

Hancock County Board of Commissioner's Minutes

October 6, 2015

Commissioners met in regular session. Those present were Commissioner Brad Armstrong, President, Commissioner Tom Stevens, Vice President and Commissioner Marc Huber.

Auditor Robin D. Lowder and Deputy Auditor Emily R. Moore were also present.

Hancock County Board of Commissioner's meeting began at 8:00 a.m.

Attorney Ray Richardson arrived at 8:22 a.m.

Highway Department

County Engineer Gary Pool appeared before the Hancock County Board of Commissioners to discuss:

Hot Mix Asphalt Carry Over Bid- Hancock County Engineer Gary Pool appeared before the Commissioners to recommend carrying over HMA services bid from Caldwell Gravel Services (2920 E US Highway 52, Morristown, IN 46161) for next year. He would like to go ahead and bring contract for signing.

Timber Bridge Carry Over Bid- Hancock County Engineer Gary Pool appeared before the Commissioners to recommend carrying over Timber Bridge Bid for next year.

Permission to Advertise- Hancock County Engineer Gary Pool appeared before the Commissioners to request permission to advertise the annual bids for Hancock County Highway Department. Commissioner Stevens moved to authorize advertising of annual bids for the Hancock County Highway Department. Commissioner Huber seconded. Motion carried 3/0.

Permission to Begin Negotiations with Consultants for Bridges- Hancock County Engineer Gary Pool appeared before the Commissioners to request permission to begin negotiations with consultants for bridges:

-Bridge 105 painting specs United (900E over Big Blue) –Already have one created.

-Bridge 71 United (100S over Sugar Creek) –Similar to bridge 59 and the project was under budget and on schedule. Will be Federal Aid job.

-Bridge 18 USI (DLZ inspect) (600 E over Sugar Creek) –Could be a possible rehab and USI has turned a couple of these around.

-Bridge 93 SJCA (DLZ inspect) (300S East of St. Rd. 9) –Smaller bridge located in same basin bridge 91 is in.

Commissioner Stevens moved to authorize County Engineer Gary Pool to begin negotiations with consultants for Bridges 105, 71, 18, and 93. Commissioner Huber seconded. Motion carried 3/0.

Information Updates- County Engineer updated the Commissioners about the County Highway Department beginning to prepare for winter. Also, he stated that he is ready to go to Council to ask for the transfer of funds previously approved by Commissioners.

Hancock County Job Descriptions

Job Descriptions for Hancock County Employees- Commissioner Stevens contacted Kent Irwin from Waggoner, Irwin, Scheele, and Associates, INC. about job descriptions and was emailed a report. Commissioner Stevens would like any raises for 2017, and moving forward, to be done by employee appraisals and fitting with job descriptions. Commissioners would like Auditor to remind Department Heads again to get job descriptions completed and raises will apply accordingly. Commissioner Stevens motioned to allow Auditor to urge for completion of job descriptions to various department heads and inform them that job descriptions must be completed before any raises will be authorized for 2017. Commissioner Huber seconded. Motion carried 3/0.

Animal Control

Dog Complaint- Commissioner Huber received a dog complaint and would like to look at the City Ordinance about Animal Control.

Group Health Insurance

USI Insurance Services, LLC- Kevin Mandrell and Greg Andelin, from USI, appeared before the Commissioners to present them with a summary of claim costs and savings for Medical, Medicare Carve out, Medicare Supplement, and HOTT claims that have been paid for the period of August 01, 2014 through July 31, 2015. (paid amount \$1,632,712) Also, Kevin Mandrell and Greg Andelin made a presentation for a proposal for Group Health Insurance. Their presentation consisted of coverage from Anthem with costs consisting of: Amount for Total Annual Costs for Medical, Core Vision, Life, Consulting Agreement, Clinic, SpringBuck Analytics, Verve Wellness : Annual Cost \$3,116,862.12 with a 0.1% Decrease from Current. For a HSA Only Program the Amount for Total Annual Costs for Medical, Core Vision, Life, Consulting Agreement, Clinic, Springbuck Analytics, Verve Wellness, Critical Illness, and Accident Insurance (recommendation for no PPO and to go to a HSA only with a clinic): Annual Cost \$3,124,177.38 with a 0.1% Increase from Current. Many packets were handed out with information on: Specifics on implementing a new Clinic Program (clinic operating through hospital, a 4 month start-up period once implementation is decided upon) and a packet with overall information on what USI has to offer Hancock County Government in the way of a partnership for health and welfare benefits management.

Patriot Insurance Agency- Brian Brees and Michael Wieseman appeared before the Commissioners to make a Hancock County Group Health Insurance Proposal. Their presentation consisted of coverage from CIGNA Provider Network. It includes Dental, Vision, and Medical. Their plan consists of HSA or PPO (what we have now). Costs per employee are \$47.15 / 9.4% reduction, \$140,000 Stop Loss (same), \$15,796 11.7% reduction. Their plan consists of a Maximum Funding Cap of

\$2,508,747. (limits claims for entire group) Also, Health Check 360, and Health Corp Case Management are a part of this program. Commissioner Armstrong suggested that Patriot Insurance Agency supply a comparison on discounts and historical claims.

Commissioners stated that they would investigate all the information in the next two weeks and act at the next meeting. Group Health Insurance will be put on the Agenda for 9:00 a.m. at the next Commissioners' Meeting on October 20, 2015.

Recess

Commissioner Huber made a motion to recess the October 6, 2015 Commissioners' Meeting at 10:10 a.m. for a Public Meeting of the Board of Directors of the Hancock County Regional Water and Sewer District. Commissioner Stevens seconded. Motion carried 3/0.

