

## **Hancock County Board of Commissioner's Minutes**

**December 2, 2013**

Commissioners met in regular session. Those present were Commissioner Derek Towle, President, Commissioner Tom Stevens, Vice President and Commissioner Brad Armstrong.

Auditor Robin D. Lowder was also present.

Hancock County Board of Commissioner's meeting began at 8:00 a.m.

Attorney Ray Richardson arrived at 8:31 a.m.

### **Highway Department**

Engineer Joe Copeland appeared before the Hancock County Board of Commissioners to discuss the following:

**Supplemental Agreement #3** – Supplemental Agreement #3 by and between Hancock County and United Consulting for the project at 600 W. and 300 N. for pavement design. The additional time on the pavement design cost \$23,550.00. County Engineer Joe Copeland recommends the Agreement and will be paid out of Local Road and Street. The amount is half of the actual cost. Commissioner Stevens moved approval of the supplement in the amount of \$23,550.00 paid out of Local Road and Street. Commissioner Armstrong seconded the motion. The motion carried 3/0.

**Amendment#3 Bridge #114** – Amendment #3 by and between Bernardin, Lochmueller and Associates, Inc. and Hancock County, Indiana on Bridge #114 being built in 2014. The amendment is for inspection services for a total of \$86,300.00 to be paid out of the Cumulative Bridge Fund. Commissioner Armstrong moved to approve the Amendment #3 not to exceed \$86,300.00 with Bernardin, Lochmueller and Associates, Inc. to be paid out of Cumulative Bridge Fund. Commissioner Stevens seconded the motion. The motion carried 3/0.

ADA Compliance Letters– Four letters were presented to the Commissioners for signature stating we are in compliance with requirements of ADA and will be attached to Federal Funds request. Commissioner Stevens moved approval to execute the four ADA Letters. Commissioner Armstrong seconded the motion. The motion carried 3/0.

**Federal Aid Priority** – The Commissioners set the priority list for federal aid as follows: 1. Bridge #91; 2. Bridge #71; 3. 300 N. Segment G from 600 W. to east of 500 W.; 4. 600 W. Phase 3 from Broken Arrow to North of 300 S. Commissioner Stevens moved the priority list be 1. Bridge #91; 2. Bridge #71; 3. 300 N. Segment G from 600 W. to east of 500 W.; 4. 600 W. Phase 3 from Broken Arrow to North of 300 S. Commissioner Armstrong seconded the motion. The motion carried 3/0.

**GPS/Verizon** – A purchase order for the GPS network for truck fleet with Verizon was presented to the Commissioners. County Engineer Joe Copeland recommends moving forward. Commissioner Stevens moved approval of the purchase order for the Network Fleet hardware and service in an amount not to exceed \$524.25 per month out of M.V. H. Contractual line. Commissioner Armstrong seconded the motion. The motion carried 3/0.

**Pipe Quotes** – the following companies had bids presented to the Commissioners:

1. Baughman, 2. Metal Culverts, Inc. 3. St. Regis 4. CPI Supply 5. HD Supply. Commissioner Armstrong moved to provide bids to the County Engineer and Attorney for review and tabulation and return at next meeting with recommendations. Commissioner Stevens seconded the motion. The motion carried 3/0.

**Annual Bids** – The following annual bids were presented to the Commissioners:

1. AK Shannon Excavating, Inc. - Equipment.
2. Marathon Petroleum Company - Liquid Asphalt.
3. New Point Stone Co. Inc. for Aggregate – Crushed Stone
4. CGS Services, Inc. for Aggregate/Asphalt/Pavement Materials and Rental Equipment – Tri-Axel Dump Trucks.
5. Harvest Land Co-Op Inc. - Fuel Bids
6. Asphalt Materials Inc. - Liquid Asphalt
7. Hoosier Pride Excavating, Inc. - Equipment
8. Milestone - Bituminous Material
9. Irving Materials, Inc. - stone
10. SuperFleet/Speedway - fuel

Commissioner Stevens moved to take the bids received under advisement, with exception of the fuel bid that will be recommended yet today, be referred to the County Engineer and Attorney for tabulation and recommendation at the next meeting. Commissioner Armstrong seconded the motion. The motion carried 3/0.

### **Building Department**

**Fee Schedule** – Rusty Burgess appeared before the Commissioners to discuss the proposed 2014 Fee Schedule. There is an additional energy inspection on construction. Commissioners would like to justify the increase in any fees with the rise in costs for inspections. Commissioner Armstrong moved to increase residential new dwelling and residential alterations by \$50.00 effective January 1, 2014. Commissioner Stevens seconded the motion. The motion carried 3/0.

### **Planning Department**

**Printz Vacation of Right of Way** – Mike Dale appeared before the Commissioners to inform them there will be a request for right-of-way at S.R. 67 and 500 W. for property owned by Fred Printz. Owners will appear in front of Commissioners at their next meeting.

