

## **Hancock County Board of Commissioner's Minutes**

**February 18, 2014**

Commissioners met in regular session. Those present were Commissioner Derek Towle, President and Commissioner Tom Stevens. Commissioner Brad Armstrong, Vice President was absent.

Auditor Robin D. Lowder was also present.

Attorney Ray Richardson arrived at 8:29 a.m.

Hancock County Board of Commissioner's meeting began at 8:01 a.m.

### **The Highway Department**

Engineer Gary Pool appeared before the Hancock County Board of Commissioners to discuss the following:

**USI Consultants Contract** – Commissioner Stevens moved approval of the LPA Consulting Contract with USI Consultants, Inc. for right-of-way services on segments G and E of the Mt. Comfort Road Corridor Project in an amount not to exceed \$355,350.00. He also moved only to proceed with the sections that have been approved for Federal Funding and to continue to seek Federal Funding for the sections that have not. Commissioner Towle seconded the motion. The motion carried 2/0.

**Snow Policy** – Commissioner Stevens moved to accept the snow removal policy as presented by County Engineer Gary Pool. Commissioner Towle seconded the motion. Citizen Mr. Boylen appeared before the Commissioners to state that on his road, 50 south, there had been several vehicles stuck including a propane truck and four wheel drive vehicles. The Commissioners asked him to provide the dates so the Highway Department can review the issue. The motion carried 2/0

**Cumulative Bridge Budget Reduction** – per the Department of Local Government Finance Budget Order the following reductions were made. Bridge Inspections reduced by \$30,000.00. Bridge# 2, 600N at 400W reduced by \$50,000.00. Bridge & Culvert Repair cut by \$68,715.00. Large Culverts reduced by \$90,000.00. The total reduction of the Cumulative Bridge Budget is \$238,715.00.

**Road School** – dates for road school are March 11, 12 and 13<sup>th</sup>.

**Superintendent** – County Engineer Gary Pool informed the Commissioners that an offer has been extended to a candidate for the new Highway Superintendent. He will need to start out hourly until the salary ordinance is amended.

**Federal Funds** – Projects at 600 W. from Broken Arrow south to 100 S. and 300 N. from 600 W. to 600 W. were not selected for construction Federal Funds this year. Bridge# 91 was selected for Federal Funds and is beginning the LPA contract.

**Update** – 600 W. and 300 N. the letting will start March 5, 2014.

**Bridge# 114** – Still negotiating with the Brown's for right-of-way.

**Mt. Comfort Church** – The Commissioners will need to know what action to take based on the outcome of the trustees meeting Monday evening February 17, 2014. They instruct the County Engineer to prepare to advertise for a meeting two weeks from today depending on the outcome of the church meeting.

**2014 Road Plans** – completed plans for road improvements for 2014 will be sent to the paper so the public is aware of where and when work will take place.

#### **The Assessor's Office**

**Reassessment Bid** – there was one bid which was opened at 8:30 a.m. The bid was from Nexus Group for an annual fee of \$120,000.00 and \$15.00 per parcel for residential or agricultural field assessments. Commissioner Stevens moved to turn over the bid to the County Assessor for review and recommendation later in this meeting. Commissioner Towle seconded the motion. The motion carried 2/0.

#### **The Health Department**

**Ordinance 2014-2A** – Commissioner Stevens moves approval of Ordinance 2014-2A, an Ordinance Amending Sewage Disposal and Drainage Regulations. Commissioner Towle seconded the motion. The motion carried 2/0.

**2014 Fee Schedule** – The Health Department Board has reviewed and approved the fee schedule presented to the Commissioners for their approval. The Commissioners were concerned with the increase on the vaccines, septic applications and permit fees. Commissioner Towle moved to table. Commissioner Stevens seconded the motion. The motion carried 2/0.

**E-Cigarettes** – Dr. Aspy informed the Commissioners there was a Restaurant inspector that inquired if the E-Cigarettes are covered under the current County Smoking Ordinance. Dr. Aspy and Attorney Greg Morelock advised them they believed they were. Attorney Morelock wanted the Commissioners to be aware of this in case it became a legal issue in the future. The Commissioners concurred there needs to be no change in the Smoking Ordinance.

