

## Hancock County Board of Commissioners' Minutes

October 30, 2012

Commissioners met in regular session. Those present were Commissioner Tom Stevens, President, Commissioner Brad Armstrong, Vice President and Commissioner Derek Towle. Auditor Robin D. Lowder was also present.

Attorney Ray Richardson arrived at 8:21 a.m.

Hancock County Board of Commissioners' meeting began at 8:00a.m.

### In The Matter of Hancock County Highway

Engineer Joe Copeland appeared before the Hancock County Board of Commissioners to discuss the following:

**Truck #165** – that was damaged will cost \$24,397.55 to repair, of which insurance will cover \$15,023.16 leaving a \$1,000.00 deductible and \$9,374.39 uncovered. The insurance will not cover anything they consider normal wear. The Highway Department will need to transfer funds to cover the cost. Commissioner Armstrong will check with the insurance agent to see if more of the cost can be covered by insurance.

**Mt. Vernon School Bond** – Larry Bowmer appeared before the Commissioners to request approval to release a bond in the amount of \$185,000.00 for work at Mt. Vernon School. Commissioner Armstrong moved to release the bond to Mt. Vernon School Corporation in the amount of \$185,000.00 for installation of a driveway, road improvement and turn lane. Commissioner Towle seconded the motion. The motion carried 3/0.

**Bridge# 23** – Set bid date for Bridge# 23 located on 900 North west of 1000 East over Sugar Creek for January 15, 2013 at 8:30a.m.

**Common Construction Wage Hearing** – for Bridge# 23 set for November 26, 2012. Bill Hale, industry representative for tax payers and Susan Bodkin, tax payer representative.,

**Annual Bids** – Set for December 4, 2012 at 8:30a.m.

**Pipe Quote Bid** – set for November 20, 2012 at 8:15a.m.

**Quote** – from CGS Services, Inc., for mixing sand and calcium chloride at a cost of \$2.99 per pound. Commissioner Towle moved approval of the quote for CGS Services, Inc. for mixing of sand and calcium chloride material. Commissioner Armstrong seconded the motion. The motion carried 3/0.

**Worker's Compensation** – a request for answering a question of twelve hours of vacation due to an employee on Worker's Compensation. The Commissioners request the specifics be provided to Attorney Ray Richardson for review.

**Ditch** – located on 300 South on the property of Jim Inman, the ditch is located in the right-of-way, the neighbor did drainage work and Mr. Inman now has water standing and wants to install a tile tying into the neighbor's tile to correct the problem. The commissioners agree to waive the fees for work to be done.

**Standing Water** – it was requested the Highway Department assess the standing water at the intersection of 300 North and 100 West covering three fourths of the road. It appears the culvert may have collapsed.

**Liquid Chloride Bid** – The following bid was presented

Great Lakes Chloride in an amount of \$0.975 for 75,000 gallons for a total of \$73,125.00. Commissioner Armstrong moved the bid be reviewed by Attorney Ray Richardson and Engineer Joe Copeland for recommendation later in this meeting. Commissioner Towle seconded the motion. The motion carried 3/0.

#### **In The Matter of the Hancock County Clerk**

**CSI Contract** – Marcia Moore appeared before the Commissioners to state her preference of the CSI program over Odyssey. She did a letter of recommendation for Odyssey to maintain a good relationship with the Courts but would rather stay with CSI. Judge Snow appeared before the Commissioners to state the conversion has already started to Odyssey and will be ready by the end of the first quarter or start of the second quarter in 2013. JTAC has a team that converts counties and the equipment has been ordered with grant money. It is suggested to keep the dual system for 2013 and cancel the CSI program for the following year. Commissioner Towle moved to approve the CSI contract for 2013 with notice of termination of contract at the end of 2013. Commissioner Armstrong seconded the motion. The motion carried 3/0.

**Election Systems & Software, LLC** – this is a step down from the gold package to the silver package. Attorney Ray Richardson asked for a termination clause to be in the contract per his approval.

#### **In The Matter of Highway Department Bid**

**Liquid Chloride Bid** – recommendation was given for the bid from Great Lakes Chloride. Commissioner Towle moved approval of the bid from Great Lakes Chloride for \$0.975 per gallon for a total of \$74,125.00. Commissioner Armstrong seconded the motion. The motion carried 3/0.

### **In The Matter of NASA Grants**

**Grants** – the drug free Community grants were presented to the Commissioners by Executive Director Tim Retherford. Ziggy is the new Mascot for NASA and Life Choices is a new teen version of Celebrate Recovery. Commissioner Towle moved approval of the recommended funding as presented by the NASA Board members, Debbie Spangler and Becky Spencer. Commissioner Armstrong seconded the motion. The motion carried 3/0.

### **In The Matter of PAWS**

**Pet Shop and Adoption Center** – Karin Blue, a representative for PAWS, appeared before the Commissioners to request a waiver of fees for the new center they are opening. The Commissioners felt because of the services they offered pet owners it means savings for taxpayers. Commissioner Armstrong moved approval to waive approximately \$550.00 in County fees related to the zoning and/or building permits and sign permit to occupy the rented space and to reimburse the \$330.00 for special exception cost. Commissioner Towle seconded the motion. The motion carried 3/0.

