

## **Hancock County Board of Commissioner's Minutes**

**February 19, 2013**

Commissioners met in regular session. Those present were Commissioner Derek Towle, President, Commissioner Brad Armstrong, Vice President and Commissioner Tom Stevens. Chief Deputy Auditor Rosemary Melvin was also present.

Attorney Ray Richardson arrived at 8:30 a.m.

The Meeting began at 8:00 a.m.

### **In The Matter of the Highway Department**

Engineer Joe Copeland appeared before the Hancock County Board of Commissioners to discuss the following:

**Small Structure Engineering** – Mr. Barker will be doing the small structure work. It was recommended to use Journey Engineering. A proposal agreement was presented to the Commissioners. Commissioner Stevens moved to accept the verbal request received from Jay Barker Engineering Inc. to terminate the small structure agreement effective immediately. Commissioner Armstrong seconded the motion. The motion carried 3/0.

Commissioner Stevens moved to enter into an agreement with Journey Engineering LLC for on call design of small structures for a period of two years not to exceed \$40,000.00 per year. Commissioner Armstrong seconded the motion. The motion carried 3/0.

**Speed Limit Ordinance for school zones** - New signs will state 'school days only'. Time restrictions were discussed and Commissioner Towle stated he was concerned with restricting the time for the speed limit in school zones. Commissioner Stevens moved to instruct the County Attorney to draft an Ordinance in accordance with the County Engineer. Commissioner Armstrong seconded the motion. The motion carried 2/1. Commissioner Towle opposed due to the time restrictions.

**Bridge Load Limits** – The County Engineer reviewed changes in the Indiana Code sign requirements. Commissioner Stevens moved to have the County Attorney prepare an Ordinance to make changes per code to bridge load limit, road load limit & traffic signals. Commissioner Armstrong seconded the motion. The motion carried 3/0.

**Used Equipment** – permission was requested to sell at auction the following Broce power broom VIN #89217 and Volvo single axle Sp Bed VIN #4V5J32HE2YN869527. Commissioner Stevens moved that the two pieces of equipment from the County Highway be declared surplus. Commissioner Armstrong seconded the motion. The motion carried 3/0.

### **In The Matter of the IT Department**

**Shipping Charge** – Equipment approved for purchase out of the C.C.D. Fund did not include the shipping and handling charge as it was placed in the sales tax column on the invoice by the company. Commissioner Armstrong moved to allow for C.C.D. Expense in the amount of \$155.40 to allow for the shipping and handling charge that was placed in the sales tax column on the invoice. Commissioner Stevens seconded the motion. The motion carried 3/0.

### **In The Matter of Veterans Service**

**Annual Report** – Bob Workman presented the Commissioners with the report for 2012. Three requests were presented to the Commissioners. 1. New carpet for the office of which the Greenfield Parks Department will pay half. An invoice to Henry's Carpet for \$995.80 was presented to the Commissioners. 2. Software that will allow access to all VA related forms online at a cost of \$950.00 and \$450.00 annually for software maintenance. 3. Raise the supplies expense account back up to the original amount of \$1,205.00. Commissioner Stevens moved to replace carpet in the office in an amount not to exceed \$500.00. Commissioner Armstrong seconded the motion. The motion carried 3/0.

### **In The Matter of Commissioners Action Items**

**Minutes** – Commissioner Stevens approved the minutes for February 5, 2013 as presented. Commissioner Armstrong seconded the motion. The motion carried 3/0.

**Claims & Payroll**– Commissioner Stevens moved to approve the claims as presented. Commissioner Armstrong seconded the motion. The motion carried 3/0.

**Hancock County Solid Waste District Management** – Commissioner Stevens moved no action be taken on the HCSWDM contract with Caldwell Gravel Sales to allow it to continue for next year. Commissioner Armstrong seconded the motion. The motion carried 3/0.

**Mileage Ordinance** – There was discussion about changing the ordinance that mileage would start from work not home. The State Board of Accounts says to start mileage from home if you are going straight to training. The Commissioners agree no action needs to be taken.