At 10:13 a.m. Commissioner Armstrong reconvened the October 6, 2015 Commissioners' Meeting.

Pennsy Trail

Friends of the Hancock County Pennsy Trails- Mary Ann Wietbrock and Nancy Stainbrook from Friends of the Hancock County Pennsy Trails appeared before the Commissioners to request a short term loan in the amount of \$31,718 to obtain property between 500W and 400W. (total project cost \$222,408 / monies collected as of 10-06-15 \$3,866 / multiple grants have been or will be applied for / Bicentennial Nature Trust due 11-01-15) Commissioner Huber is not comfortable with the time line of this project and the connectivity. Commissioner Armstrong stated that he wanted to speak with County Engineer Gary Pool about the Pennsy Trail project and the TAP Grant. He feels that a Resolution may be a possibility. He also stated that this issue is to be added to the Commissioners' Action Items to be discussed at the next Commissioners' Meeting. (October 20, 2015) Public Comment from John Priore: Mr. Priore questioned why Sugar Creek isn't taking over their share of this project? Also, Mr. Priore is concerned with maintenance problems, security, and lighting issues.

Action Items

Claims and Payroll- Commissioner Huber moved approval of the claims and payroll as presented. Commissioner Stevens seconded. Motion carried 3/0.

Minutes- Commissioner Huber moved approval of the September 29, 2015 Commissioners' Minutes as presented. Commissioner Stevens seconded. Motion carried 3/0.

Jail Roof Replacement Bid- Roger Stevens, Architect from RQAW Corporation 10401 N. Meridian Street, Suite 401 Indianapolis, IN 46290, appeared before the Commissioners to recommend awarding the Jail Roof Replacement Bid to Henry C. Smither Roofing Company, 6850 E. 32nd Street Indianapolis, IN 46226. Contract Sum would be for the amount of \$395,100, which includes both alternate 2 (flat perimeter parapet coping) and alternate 3 (snow guards). Hancock County Attorney Ray Richardson approved in accordance with RQAW recommendation. Commissioner

Stevens moves to award in accordance with recommendation from RQAW the bid to Henry C. Smither Roofing Company, the low bidder including alternates 2 and 3 for a total price of \$395,100. Commissioner Huber seconded. Motion carried 3/0. Commissioner Stevens moved to allow RQAW to send out notice to proceed. Commissioner Huber seconded. Motion carried 3/0. Contractor will come to Hancock County Auditor's Office to sign all three contracts.

Resolution 2015-10-1- Commissioner Huber introduced Resolution 2015-10-1 a Resolution Amending Vacation Time Rules for Returning Employees. Commissioner Huber made motion to approve Resolution 2015-10-1 a Resolution Amending Vacation Time Rules for Returning Employees. Commissioner Armstrong seconded. Discussion: Commissioner Stevens stated that he's against this Resolution because the employee was gone more than two years and Commissioner Stevens feels that it's an excessive amount of time. He felt that one year is a sufficient amount of time. Motion carried 2/0. Commissioner Stevens Nay.

Code Enforcement Procedures/Zoning Code- It was stated that there will be no update on this until November 2015.

Medicaid Contract- Hancock County Auditor Robin Lowder stated that she went online as directed by the Commissioners and filled out the questionnaire to receive the State's Contract. She listed herself as point of contact and listed Susan Coy as the Point of contact from the Hancock County Sheriff's Department. Hancock County Auditor is waiting on the State's Contract to be sent to her for signing.

Fairgrounds Lease/Discussion- It was stated that the Not for Profit Board meets on October 07, 2015.

InterLocal for McCordsville- Hancock County Attorney Ray Richardson requested to be updated on the InterLocal for McCordsville. Commissioner Armstrong stated that County Engineer Gary Pool is still working with McCordsville on this matter. No updates at this time. County Attorney requested to receive a copy of the InterLocal when it's completed for his review.

Budget- Hancock County Auditor Robin Lowder stated that the Commissioners would have a shortfall of funds in Building Maintenance and Utilities before the end of the year. Commissioners decided to request two budget transfers. (\$20,000 / from: 1001.12500.000.0068 Group Insurance to 1001.35100000.0068 Utilities and \$15,000 / from: 1001.12500.000.0068 Group Insurance to 1001.36800.000.0068 Building Maintenance and Repairs) Commissioner Stevens moved to request budget transfers of \$20,000 from Group Insurance (line item 12500) to Utilities (line item 1100) and

\$15,000 from Group Insurance (line item 12500) to Building Maintenance and Repairs (line item 36800). Commissioner Huber seconded. Motion carried 3/0.

Twenty-Seventh Pay- Hancock County Auditor Robin Lowder stated that she intends to do the extra paperwork for the 27th pay on the 22nd pay instead. (extra paperwork to take the salary out of Food and Beverage) Hancock County Auditor is doing this in case there is a need of corrections to be made.

Solid Waste InterLocal Agreement- Hancock County Auditor Robin Lowder stated that after a meeting with State Board of Accounts they have said that they want an InterLocal between Solid Waste, HC Board of Commissioners, and HC Council. Commissioner Stevens moved approval of an InterLocal between HC Commissioners, HC Council, and HC Solid Waste. Commissioner Huber seconded. Motion carried 3/0.

The Hancock County Board of Commissioners meeting adjourned at 11:30 a.m.

Hancock County Commissioners

Commissioner Brad Armstrong, President

Commissioner Tom Stevens, Vice President

Commissioner Marc Huber

Attest: _____

Robin D. Lowder
Hancock County Auditor