### **Sheriff's Annual Fuel Bids**

**Sheriff's Department** – Commissioner Stevens moved to accept the bid price from Speedway for their Speedway stations at the rack price plus 6.5 cents for Sheriff's Department only. Commissioner Armstrong seconded the motion. The motion carried 3/0.

### **Hancock County Senior Services**

**Resolution 20-8-1** – The agreement with the State of Indiana for Senior Services only needs signatures the Commissioners had approved it at a prior meeting.

### **Highway Annual Fuel Bids**

**Highway Fuel** – Commissioner Stevens moved to accept the fixed price bid for fuel as bid by HarvestLand Co-op subject to the agreed upon clarification of the specifications that were submitted. Commissioner Armstrong seconded the motion. The motion carried 3/0.

### **E-911**

**Plymate** – Connie Hoy appeared before the Commissioners to request Plymate's MatMan Service for floor mats at the office. The Commissioners felt that it would be cheaper to purchase the mats outright.

**Computer Upgrade** – Request to purchase ten computers to be compatible with CAD system. Commissioner Armstrong moved to approve the computer purchase out of E-911 C.C.D. Funds in the amount not to exceed \$16,525.50. Commissioner Stevens seconded the motion. The motion carried 3/0.

**Back Up System** – Connie Hoy appeared before the Commissioners to request purchasing a back up system for the Emergency Operations Center. She suggested the Funds left over from the 2011 G.O. Bond could be used. The total cost will be \$105,000.00.

### **IT Department**

**Tracking System** – Bernie Harris appeared before the Commissioners for approval to purchase a tracking system for phones at a cost of \$6,000.00 and a total cost of \$8,028.00 from Office Watch. This system will allow for better efficiency with phones. Commissioner Stevens moved to approve to allow Bernie Harris of the IT Department to purchase the monitoring equipment that he is recommending with the transfer of \$6,000.00 from one line item to another in his C.C.D. Fund. Commissioner Armstrong seconded the motion. The motion carried 3/0.

## County Farm Bid

**Bids** – The Commissioners received the following bids:

1. Rodney Sparks	\$225.00 per acre	Total \$37,612.50
2. Vince Feeney Inc.	\$200.00 per acre	Total \$29,500.00
3. Arthur's Inc.	\$279.00 per acre	Total \$41,152.50

Commissioner Stevens moved to recommend the 4 year lease to Arthur's Inc. for \$279.00 per acre with a total of \$41,152.50 per year subject to signing of the 4 year lease form, down payment and proof of insurance and insertion of bid amount. Commissioner Armstrong seconded the motion. The motion carried 3/0.

## Hancock County Board of Commissioners Action Items

**Claims** – Commissioner Stevens approved claims as presented. Commissioner Armstrong seconded the motion. The motion carried 3/0.

**Minutes** – Commissioner Towle moved approval of the Commissioners meeting for November 19, 2013. Commissioner Armstrong seconded the motion. The motion carried 2/0. Commissioner Stevens abstained.

**Entertainment on the Plaza 2014**– An agreement by and between Greenfield Banking Company and the Hancock County Commissioners for Entertainment on the Plaza 2014 was presented to the Commissioners for approval. Commissioner Stevens moved approval of the agreement for Entertainment on the Plaza for 2014 as requested. Commissioner Armstrong seconded the motion. The motion carried 3/0.

**Snow Plowing County Lots** – V. Feeney Inc. extended his contract for county parking lots for 2013-2014 season. Commissioner Towle approved the contract with V. Feeney Inc. to extend an additional year. Commissioner Armstrong seconded the motion. The motion carried 3/0.

**Bond** – Attorney Ray Richardson instructed the Commissioners to sign the Bond paperwork from Ice Miller, Ray Richardson and Greg Guerrettaz. All of these parties have a letter recommending signatures with the paper work.

**Central Indiana Regional Transit Board** – Charles R. Fewell had sent his letter of resignation to the Commissioners. The Commissioners thanked him for his service and stated he has served on the board since it was formed.

**Tourism Committee** - There was discussion about the Tourism Committee's financing a study on the Trails. The Commissioners explained this was the Tourism Commissions responsibility not the Commissioners.

John Priore stated that he disagrees he thinks it looks to the public that the Commissioners are holding the public meeting.

**New Hancock County Personnel Policy** – the Policy will be discussed at the next meeting and the County Attorney will take under advisement the Ordinance to adopt the Policy.

The Hancock County Board of Commissioners meeting adjourned at 11:20 a.m.

Hancock County Commissioners

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Commissioner Derek Towle, President

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Commissioner Brad Armstrong, Vice President

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Commissioner Tom Stevens

Attest: \_\_\_\_\_

Robin D. Lowder  
Hancock County Auditor