### **In The Matter of the Planning Department**

**Huntington Heights** – replat of Huntington Heights, Section 3 consists of 80 lots and the replat would consist of 1 lot and 11 blocks which are extensions of existing lots. Planning approved the project and now the Commissioners need to approve termination of the Right-of-ways, streets and building lines. Commissioner Stevens felt the blocks are land locked and could be a problem in the future. Commissioner Armstrong moved to adopt this plat approval and vacation order be it resolved by the board of the Planning Committee of Hancock County, Indiana that the public right-of-way of Martin Place, Woodland Road and Garriott Drive as here in described hereby vacated further that easements and building lines described here in are hereby declared vacated and all public rights are extinguished. Commissioner Towle seconded the motion. The motion carried 2/1. Commissioner Stevens opposed.

**Ordinance 2013-2A** – property located at 2806 N. 800 W. Greenfield, IN request to be zoned from Industrial Business Park (IBP) to Residential (R1.0). Commissioner Stevens introduced Ordinance 2013-2A An Ordinance Amending The Hancock County, Indiana Zoning Ordinance and move for the approval of Ordinance 2013-2A. Commissioner Armstrong seconded the motion. The motion carried 3/0.

#### **In The Matter of the Hancock County Assessor Pictometry**

**Pictometry** – the final draft for the pictometry contract has been reviewed by County Attorney Ray Richardson as is presented to the Commissioners for signatures. Commissioner Armstrong moved to sign the contract between Pictometry International and Hancock County. Commissioner Stevens seconded the motion. The motion carried 3/0.

#### **In The Matter of the Hancock County Health Department**

**Re-appointment** – Crystal Baker appeared before the Commissioners to request they certify Ray Schreiber for re-appointment to the Health Department Board and Christopher Kimmy as a new board member. Commissioner Armstrong moved to certify the appointment to the Hancock County Board of Health for Ray Schreiber for a term ending December 31, 2016. Commissioner Stevens seconded the motion. The motion carried 3/0. Commissioner Stevens moved to certify Christopher Kimmy to serve on the Hancock County Board of Health for a four year term ending December 31, 2016. Commissioner Armstrong seconded the motion. The motion carried 3/0.

#### **In The Matter of Nameless Creek Youth Camp**

**Waiver of Fees** – B.J. Eaton appeared before the Commissioners to request fees for the pole barn they are constructing be waived. The fees required are \$250.00 for building and \$50.00 for electric. Commissioner Armstrong moved to exempt fees in an amount not to exceed \$300.00 for Nameless Creek Youth camp pole barn project consisting of \$250 building and \$50 electric permit. Commissioner Stevens seconded the motion. The motion carried 3/0.

#### **In The Matter of Township Inter-Local Agreement**

**E.M.S. Funding** - Paul Cooper and Bob McDaniel of Blue River and Jackson Townships appeared before the Commissioners to request approval of funds as set out in the Inter-Local agreement. There was discussion on the proper channels they need to follow. Commissioner Armstrong moved to enter into an Inter-Local agreement in the amount of \$7,500.00 for E.M.S. Funding with Blue River Twp. Commissioner Stevens seconded the motion. The motion carried 3/0. Commissioner Armstrong moved to enter into an Inter-Local agreement in the amount of \$15,300.00 for E.M.S. Funding with Jackson Twp. Commissioner Stevens seconded the motion. The motion carried 3/0.

### **In The Matter of Emergency Operations Center**

**Lightening Strike** – Connie Hoy appeared before the Commissioners to present invoices for repairs. The Matrix switch was blown and will need to be replaced, not repaired. The Commissioners instructed her to turn the claims into the insurance and turn the invoices in for the balance of the charges. Commissioner Armstrong moved to contact the insurance adjustor for lightening damage and proceed with repair of products pending adjustor approval. Commissioner Stevens seconded the motion. The motion carried 3/0.