#### **Surveyor/Ponds/Quarter Sections**

**Ordinance 2014-2C** – Titled An Ordinance Amending the Regulation of Ponds stating that no pond or lake may be constructed on a platted lot. Commissioner Stevens introduced Ordinance 2014-2C - An Ordinance Amending the Regulation of Ponds.

**Section Quarters** – A quote from Wessler Engineering regarding professional surveyor services, section corner maintenance and on call surveying was presented to the Commissioners. The rate is \$80.00 hourly plus reimbursable expenses.

### **Commissioner's Action Items**

**Capital Improvement** – Commissioner Stevens moved to request a proposal from DLZ for a cost analysis of the remainder of the County Buildings. Commissioner Towle seconded the motion. The motion carried 2/0.

### **In The Matter of Maximus**

**Annual Cost Allocation** – Ken Moeller appeared before the Commissioners to present the renewal contract for annual cost allocation plan. Attorney Ray Richardson will review.

### **In The Matter of the Sheriff's Department**

**Ordinance 2014-2D** – an Ordinance Establishing the Sheriff's Department Hosting Agency Fund for hosting law enforcement training sessions. Council will appropriate the funds. Commissioner Stevens introduced Ordinance 2014-2D an Ordinance Establishing the Sheriff's Department Hosting Agency Fund. Commissioner Stevens moved to suspend rules so it can be adopted on same day as introduction. Commissioner Towle seconded the motion. The motion carried 2/0. Commissioner Stevens moved to adopt Ordinance 2014-2D an Ordinance Establishing the Sheriff's Department Hosting Agency Fund. Commissioner Towle seconded the motion. The motion carried 2/0.

**Letter of support** – It was requested the Commissioners sign the letter of support presented by Skip Kuker the Director of Economic Development. Commissioner Stevens moved to allow the Board of Commissioner's President to execute the letter prepared for signature. Commissioner Towle seconded the motion. The motion carried 2/0.

### **The Planning Department**

**Rename Street** – It was discussed with the Commissioners there will be an individual appearing before them at the next meeting to request a street be renamed that is only on their property.

### **The Commissioner's Action Items**

**Appointment** – Mike McCarty to be a representative on the Redevelopment Commission. Commissioner Stevens moved to appoint Mike McCarty to the RDC as a non-voting member for a term ending December 31, 2014. Commissioner Towle seconded the motion. The motion carried 2/0.

### **The Assessor's Office**

**Reassessment Bid** – Assessor Mary Noe recommended accepting the bid from Nexus. Contract will be reviewed by the County Attorney.

**Claims and Payroll** – Commissioner Stevens moved approval of the claims and payroll as presented. Commissioner Towle seconded the motion. The motion carried 2/0.

**Minutes** – Commissioner Stevens moved approval of the minutes for the Commissioners meeting February 4, 2014. Commissioner Towle seconded the motion. The motion carried 2/0.

**Ordinance 2014-2E** – an Ordinance Regulating the Use of Membership Cards of Wholesale Clubs. Commissioner Stevens introduced and suspends the rules for adoption on date of introduction. Commissioner Towle seconded the motion. The motion carried 2/0. Commissioner Stevens moved adoption of Ordinance 2014-2E, an Ordinance Regulating the Use of Membership Cards of Wholesale Clubs. Commissioner Towle seconded the motion. The motion carried 2/0.

#### **The Assessor's Office**

**Reassessment Bid** – Commissioner Stevens moved to accept the proposal from Nexus Group Property Tax Consultants for professional Services in the amount of \$120,000.00 annually plus the cost of \$15.00 per parcel for residential or agricultural assessments performed. Commissioner Towle seconded the motion. The motion carried 2/0.

#### **The Surveyor's Department**

**Wessler Engineering** – Commissioner Stevens moved acceptance of the proposal from Wessler Engineering for section corner maintenance for \$80.00 plus reimbursables per corner. Commissioner Towle seconded the motion. The motion carried 2/0.

The Hancock County Board of Commissioners

9:40 a.m.

Hancock County Commissioners

\_\_\_\_\_  
Commissioner Derek Towle, President

\_\_\_\_\_ Absent \_\_\_\_\_  
Commissioner Brad Armstrong, Vice President

\_\_\_\_\_  
Commissioner Tom Stevens

Attest: \_\_\_\_\_  
Robin D. Lowder, Hancock County Auditor