

Hancock County Board of Commissioner's Minutes

June 4, 2013

Commissioners met in regular session. Those present were Commissioner Derek Towle, President, Commissioner Brad Armstrong, Vice President and Commissioner Tom Stevens. Auditor Robin D. Lowder was also present.

Hancock County Board of Commissioner's meeting began at 8:00 a.m.

Attorney Ray Richardson arrived at 8:26 a.m.

In The Matter of the Highway Department

Engineer Joe Copeland appeared before the Hancock County Board of Commissioners to discuss the following:

End of Year Report – The end of year report for 2012 was presented to the Commissioners. Commissioner Armstrong moved to accept the Hancock County Annual Operational Report for Local Roads and Streets 2012. Commissioner Stevens seconded the motion. The motion carried 3/0.

Road Advisory Committee – two members are not attending the meetings. Chuck Fuel and Dennis Fisk have too many commitments. He requested instruction from the Commissioners on replacing these members. Jim Shoufler was mentioned as a possible replacement and the Commissioners support contacting him about the position.

2014 Prioritization – The recommendations by the Road Advisory Committee were presented to the Commissioners. The suggestion presented was not to do dust control this year and to take the \$50,000.00 and do chip and seal on roads. Dust lay is temporary whereas chip and seal will eventually solve the problem. Commissioner Stevens moved approval of the recommendations from the Highway Department on the maintenance schedule for roads for 2014. Commissioner Armstrong seconded the motion. The motion carried 3/0. The Commissioners feel there will be some changes to the list.

Weed Tech – Dean Folkening will take the job and Tom Tucker recommended him. Ray Ballard thought his resume looked good. Commissioner Armstrong motioned to hire Dean Folkening at \$20.00 per hour not to exceed the budget amount of \$10,000.00 or 29 hours per week. Commissioners Stevens seconded the motion. The motion carried 3/0.

In The Matter of Commissioner's Action Items

Minutes – Commissioner Stevens moved approval of the minutes for May 21, 2013. Commissioner Armstrong seconded the motion. The motion carried 3/0.

Claims & Payroll – Commissioner Stevens approved claims and payroll as presented. Commissioner Armstrong seconded the motion. The motion carried 3/0.

In The Matter of the Surveyor's Department

Out of State Travel – Susan Bodkin appeared before the Commissioners to request approval for out of state travel for John Milburn to Emmitsburg Maryland with the Sugar Creek Fire Department for merging uses for GIS and fire service. Commissioner Stevens approved the request for out of state travel for John Milburn as requested. Commissioner Armstrong seconded the motion. The motion carried 3/0.

In The Matter of F.U.S.E.

F.U.S.E. – Families United for Support and Encouragement, represented by Amy Borgmann, requested use of the South Courthouse lawn on September 12, 2013 for Taste of Hancock County to be the same as last year with an added family area. The hours will be 4:00 p.m. to 10:00 p.m. and they will be partnering with the Arts Council and Jennie DeVoe will be performing. Commissioner Armstrong moved to allow F.U.S.E. to use the Courthouse grounds on September 12, 2013. Commissioner Stevens seconded the motion. The motion carried 3/0.

In The Matter of the Building Department

Old Permits – The question was presented to the Commissioners regarding if old permits that have expired should be pursued. There are approximately 300. However, there is now a system in place to keep this from happening again. The Commissioners requested the Building Department to come up with a plan to address the outstanding permits and why they are outstanding. Each one will need to be addressed individually.

In The Matter of the Election Board

Voting Locations – Tom Cone appeared before the Commissioners to inform them the Election Board recommends eleven locations with the requested twelfth in Buck Creek Township. The selections were made by population so all voters are within four miles of a voting center. The Commissioners question the security of the ballots after hours and if all vote centers have a locked area for ballots. Commissioner Armstrong moved approval of twelve voting centers, eleven of which are listed with the twelfth to be in Buck Creek Township, to be determined by the Board of Commissioners at a later date. Commissioner Stevens seconded the motion. The motion carried 3/0.

In The Matter of the IT Department

Update Servers – I.T. director Bernie Harris appeared before the Commissioners to request approval for replacing all existing servers. The updated servers will affect dispatch, sheriff, etc.

