0.

*****See attachments for CCD Budget information.**

The Hancock County Board of Commissioners meeting adjourned at 1:30 p.m.

Hancock County Commissioners

Commissioner Brad Armstrong, President

Commissioner Marc Huber, Vice President

Commissioner Tom Stevens

Attest: _____
Robin D. Lowder

Fund	Fund Description	Acct	Acct Description	Obj	Loc	Loc Description	2016 Total Budget	2017 Req Budget
1138	County Cum Capital Dev 1138	44202	Copier Lease	000	0002	Auditor	1,200	1,200
1138	County Cum Capital Dev 1138	44202	Copier Lease	000	0232	Circuit Court	900	900
1138	County Cum Capital Dev 1138	44100	Furniture & Equipment	000	0001	Clerk of the Court	1,300	1,300
1138	County Cum Capital Dev 1138	44202	Copier Lease	000	0001	Clerk of the Court	2,875	2,875
1138	County Cum Capital Dev 1138	45101	Misc Building Expense (All)	000	0068	Co Commissioners	25,000	25,000
1138	County Cum Capital Dev 1138	45080	ADA (Disability Act) Project	000	0068	Co Commissioners	25,200	25,200
1138	County Cum Capital Dev 1138	44100	Furniture & Equipment	000	0011	Co Extension Svcs	1,500	1,500
1138	County Cum Capital Dev 1138	44200	Computer Equipment	000	0011	Co Extension Svcs	6,768	6,768
1138	County Cum Capital Dev 1138	44202	Copier Lease	000	0011	Co Extension Svcs	10,450	6,800
1138	County Cum Capital Dev 1138	44202	Copier Lease	000	0380	County Jail Operating	6,000	6,000
1138	County Cum Capital Dev 1138	44304	Kitchen Equipment	000	0380	County Jail Operating	2,000	1,000
1138	County Cum Capital Dev 1138	44406	Equipment	000	0380	County Jail Operating	0	8,300
1138	County Cum Capital Dev 1138	44500	Radio Equipment	000	0380	County Jail Operating	5,000	1,000
1138	County Cum Capital Dev 1138	44600	Camera & Video Equipment	000	0380	County Jail Operating	2,000	2,000
1138	County Cum Capital Dev 1138	44100	Furniture & Equipment	000	0911	E911	8,000	10,000
1138	County Cum Capital Dev 1138	44200	Computer Equipment	000	0911	E911	15,500	110,000
1138	County Cum Capital Dev 1138	44202	Copier Lease	000	0911	E911	1,500	1,100
1138	County Cum Capital Dev 1138	44205	E911 Upgrades & Equipment	000	0911	E911	15,000	1,000
1138	County Cum Capital Dev 1138	44201	Office Equipment & Machines	000	0062	Election Board	5,000	5,500
1138	County Cum Capital Dev 1138	44202	Copier Lease	000	0062	Election Board	865	865
1138	County Cum Capital Dev 1138	40001	Safety Equipment	000	0302	Emergency Management Dept	0	1,500
1138	County Cum Capital Dev 1138	44200	Computer Equipment	000	0302	Emergency Management Dept	0	9,500
1138	County Cum Capital Dev 1138	44202	Copier Lease	000	0302	Emergency Management Dept	0	2,500
1138	County Cum Capital Dev 1138	44800	Motor Vehicles	000	0302	Emergency Management Dept	0	35,000
1138	County Cum Capital Dev 1138	44200	Computer Equipment	000	0070	IT Department	85,000	98,000
1138	County Cum Capital Dev 1138	44306	County Phone System	000	0070	IT Department	16,000	17,000
1138	County Cum Capital Dev 1138	45107	Document Imaging Proj	000	0070	IT Department	3,500	4,000
1138	County Cum Capital Dev 1138	45201	WebSite Expense	000	0070	IT Department	2,800	3,800
1138	County Cum Capital Dev 1138	45601	Judical Computer Equip	000	0070	IT Department	14,000	16,000

1138	County Cum Capital Dev 1138	45700	Contractual Software	000	0070	IT Department	214,500	214,500
1138	County Cum Capital Dev 1138	44303	Computer Sfw/Srvc Agreement	000	0124	New Reassessment	120,000	120,000
1138	County Cum Capital Dev 1138	44100	Furniture & Equipment	000	0009	Prosecuting Attorney	2,000	2,000
1138	County Cum Capital Dev 1138	44101	Printer	000	0009	Prosecuting Attorney	2,500	1,500
1138	County Cum Capital Dev 1138	44200	Computer Equipment	000	0009	Prosecuting Attorney	7,500	21,900
1138	County Cum Capital Dev 1138	44201	Office Equipment & Machines	000	0009	Prosecuting Attorney	4,600	2,000
1138	County Cum Capital Dev 1138	44202	Copier Lease	000	0009	Prosecuting Attorney	1,740	1,740
1138	County Cum Capital Dev 1138	44400	Investigative Equipment	000	0009	Prosecuting Attorney	1,000	1,000
1138	County Cum Capital Dev 1138	44202	Copier Lease	000	0004	Recorder	678	678
1138	County Cum Capital Dev 1138	44100	Furniture & Equipment	000	0005	Sheriff	2,000	2,000
1138	County Cum Capital Dev 1138	44302	Vehicle Equipment	000	0005	Sheriff	65,000	65,000
1138	County Cum Capital Dev 1138	44400	Investigative Equipment	000	0005	Sheriff	0	7,000
1138	County Cum Capital Dev 1138	44500	Radio Equipment	000	0005	Sheriff	3,000	2,000
1138	County Cum Capital Dev 1138	44600	Camera & Video Equipment	000	0005	Sheriff	2,000	2,000
1138	County Cum Capital Dev 1138	44700	SWAT & SCUBA	000	0005	Sheriff	3,000	3,000
1138	County Cum Capital Dev 1138	44800	Motor Vehicles	000	0005	Sheriff	210,000	210,000
1138	County Cum Capital Dev 1138	44900	Weapons & Vests	000	0005	Sheriff	7,000	7,000
1138	County Cum Capital Dev 1138	45400	Auxiliary Police Exp	000	0005	Sheriff	32,000	2,000
1138	County Cum Capital Dev 1138	44902	800 mhz Handheld Radios	000	0005	Sheriff	42,000	42,000
1138	County Cum Capital Dev 1138	44100	Furniture & Equipment	000	0201	Superior Court I	10,000	1,000
1138	County Cum Capital Dev 1138	44201	Office Equipment & Machines	000	0201	Superior Court I	1,200	1,200
1138	County Cum Capital Dev 1138	44202	Copier Lease	000	0201	Superior Court I	1,400	1,400
1138	County Cum Capital Dev 1138	44202	Copier Lease	000	0202	Superior Court II	1,224	1,224
1138	County Cum Capital Dev 1138	44006	Surveying Equipment	000	0006	Surveyor	0	6,000
1138	County Cum Capital Dev 1138	44202	Copier Lease	000	0003	Treasurer	1,400	700
1138	County Cum Capital Dev 1138	45104	Test Equip Weights & Measures	000	0308	Weights & Measures	2,000	2,500
							995,100	1,126,950