

## **Hancock County Board of Commissioner's Minutes**

**January 6, 2015**

**Call Meeting To Order** - Sheriff Shepard called the first meeting of the Hancock County Board of Commissioners in session for the year of 2015 at 8:00 a. m.

Commissioner Stevens welcomed Marc Huber to the Board of Commissioners.

**Election of Officers** - Commissioner Stevens moved that Commissioner Armstrong be appointed President of the Hancock County Board of Commissioners. Commissioner Marc Huber seconded the motion. The motion carried 3/0.

Commissioner Huber moved that Commissioner Stevens be appointed Vice President of the Hancock County Board of Commissioners. Commissioner Armstrong seconded the motion. The motion carried 3/0.

Auditor Robin Lowder also attended the meeting.

Attorney Ray Richardson arrived at 8:30 a.m.

### **Highway Department**

County Engineer Gary Pool appeared before the Hancock County Board of Commissioners to discuss:

**Rush Trucking** - The Company has changed to Interstate Billing Services and requires a new credit application. Commissioner Stevens moved approval to execute the Interstate Billing Service Inc. credit application. Commissioner Huber seconded the motion. The motion carried 3/0

**Bridge# 2** - The property owners are concerned about how the bridge project will change the drainage. It will be explained that with the project the drainage should be improved.

**State Road 234 & Fortville Pike** - there were eight accidents in 2013 at the intersection of 234 and Fortville Pike. INDOT will investigate the intersection and probably install a four way stop. They will have warning lights to draw attention to the change.

**Drivers** - The Highway Department is now down two drivers. Permission was requested to advertise for drivers. Engineer Pool will be seeking an increase in driver's pay. He feels this has contributed to loss in good drivers. Commissioner Stevens moved to allow the Highway Department to advertise for drivers. Commissioner Huber seconded the motion. The motion carried 3/0.

**McCordsville Annexing** – the annexation in January 2015 will include most of 600 W. to 500 N. They did not annex Stansbury addition. This is a loss of 5.3 road miles for the County. The County will maintain snow removal until McCordsville can take over. Commissioner Armstrong moved approval to support assisting with snow removal on 600 W. Commissioner Stevens seconded the motion. The motion carried 3/0.

**HSIP Funding** – The County is working on guard rails with County money and would like to submit for HSIP funding that could cut the County's cost by \$100,000.00. Funding would also be for School Blinking Light Signs at a cost of \$113,000.00 of which the County's cost would be \$22,000.00. This would be for three schools. Both projects will be in 2019.

### **2015 Appointments**

**Drainage Board** – Commissioner Stevens moves to appoint Marc Huber to a four year term ending December 31, 2018. Commissioner Armstrong seconded the motion. The motion carried 3/0.

**Plan Commission** – Commissioner Stevens moved to appoint Dan Craig to a four year term ending January 31, 2019. Commissioner Huber seconded the motion. Mike Dale stated the end of term date should be January 7, 2019. Commissioner Stevens amended the motion for the term to end January 7, 2019. Commissioner Huber seconded the motion. The motion carried 3/0.

**Plan Commission** – Commissioner Armstrong moved to appoint Tom Stevens to a one year term ending December 31, 2015. Commissioner Huber seconded the motion. The motion carried 3/0.

**Board of Zoning Appeals (BZA)** – Commissioner Stevens moved to appoint Dan Craig to a four year term ending January 7, 2019. Commissioner Huber seconded the motion. The motion carried 3/0.

**Indianapolis Regional Transportation Council (IRTC) Policy Committee** – Commissioner Stevens moved to appoint Brad Armstrong as the alternate for the policy committee with a term ending December 31, 2016 replacing Joe Hollis and Mike Dale. Commissioner Huber seconded the motion. The motion carried 3/0.

**Central Indiana Transportation Authority (CIRTA)** – Commissioner Stevens moved to extend the term of Dan Woo ending December 31, 2015. Commissioner Huber seconded the motion. The motion carried 3/0.

**Hancock County Economical Development Council** – Commissioner Stevens moved to appoint Brad Armstrong to a one year term ending December 31, 2015. Commissioner Huber seconded the motion. The motion carried 3/0.