Commissioners suggested Bernie discuss this with all of the parties involved. Commissioner Stevens moved approval for the purchase of Total Server CPU Hardware in the amount of \$26,112.00, three Dell Precision T3600 (GIS) in the amount of \$4,920.00, SQL 2012; 75 users: windows server (3 host) Software License Microsoft in the amount of \$25,705.00 and Upgrade Vsphere enterprise to Vsphere enterprise operations with three year support in the amount of \$9,170.00 for a total amount not to exceed \$27,909.00. Commissioner Armstrong seconded the motion. The motion carried 3/0.

Vote Centers – Bernie Harris informed the Commissioners that the Air Card with routers will be secure for the vote centers.

In the Matter of the Sheriff's Department

Life Cycle Cost Analysis for Hancock County Jail & Sheriff's Office – Scott Carnegie of DLZ appeared before the Commissioners to discuss the report and give their recommendation from immediate to long term work needed. Some immediate work includes sprinkler upgrades, toilet traps and heating & cooling units. Some intermediate needs are new dishwasher, sound proofing interview room and LED lighting. Some long term needs are upgraded software video technology. The roof will need replaced and exterior work done in three to five years. Also both the Sheriff's Office and Jail need to be brought up to ADA standards. There are currently 26 jailers and the minimum should be 38. Bill Wilson stated the jail standards for staffing are done by a formula, not just estimated. The cost for immediate work \$2,500,000.00, intermediate work cost \$1,000,000.00 and long term cost \$500,000.00, all estimated cost.

In The Matter of Plan Department

ReZoning – Trevor Lloyd Jones appeared before the Commissioners to ask that the property he is requesting be rezoned from CN to CC and the Commissioners initiate the process. Commissioner Towle stated that he didn't disagree it would be better to be zoned CC. However, the Commissioners feel they should not initiate the change.

In The Matter of Amateur Radio

In The Matter of Amateur Radio – William Smith appeared before the Commissioners to proclaim Amateur Radio Week from June 17th to June 23rd, 2013. Commissioner Towle read the Proclamation stating field day will take place on June 22nd thru June 23rd, 2013 and that Derek Towle, Brad Armstrong and Tom Stevens, County Commissioners of the County of Hancock hereby declare the week of June 17th thru June 23rd, 2013 as Amateur Radio Week. Commissioner Stevens moved approval of the Proclamation. Commissioner Armstrong seconded the motion. The motion carried 3/0.

FSG Contract – Financial Solutions Group, Inc will continue disclosure filings per contract and in the amount of \$2,000.00 per year. Commissioner Armstrong moved to engage with FSG Services for the purpose of disclosure filing for a total amount not to exceed \$2,000.00 annually. Commissioner Stevens seconded the motion. The motion carried 3/0.

Mapes Property – Yasmine Stump request direction from the Commissioners if they would like her to object to a continuance. Engineer Joe Copeland recommends that we oppose the continuance. Commissioner Stevens moved to respond back to Yasmin Stump supporting the County Engineer recommendation we object to the continuance of the court case. Commissioner Armstrong seconded the motion. The motion carried 3/0.

Maximus – a contract by and between Maximus Consulting Services, Inc and Hancock County, Indiana for one year. The service generates approximately \$57,000.00 per year to the general fund. Commissioner Stevens moved to approve the agreement to provide professional Consulting Services with Maximus Consulting Services, Inc. for an additional year according to the contract presented and amended by the County Attorney. Commissioner Armstrong seconded the motion. The motion carried 3/0.

Capital Needs – The Commissioners discussed a capital list for a Bond under two million for Hancock County Council. The Commissioners discussed Jail locks, 600W south of U.S. 40 and miscellaneous items. Commissioner Towle does not want to bond if we don't have to. The Commissioners would like to meet with Council at 10:45 a.m. on June 11, 2013 to discuss capital needs and possible bonding.

The Hancock County Commissioner's Meeting adjourned at 10:45 a.m.

Hancock County Commissioners

Commissioner Derek Towle, President

Commissioner Brad Armstrong, Vice President

Commissioner Tom Stevens

Attest: _____
Robin D. Lowder, Hancock Co Auditor