

## **Hancock County Board of Commissioner's Minutes**

**December 4, 2012**

Commissioners met in regular session. Those present were Commissioner Tom Stevens, President, Commissioner Brad Armstrong, Vice President and Commissioner Derek Towle. Auditor Robin D. Lowder was also present.

Hancock County Board of Commissioner's meeting began at 8:01 a.m.

Attorney Ray Richardson arrived at 8:25 a.m.

### **In The Matter of Hancock County Highway**

Engineer Joe Copeland appeared before the Hancock County Board of Commissioners to discuss the following:

**Highway Pipe Quotes** - County Engineer Joe Copeland recommends pipe quotes as follow:

(See Page 6)

Commissioner Armstrong moved the pipe quotes be awarded as presented by County Engineer Joe Copeland. Commissioner Towle seconded the motion. The motion carried 3/0

**Wilmont Subdivision Bond** - presented are a maintenance bond for \$25,000.00 for road; performance bond for \$30,000.00 for asphalt surface; storm drainage bond for \$355.00 and cash bond for monuments for \$375.00. Commissioner Armstrong moved to accept the four bonds for Wilmont Subdivision. Commissioner Towle seconded the motion. The motion carried 3/0.

**IC 639** - Indiana Department of Transportation report of contract final inspection and recommendation for acceptance from INDOT for Fortville Pike/Franklin Road and 300 N. was presented to the Commissioners for signature. The last day of work on the job was August 13, 2012 and there have been no complaints. Commissioner Towle moved to accept final form IC 639 report for CR 300 N. and Fortville Pike/Franklin Road in Greenfield. Commissioner Armstrong seconded the motion. The motion carried 3/0.

**Contract Renewal** - for Hot Mix Asphalt with Milestone. The Shelbyville plant may be closed but the Harding Street plant will be open. Commissioner Armstrong moved to enter into a contract renewal with Milestone Contractors for hot mix asphalt. Commissioner Towle seconded the motion. The motion carried 3/0.

**Metal Decking** – the bridge deck on Country Lane Drive in Bittersweet Acres has been damaged. County Engineer Joe Copeland is recommending repair by putting additional pieces of metal to cover the gaps and repair. He is seeking approval to buy the decking and improve the structure. Commissioner Towle moved approval of quote for metal decking for walkway with a total cost of \$3,702.20 from E & H Bridge and Grating, Inc. Commissioner Armstrong seconded the motion. The motion carried 3/0.

**Pipe Purchase** – Mike Leonard of Leonard Excavation requested purchasing two twenty foot culvert pipes for \$320.00. Commissioner Towle moved approval of sale of culvert pipe to Leonard Excavation for quoted price. Commissioner Armstrong seconded the motion. The motion carried 3/0.

**Bridge# 23** – located on 900 N. west of 1000 E. The title sheet was presented to the Commissioners for signatures. Commissioner Towle moved acceptance of the title sheet for Bridge# 23 as presented. Commissioner Armstrong seconded the motion. The motion carried 3/0.

**Driveway Variance** – for property located at 5232 N. 400 E. Request for a variance was recommended by the Highway Department. Commissioner Armstrong moved to allow the variance for Aaron Starr as submitted. Commissioner Towle seconded the motion. The motion carried 3/0.

**Equipment Committee** – Joe Copeland is working on the final members.

#### **In The Matter of Commissioner Action Items**

**Minutes** – Commissioner Armstrong moved to approve the Commissioners minutes for November 20, 2012 as presented. Commissioner Towle seconded the motion. The motion carried 2/0. Commissioner Towle abstained.

**Claims and Payroll** – Commissioner Armstrong moved to approve claims and payroll as presented. Commissioner Towle seconded the motion. The motion carried 3/0.

**Use of Courthouse Lawn** – an agreement was presented to the Commissioners by Greenfield Banking Company for use of the South lawn of the Courthouse for Entertainment on the Plaza for 2013, the same as in the past. Commissioner Towle moved to enter into an agreement between Greenfield Banking Company and the Hancock County Commissioners for Entertainment on the Plaza for 2013. Commissioner Armstrong seconded the motion. The motion carried 3/0.

**Christmas Festival** – Tom Billings appeared before the Commissioners to request use of the South lawn of the courthouse and to put an inflatable Santa at the corner on U.S. 40 beginning December 7, 2012. Commissioner Towle moved approval to use South lawn of Courthouse and install inflatable Santa. Commissioner Armstrong seconded the motion. The motion carried 3/0.