**Hancock County Redevelopment Commission** – Commissioner Stevens moved to reappoint Dave Sutherland, Mary Zurbuch, Steve Vail and Mike McCarty to a term ending December 31, 2015. Commissioner Armstrong seconded the motion. The motion carried 3/0.

**Alcoholic Beverage Commission** – Commissioner Stevens moved to appoint Robert Bucy to a term ending December 31, 2015. Commissioner Huber seconded the motion. The motion carried 3/0.

**Solid Waste** – Commissioner Stevens moved to appoint Marc Huber to a four year term ending December 31, 2018. Commissioner Armstrong seconded the motion. The motion carried 3/0.

**Pioneer Cemetery** – Commissioner Stevens moved to appoint John Henderson and Nancy Leach to a five year term ending December 31, 2020. Commissioner Huber seconded the motion. The motion carried 3/0.

**Hancock County Board of Health** – Commissioner Stevens moved to reappoint Scott Capen to a four year term ending December 31, 2018, subject to the Board of Health recommendation. Commissioner Huber seconded the motion. The motion carried 3/0.

**Property Tax Assessment Board of Appeals (PTABOA)** – with recommendation of the Hancock County Assessor, Commissioner Stevens moved to appoint Jeff Hill and Earl Haywood to a one year term ending December 31, 2015. Commissioner Huber seconded the motion. The motion carried 3/0.

**Central Indiana Regional Workforce Board** – Commissioner Stevens moved to appoint Marc Huber to a one year term ending December 31, 2015. Commissioner Armstrong seconded the motion. The motion carried 3/0.

**Workforce Development Board** – Commissioner Stevens moved to appoint Laura Nichols to a one year term ending December 31, 2015. Commissioner Huber seconded the motion. The motion carried 3/0.

**Airport Authority Land Use Advisory Committee** – Commissioner Stevens moved to appoint Dave Roberts to a one year term ending December 31, 2015. Commissioner Huber seconded the motion. The motion carried 3/0.

**Chief Elected Official** – Commissioner Stevens moved to appoint Brad Armstrong to a two year term ending December 31, 2016. Commissioner Huber seconded the motion. The motion carried 3/0.

**Tourism Commission** – Commissioner Stevens moved to appoint Andy Gilliland, Greg Carwein, Rosilie Richardson, Brigette Cook-Jones and Earl Smith to a two year term ending December 31, 2016. Commissioner Huber seconded the motion. The motion carried 3/0.

**Veterans Service Officer** – This position will be revised to a 20 hour work week to meet certification requirements. Commissioner Stevens moved to table the appointment and take no action. Commissioner Huber seconded the motion. The motion carried 3/0.

**Advisory Board of Citizens Energy Group** – Commissioner Stevens moved to appoint Larry Jonas to a one year term ending December 31, 2015. Commissioner Huber seconded the motion. The motion carried 3/0.

### **PDF Heating**

**Courthouse/ 2 Probation Offices and Commissioner's Court** – there needs to be a new V box installed to heat the lobby and 2 offices in the Probation Office. Two quotes were presented to the Commissioners. The quote to install the V Box for the lobby and 2 of the Probation Offices is \$7,720.00 and the quote for the Commissioner's Court which needs three radiators that were not installed in the renovation, is \$7,476.00. Commissioner Stevens moved the two proposals from PDF Heating be accepted in an amount not to exceed \$15,196.00. Commissioner Huber seconded the motion. The motion carried 3/0.

### **Sheriff Department**

**Out of State Travel** – JCO Benford Kessinger will be traveling to Michigan for gang training. Commissioner Stevens moved approval for travel out of state for JCO Benford Kessinger on January 20, 2015. Commissioner Huber seconded the motion. The motion carried 3/0.

### **Action Items**

**Vacation Carry Over** – Scott Williams appeared before the Commissioners to request approval for Debbie Hooten to carry over 77 hours of vacation time to cover a possible knee surgery. Commissioner Stevens moved approval of the carryover of 77 hours for Debbie Hooten's vacation time. Commissioner Huber seconded the motion. The motion carried 3/0.