**CAD System** – Connie Hoy informed the Commissioners she is looking into a new Computer Aided Dispatch system.

### **In The Matter of the Sheriff's Department**

**Vehicles** – Major Burkhart and Sheriff Shepherd appeared before the Commissioners to discuss purchase of seven Yukons for an amount of \$176,566.60. The Commissioners requested they put together a committee to review vehicles and how they are purchased. Commissioner Stevens moved to authorize the Sheriff to get quotes on seven vehicles with trade for an amount not to exceed \$160,000.00. Commissioner Armstrong seconded the motion. The motion carried 3/0.

**Shotgun Racks** – Knightstown needs shotgun racks and would like to purchase some from the Sheriff's Department. The Commissioners instruct them to provide an agreed price.

**Jail Locks** – There was discussion as to how Crowder-Detention Inc. will be paid as work is completed. Commissioner Stevens moved to accept the bid offer from Crowder-Detention Inc. to buy security locks in the amount of \$345,000.00 subject to exhibit A, B, C, D & E and subject to a performance bond. Commissioner Towle seconded the motion. The motion carried 2/1. Commissioner Armstrong opposed.

### **In The Matter of Commissioner's Action Items**

**Hancock County Redevelopment Commission Appointment** – Commissioner Stevens moves that Shelton Oakes replace Paul Riddle as School Advisor on the Hancock County Redevelopment Commission with the appointment of Shelton Oakes to the Redevelopment Commission to be for the balance of the term ending December 31, 2013. Commissioner Armstrong seconded the motion. The motion carried 3/0.

**Tourism Committee** – Tom Cone sent his letter of resignation to the Commissioners stating he would remain in service until a replacement is found. Commissioner Stevens moved to accept the resignation of Tom Cone subject to the appointment of his successor. Commissioner Armstrong seconded the motion. The motion carried 3/0.

**Jail Flood Damage** – Attorney Kevin Harvey will accept the job as attorney for the jail flood case with an option of \$235.00 per hour or 35% if settled 30 days before trial and 50% if settled after that. Commissioner Stevens moved to retain Kevin G. Harvey Attorney from the law firm of Allen Wellman and McNew LP to represent the County on our case involving the damages to the jail due to the flood the county believes Milestone is responsible for and that we enter into the agreement based on a contingency basis stated at 35% then 50%. Commissioner Armstrong seconded the motion. The motion carried 3/0.