### **In The Matter of Highway Bids**

**Bids** – The following bids were opened:

Meshberg Stone	#53 Stone	\$5.15 per ton
Irving Materials	#53 Stone	\$6.30 per ton
Asphalt Materials	RS2	\$1.9863 per gallon delivered
Marathon	RS2	\$2.0139 per gallon delivered
James Drew Corp	Guard Rail 10 gauge galvanized	\$10.20 lineal foot

**Bids for fuel are as follows:**

(See page 7)

Commissioner Armstrong moved for the County Attorney and Engineer to review proposals and return with recommendation for fuel today and the balance of recommendations at next meeting. Commissioner Towle seconded the motion. The motion carried 3/0.

### **In The Matter of Golf Cart Ordinance**

**Public Request** – Dan Taylor appeared before the Commissioners to request an ordinance allowing golf carts on county roads. Commissioner Towle stated that he and most people see golf carts as a danger on the road and he is not in favor of passing an ordinance for use on county roads. Commissioner Stevens agrees and he is not willing to enact an ordinance at this time.

### **In The Matter of ADA Transition Plan**

**Transition Plan** – Joe Hollis submitted the ADA Transition Plan to the Commissioners for review and will return to the next meeting to request final approval. The plan will be reviewed every three to five years as required.

**Amend Resolution** – Joe Hollis asked that Rusty Burgess be in charge of the Buildings for the ADA Transition Plan and Joe Hollis will be in charge of right-of-way, sidewalks etc. and they will work together overall. The original resolution will need amended.

### **In The Matter of Emergency Operations Center**

**New Hire** – Connie Hoy appeared before the Commissioners for approval of new hire Matthew E. Kelley, subject to funding approval by the County Council. Commissioner Towle moved approval of hiring Matthew E. Kelley to the E.O.C. subject to approval of the County Council. Commissioner Armstrong seconded the motion. The motion carried 3/0.

**ESRI** – the server for GIS update was presented to the Commissioners for signature. Commissioner Towle moved to sign the certificate of Uninstallation/Removal and Destruction of ESCI software of Data. Commissioner Armstrong seconded the motion. The motion carried 3/0.

**SunGard CAD Dispatch Program** – Agreement by and between Hancock County and SunGard Public Sector, Inc. to grant permission to allow access to software was presented to the Commissioners. This is to add the Fire Department onto the system. Commissioner Armstrong moved to enter into the agreement with SunGard to grant permission to allow access to software. Commissioner Towle seconded the motion. The motion carried 3/0.

**Generator** – Macalister Power System service agreement for the generator is a five year contract for a total amount of \$4500.00.

#### **In The Matter of IT Department**

**SANS/online storage** – Bernie Harris appeared before the Commissioners for approval of purchase of SANS storage unit and cabinet for a total cost of \$69,568.65 which includes seven years of support and three years maintenance. Commissioner Towle moved approval of SANS storage unit for amount not to exceed \$70,000.00. Commissioner Armstrong seconded the motion. The motion carried 3/0.

#### **In The Matter of the Sheriff's Department**

**Surplus Vehicles** – Sheriff Shepherd appeared before the Commissioners to have two vehicles declared surplus. Commissioner Armstrong moved to declare surplus a 2004 Ford F150 VIN#1FTRF12W84BC10061 and 2008 Ford Crown Vic VIN#2FAHP71V38X168932. Commissioner Towle seconded the motion. The motion carried 3/0.

#### **The Matter of Hancock County Commissioners' Action Items**

**Courthouse Clock** – The 2013 preventative maintenance agreement with Smith's Bell and Clock Service for \$500.00 was presented to the Commissioners. Commissioner Armstrong moved to enter into the yearly preventative maintenance contract with Smith's Bell and Clock Service in the amount not to exceed \$500.00. Commissioner Towle seconded the motion. The motion carried 3/0.

**Mid-America Elevator Co., Inc.** - Cost to replace the switch in elevator to a "Best" switch is \$585.00. Commissioners would like to check with another elevator company for prices and requested the Auditor find out if the Elevator Company can use the County's already existing master keys so new keys won't need to be purchased.

**Ordinance 2012-12A** – in Philadelphia a vacation of an alley was presented to the Commissioners. Commissioner Armstrong introduced Ordinance 2012-12A an Ordinance Vacating a Public Road. Commissioner Armstrong moved to suspend the rules and authorize passage on the same day as introduction for Ordinance 2012-12A an Ordinance Vacating a Public Road. Commissioner Towle seconded the motion. The motion carried 3/0. Commissioner Armstrong moved to adopt the Ordinance 2012-12A an Ordinance Vacating a Public Road. Commissioner Towle seconded the motion. The motion carried 3/0.

**In The Matter of Annual Bids**

**Item B1 gasoline & diesel fuel, Section 1A** - Sheriff's Department and Community Corrections, Sheriff Mike Shepherd recommends the following the firm price for 87 Octane of \$3.1845. Commissioner Towle moved approval of Section 1A firm price of \$3.1845. Commissioner Armstrong seconded the motion. The motion carried 3/0.