### **Plat Approval**

**Plat Windhaven Section 5** – Steve Reilly appeared before the Commissioners to request approval of a dedicated fifty foot right-of-way for Windhaven section 5. The Plat was presented for signatures. Commissioner Stevens moved approval of the secondary plat for Windhaven Section 5 with a dedicated fifty foot right-of-way to the County. Commissioner Huber seconded the motion. The motion carried 3/0.

### **Extension Office**

**Service Agreement** – The Extension Contractual Services Agreement between Purdue University and Government of Hancock County, Indiana in the amount of \$104,695.00 was presented to the Commissioners for signature. Commissioner Stevens moved approval of the Extension Contractual Services Agreement between Purdue University and Government of Hancock County, Indiana with a total not to exceed of \$104,695.00. Commissioner Huber seconded the motion. The motion carried 3/0.

### **Surveyor**

**Cash Bond** – Commissioner Stevens moved approval of the Cash Bond from R & F Development for monuments in Windhaven, Section 5 in the amount of \$312.50. Commissioner Huber seconded the motion. The motion carried 3/0.

**Performance Bond** – The surveyor recommended the release of a Performance Bond with R & F Development. Commissioner Stevens moved approval of the release of Performance Bond to R & F Development for Summerhaven Section 3, erosion control in the amount of \$5,275.00. Commissioner Huber seconded the motion. The motion carried 3/0.

#### **Action Items**

**Minutes** – Commissioner Stevens moved approval of the minutes for the December 30, 2014 meeting of the Hancock County Board of Commissioners. Commissioner Armstrong seconded the motion. The motion carried 2/0. Commissioner Huber abstained

**Prosecutor** – The furnace expired at the Prosecutor's Office December 31, 2014. Commissioner Armstrong approved the purchase and installation not to exceed \$3,400.00.

#### **Health Department**

**Septic Installer's Certification** – For 2015 the Hancock County Board of Health requires anyone installing a septic be certified by the trade organization, this requires membership to a private organization in order to take the test to be certified. Commissioner Stevens stated the County Board of Health does not have the authority to enforce this and the policy would need to be approved by the Commissioners. Commissioner Huber stated several people have contacted him stating they already enforce the State Statutes. The Concern with the policy is why they are forcing the Contractor's to join an organization that is not a state organization. The policy, Chapter 50 of the Hancock County Code, was approved February 2014 to insure the contractor's understand the code when installing septic systems since most of the work is covered by inspection. Commissioner Armstrong would like a representative from the Hancock County Board of Commissioners to attend the Board of Health meeting to discuss this policy.

**Courthouse Clock** – The 2015 contract with Smith's Bell and Clock Service for two maintenance calls for an amount of \$500.00 was presented to the Commissioners for approval. Commissioner Armstrong moved approval to enter into a contract with Smith's Bell and Clock Service for an amount not to exceed \$500.00. Commissioner Stevens seconded the motion. The motion carried 3/0.

**Auction** – The Sheriff's Department was questioned if they would be having an auction anytime soon. There are quite a few items building up.

**PSAP Form** – The certification form stating there is only one Public Safety Answering Point (PSAP) in the County was presented to the Commissioners for a Signature. Commissioner Stevens moved approval of the PSAP Certification Form. Commissioner Huber seconded the motion. The motion carried 3/0.

**Maintenance Bond** – Susan Bodkin appeared before the Commissioners to present a Maintenance Bond from Russell Excavating in the amount of \$7,490.50 for Windhaven Section 5 storm sewers, for approval. Commissioner Stevens moved approval to accept the Maintenance Bond from Russell Excavating in the amount of \$7,490.50. Commissioner Huber seconded the motion. The motion carried 3/0.

The Hancock County Board of Commissioners meeting adjourned at 10:00 a.m.

Hancock County Commissioners

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Commissioner Brad Armstrong, President

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Commissioner Tom Stevens, Vice President

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Commissioner Marc Huber

Attest: \_\_\_\_\_

Robin D. Lowder  
Hancock County Auditor