

Hancock County Board of Commissioner's Minutes

April 16, 2013

Commissioners met in regular session. Those present were Commissioner Derek Towle, President, Commissioner Brad Armstrong, Vice President and Commissioner Tom Stevens was absent. Auditor Robin D. Lowder was also present.

Attorney Ray Richardson arrived at 8:25 a.m.

In The Matter of the Highway Department

Engineer Joe Copeland appeared before the Hancock County Board of Commissioners to discuss the following:

Dust Suppression/Calcium Chloride – Bid date set for May 21, 2013 at 8:30 a.m.

Mail Box Policy – Examples from other counties were presented to the Commissioners for review.

Driveway Variance – requested for Douglas Minor Subdivision Lot 2 located at 3874 E. 600 N. A driveway variance is requested for the second lot and the Highway Department does not recommend this variance. There was discussion between the highway department and the Commissioners as to the pros and cons of this variance. The Commissioners felt the Land Owner should be able to have a driveway access to this Lot so it can be used to build a residence on. Commissioner Towle moved to approve the driveway variance for Genefer Douglas, Lot 2 Douglas Minor Subdivision. Commissioner Armstrong seconded the motion. The motion carried 2/0.

Agreement to Employ Appraisers – the agreement property owned by Duane E. and Helen V. Bullock was presented to the Commissioners for approval. Commissioner Armstrong moved to enter into the Agreement to Employ Appraisers Brian Reske and Ken Fleetwood not to exceed \$3,200.00 with that amount to be equal among Hancock County and Duane E. and Helen V. Bullock. Commissioner Towle seconded the motion. The motion carried 2/0.

In The Matter of the Health Department

Nurse – at the end of May a nurse is leaving and will need to be replaced. Crystal Baker requested the direction from the Commissioners on what steps to take. She was directed to advertise the position for thirty days.

In The Matter of Huntington Heights III

Vacate – Jenna Elmore appeared before the Commissioners to request their support on property she is requesting be vacated in Huntington Heights III on the new lot that was just replated. The Commissioners instructed her to follow the standard procedure for vacation and Commissioner Armstrong stated the Commissioners would entertain vacating with the proper paperwork.

In The Matter of Commissioner's Action Items

Claims & Payroll- Commissioner Armstrong moved to approve the claims and payroll as presented. Commissioner Towle seconded the motion. The motion carried 2/0.

PDF Repair - Replace the failed cooling tower pump intake screens from PDF Mechanical, LLC was presented to the Commissioners in the amount of \$715.00. Commissioner Towle moved to approve the Proposal from PDF to replace new screens for amount not to exceed \$750.00. Commissioner Armstrong seconded the motion. The motion carried 2/0.

Courthouse Annex Fountains Painted - the painting will be done in house. Commissioner Armstrong moved to authorize purchase of paint for the inside of Courthouse Annex Fountains not to exceed \$400.00. Commissioner Towle seconded the motion. The motion carried 2/0.

In The Matter of Hancock County Senior Services

Claims - Linda Hart appeared before the Commissioners for signature on the first quarter claims. Commissioner Armstrong moved to provide the pass thru for Indiana Department of Transportation for first quarter invoice in the amount of \$66,252.00. Commissioner Towle seconded the motion. The motion carried 2/0.

In The Matter of the Sheriff's Department

Out of State Travel - approval of Karen Robinson to travel to New Orleans on August 12 to August 16th for a sex offender conference to be paid out of the Sex and Violent Offender Fund was requested. Commissioner Armstrong moved to allow for out of state travel for Karen Robinson as requested. Commissioner Towle seconded the motion. The motion carried 2/0.

Mowing - request was made to hire a part time person for the summer mowing due to the County Insurance Company's concern of the liability of the County prisoners doing the mowing. The position will need to be approved by Hancock County Council. Commissioner Towle will present this to the Council April 17, 2013

Firing Range Bids - were opened from Willits Construction LLC in the amount of \$112,734.00; Renowned Builders Inc. in the amount of \$130,212.47; Frady Excavating in the amount of \$129,103.00; Kiphart's Construction, LLC in the amount of \$104,850.00; and Frey Construction, Inc., in the amount of \$159,804.00. Funds available for construction are from Sheriff Equitable Share Funds/Drug Seizure Money and Sheriff's Commissary Fund. Commissioner Armstrong moved to accept the lowest bid with KipHart's Construction LLC in the amount of \$104,850.00 with approximately \$53,000 distributed from Sheriff's Equitable Share Funds and the balance distributed from Sheriff's Commissary Fund. Commissioner Towle seconded the motion. The motion carried 2/0.

Tax Sale - Auditor Robin Lowder requested authorization to set up a Commissioner Surplus Tax Sale Fund for the Commissioners Certificate Tax Sale. Commissioner Armstrong moved approval to set up Commissioner's Surplus Tax Sale Fund. Commissioner Towle seconded the motion. The motion carried 2/0.

The Hancock County Commissioner's Meeting adjourned at 9:57 a.m.

Hancock County Commissioners

Commissioner Derek Towle, President

Commissioner Brad Armstrong, Vice President

_____ Absent _____
Commissioner Tom Stevens

Attest: _____

Robin D. Lowder
Hancock County Auditor