**Executive Session** – An executive session is set for March 19, 2013 at 10:00 a.m.

**C.C.D. Funds** – were discussed as follows:

**See next page:**

CCD Not Yet Approved by Commissioners  
As of 2-19-2013

Approved

	Fund	Fund Desc	Acct	Acct Desc	Location	Amount	Department
Original Appropriation	1138	County Cum Capital Dev 1138	44301	Microfilm Image upgrade	0001	\$1,500.00	Clerk 1500
Original Appropriation	1138	County Cum Capital Dev 1138	44100	Furniture & Equipment	0001	\$4,000.00	Clerk 2000
Original Appropriation	1138	County Cum Capital Dev 1138	44099	RealEstate Transfer Bk Expense	0002	\$20,000.00	Auditor 20000
Original Appropriation	1138	County Cum Capital Dev 1138	44600	Camera & Video Equipment	0005	\$2,500.00	Sheriff 1500
Original Appropriation	1138	County Cum Capital Dev 1138	44100	Furniture & Equipment	0005	\$3,000.00	Sheriff 2000
Original Appropriation	1138	County Cum Capital Dev 1138	44700	SWAT & SCUBA	0005	\$5,000.00	Sheriff 5000
Original Appropriation	1138	County Cum Capital Dev 1138	44900	Weapons & Vests	0005	\$9,400.00	Sheriff 7000
Original Appropriation	1138	County Cum Capital Dev 1138	45400	Auxiliary Police Exp	0005	\$10,000.00	Sheriff 10000
Original Appropriation	1138	County Cum Capital Dev 1138	44302	Vehicle Equipment	0005	\$55,750.00	Sheriff 45000
Original Appropriation	1138	County Cum Capital Dev 1138	44100	Furniture & Equipment	0006	\$2,000.00	Surveyor 1500
Original Appropriation	1138	County Cum Capital Dev 1138	44403	Field Equipment	0006	\$8,000.00	Surveyor 0
Original Appropriation	1138	County Cum Capital Dev 1138	44800	Motor Vehicles	0006	\$47,000.00	Surveyor 0
Original Appropriation	1138	County Cum Capital Dev 1138	44400	Investigative Equipment	0009	\$1,000.00	Prosecutor 1000
Original Appropriation	1138	County Cum Capital Dev 1138	44201	Office Equipment & Machines	0009	\$15,000.00	Prosecutor 15000
Original Appropriation	1138	County Cum Capital Dev 1138	44100	Furniture & Equipment	0011	\$1,500.00	County Extension 0
Original Appropriation	1138	County Cum Capital Dev 1138	44502	Weed Specialist Equipment	0068	\$1,000.00	Commissioners 0
Original Appropriation	1138	County Cum Capital Dev 1138	45101	Misc Other All Building	0068	\$25,000.00	Commissioners 25000
Original Appropriation	1138	County Cum Capital Dev 1138	44305	Misc Capital Exp	0068	\$40,000.00	Commissioners 0
Original Appropriation	1138	County Cum Capital Dev 1138	42300	Demolition Exp/Parking Lot	0068	\$75,000.00	Commissioners 75000
Original Appropriation	1138	County Cum Capital Dev 1138	44800	Motor Vehicles	0068	\$306,675.00	Commissioners 160000
Original Appropriation	1138	County Cum Capital Dev 1138	45601	Judicial Computer Equip	0070	\$28,000.00	IT 22000
Original Appropriation	1138	County Cum Capital Dev 1138	44200	Computer Equipment	0070	\$170,000.00	IT 170000
Original Appropriation	1138	County Cum Capital Dev 1138	44200	Computer Equipment	0124	\$5,000.00	Reassessment 0
Original Appropriation	1138	County Cum Capital Dev 1138	44100	Furniture & Equipment	0201	\$3,500.00	Superior 1 0
Original Appropriation	1138	County Cum Capital Dev 1138	44201	Office Equipment & Machines	0280	\$4,000.00	GIS Surveyor 4000
Original Appropriation	1138	County Cum Capital Dev 1138	44209	GPS(Handheld) Equip	0280	\$8,000.00	GIS Surveyor 8000
Original Appropriation	1138	County Cum Capital Dev 1138	44101	Printer	0280	\$10,000.00	GIS Surveyor 0
Original Appropriation	1138	County Cum Capital Dev 1138	45104	Test Equip Weights & Measures	0308	\$2,000.00	Weights & Measures 0
Original Appropriation	1138	County Cum Capital Dev 1138	44304	Kitchen Equipment	0380	\$2,100.00	Jail 2100
Original Appropriation	1138	County Cum Capital Dev 1138	44100	Furniture & Equipment	0911	\$1,000.00	E911 0
Original Appropriation	1138	County Cum Capital Dev 1138	44305	Misc Capital Exp	0911	\$10,000.00	E911 0
Original Appropriation	1138	County Cum Capital Dev 1138	44205	E911 Upgrades	0911	\$50,000.00	E911 40000
				Not Approved:		\$825,825.00	

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\$354,987.00

These are the Commissioners figures as of February 19, 2013.

The meeting adjourned at 12:35 p.m.

Hancock County Commissioners

\_\_\_\_\_  
Commissioner Derek Towle, President

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Commissioner Brad Armstrong, Vice President

\_\_\_\_\_  
Commissioner Tom Stevens

Attest: \_\_\_\_\_  
Robin D. Lowder  
Hancock County Auditor

Auditor's Note: Robin D. Lowder

These are the Commissioners C.C.D. figures as of February 19, 2013. These figures by necessity may need to change at times as departments have obligations to meet. The Commissioners minutes will keep the C.C.D. figures current when necessary changes are made by the Commissioners as they meet the County's financial responsibilities.