### **In The Matter of Riley Festival**

**2013 Riley Festival** – Tom Billings appeared before the Commissioners to thank them for use of the Annex for the 2012 Riley Festival and request the same use for the 2013 Riley Festival. Commissioner Towle moved approval for the Riley Festival to use the first floor of the Annex hallway and Commissioners Courtroom during Riley Festival for 2013, this also included use of the Courthouse water. Commissioner Armstrong seconded the motion. The motion carried 3/0.

### **In The Matter of Vacation of Alley**

**Schreiber** – Al and Leona Schreiber appeared before the Commissioners to request vacation of alleys next to their property, located in Philadelphia. They were instructed to advertise, hold a public hearing and meet all of the qualifications before final approval.

### **In The Matter of Sheriff's Department**

**Fire Suppression System** – the system has been installed and the invoice is presented to the Commissioners for payment in the amount of \$3,469.92. Commissioner Towle moved to pay the Fire Suppression System out of the Commissioner's CCD in an amount of \$3,469.92. Commissioner Armstrong seconded the motion. The motion carried 3/0.

**Parking Lot** – Sheriff Shepherd informed the Commissioners that the parking lot in front of the jail will need a seal coat and striped in the spring.

**Superior Courtroom #2** – Use of the courtroom is requested on the evening of November 7, 2012. The Commissioners, by consensus approved the use of the courtroom, subject to approval of Superior Ct #2.

### **The Matter of Hancock County Commissioners' Action Items**

**Claims and Payroll** - Commissioner Towle moved to approve the claims and payroll as presented. Commissioner Armstrong seconded the motion. The motion carried 3/0.

**October 16, 2012 Minutes**— Commissioner Armstrong moved to approve the minutes for October 16, 2012 as submitted. Commissioner Stevens seconded the motion. Commissioner Towle abstained. The motion carried 2/0.

#### **In The Matter of Repair**

**PDF Mechanical LLC** - a quote was presented to replace the failed motor in the East entry fan coil for a cost of \$395.00. Commissioner Towle moved approval to accept the quote from PDF Mechanical LLC for the fan coil in an amount not to exceed \$395.00. Commissioner Armstrong seconded the motion. The motion carried 3/0.

#### **In The Matter of Group Insurance**

**Review** - Kevin Mandrell appeared before the Commissioners to present the Executive Summary. The numbers show a 5% improvement and claim totals decreased 13.1%. Commissioner Armstrong moved to instruct Kevin Mandrell to prepare a contract for 2013 with the same services as this year. Commissioner Towle seconded the motion. The motion carried 3/0.

**Open Enrollment** – will be November 14<sup>th</sup> and November 16<sup>th</sup> 2012.

#### **In The Matter of Senior Services**

**Section 5311 Grant Agreement** – a staff member of Linda Hart's appeared before the Commissioners to present for signatures the Indiana Department of Transportation Section 5311 Grant Agreement for pass through. Commissioner Armstrong moved approval of the Indiana Department of Transportation Section 5311 Grant Agreement EDS#A249-13-320282. Commissioner Towle seconded the motion. The motion carried 3/0.

#### **In The Matter of Vacation Time**

**Worker's Compensation** – Attorney Ray Richardson determined an employee can not be paid for vacation and receive workers compensation at the same time.

#### **In The Matter of the Health Department**

**Credit Application** – The request for approval of a credit application with Harvest Land for propane for the Health Department was presented to the Commissioners. Commissioner Armstrong moved to allow for credit to be applied for with Harvest Land in the name of the Hancock County Health Department. Commissioners Towle seconded the motion. The motion carried 3/0.

**In The Matter of Commissioner Action Items**

**Bond Number** – The bond for Indiana Gas Company d/b/a Vectren Energy has changed the bond number. Commissioner Towle moved to sign the Travelers Casualty and Surety Bond of America #0275M103350950-09. Commissioner Armstrong seconded the motion. The motion carried 3/0.

**Budget Transfer** – Commissioner Towle moved approval to transfer \$2,000.00 from line item 1001.32400.000.068-Telephone to line item 1001.31504.000.068-Indirect Costs. Commissioner Stevens seconded the motion. The motion carried 3/0.

**Budget Transfer** – Commissioner Towle moved approval to transfer \$1,500.00 from line item 1001.32400.000.0068-Telephone to line item 1001.33100.000.0068-Advertising & Legal Notices. Commissioner Stevens seconded the motion. The motion carried 3/0.

The meeting adjourned at 11:05p.m.

Hancock County Commissioners

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Commissioner Tom Stevens, President

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Commissioner Brad Armstrong, Vice President

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Commissioner Derek Towle

Attest: \_\_\_\_\_

Robin D. Lowder  
Hancock County Auditor