**Section 2/Lead Free for Highway/Surveyor/Assessor-** Recommend firm price of \$3.1845. Section 2/Diesel. Recommend firm price for premium diesel at \$3.4814; Super diesel X4 at \$3.3691; winter blend premium at \$3.5010 and winter blend super diesel X4 at \$3.3887. Commissioner Armstrong moved to lock in on Highway bid at firm price as specified by County Engineer Joe Copeland. Commissioner Towle seconded the motion. The motion carried 3/0.

The meeting adjourned at 10:08 a.m.

Hancock County Commissioners

\_\_\_\_\_  
Commissioner Tom Stevens, President

\_\_\_\_\_  
Commissioner Brad Armstrong, Vice President

\_\_\_\_\_  
Commissioner Derek Towle

Attest: \_\_\_\_\_  
Robin D. Lowder  
Hancock County Auditor

**PIPE QUOTES – 2013**

(page 6)

12/4/12

Recommend award as follows:

Steel, Galvanized, Riveted, 2-2/3x1/2 corr-round & arch..Metal Culverts Inc.  
Steel, Galvanized, Spiral, 2-2/3x1/2 corr-round & arch....Metal Culverts Inc.  
Steel, Aluminized T-II, Riveted, 2-2/3x1/2 corr-round....Metal Culverts Inc.  
Steel, Aluminized T-II, Riveted, 2-2/3x1/2 corr-arch.....Metal Culverts Inc.  
Steel, Aluminized T-II, Spiral, 2-2/3x1/2 corr-round.....Metal Culverts Inc.  
Steel, Aluminized T-II, Spiral, 2-2/3x1/2 corr-arch.....Metal Culverts Inc.  
Steel, Galvanized, Riveted, 3x1 corr-round & arch.....Metal Culverts Inc.  
Steel, Galvanized, Spiral, 3x1 corr-round & arch.....Metal Culverts Inc.  
Steel, Aluminized T-II, Riveted, 3x1 corr-round & arch...Metal Culverts Inc.  
Steel, Aluminized T-II, Spiral, 3x1 corr-round & arch....Metal Culverts Inc.  
Steel, Galvanized, Spiral, 5x1 corr-round & arch..... Metal Culverts Inc.  
Steel, Aluminized T-II, Spiral, 5x1 corr-round & arch.... Metal Culverts Inc.  
Aluminum Box Culvert.....CPI Supply  
Geotextile Fabric.....Environmental Eq.  
GeoGrid – BX or equivalent.....Environmental Eq.  
GeoGrid – TX or equivalent.....No Quotes  
Plastic Pipe, N-12 or equal (Smooth inside).....Environmental Eq.  
Plastic Pipe, Corrugated (Corr. Inside).....Baughman Tile Co.  
Plastic Pipe, Corrugated, Perforated (Corr. Inside).....Baughman Tile Co.  
Plastic pipe, SDR-35.....No Firm Quote  
Plastic pipe, PVC.....HD Supply WW  
Erosion Control Blankets.....Environmental Eq.

HARVEST LAND CO-OP

P.O. BOX 516

RICHMOND, INDIANA 47375

Gasoline and Diesel Fuel for Hancock County Commissioners. Bid period Jan. 1<sup>st</sup> through Dec. 31<sup>st</sup>, 2013

SHERIFF'S DEPARTMENT AND COMMUNITY CORRECTIONS (section 1)

ITEM #	QUANTITY	UNITS	DESCRIPTION	BASE PRICE	FIXED PRICE
#587	120,000	gallon	87 Octane Gasoline	\$2.9767	\$3.1895
#530	120,000	gallon	90 Octane Gasoline	\$3.2467	\$3.3955

HIGHWAY DEPARTMENT, SURVEYOR'S OFFICE & ASSESSES OFFICE (section 2)

#587	16,000	gallon	87 Octane Gasoline	\$2.9767	\$3.1895
#530	16,000	gallon	90 Octane Gasoline	\$3.2467	\$3.3955

FOR ALL COUNTY OFFICES (section 2A&B)

#804	54,000	gallon	Premium Diesel Fuel ULS	\$3.7332	\$3.4814
#808	15,000	gallon	Super Deselex -4 ULS	\$3.5850	\$3.3691

FOR ALL COUNTY OFFICES (section 2A&B ) Winter Blend

#804	54,000	gallon	Premium Diesel Fuel ULS	\$3.7528	\$3.5010
#808	15,000	gallon	Super Deselex-4 ULS	\$3.6046	\$3.3887

Super Deselex-4 ULS has no taxes included. (off-road)

Only winter blend Diesel fuel is available in the winter.

Billing cycle will be a 30 day period. Payment is due by last day of month following month of purchase.