

## **Hancock County Board of Commissioner's Minutes**

**September 17, 2013**

Commissioners met in regular session. Those present were Commissioner Derek Towle, President, Commissioner Brad Armstrong, Vice President and Commissioner Tom Stevens. Auditor Robin D. Lowder was also present.

Hancock County Board of Commissioner's meeting began at 8:02 a.m.

Attorney Ray Richardson arrived at 8:28 a.m.

### **In The Matter of the Highway Department**

Engineer Joe Copeland appeared before the Hancock County Board of Commissioners to discuss the following:

**Bridge Inspection** – The LPA Consulting Contract between Hancock County and United Consulting has been approved by INDOT and now needs the Commissioners signatures. Commissioner Stevens moved to enter into the LPA Consulting Contract with United Consulting for the purpose of the bridge inspections for an amount not to exceed \$162,500.00. Commissioner Armstrong seconded the motion. The motion carried 3/0.

**Right-of-way agreement** – A supplement to the right-of-way agreement with Beam, Longest and Neff, L.L.C. was presented to the Commissioners for approval. Engineer Joe Copeland recommended checking out other options as some items were priced high. Commissioners recommend Joe speak with the Company about his concerns of the pricing.

**Vacant Buildings** – at the corner of 600 W. and 300 N. The houses need to be removed and the right of way cleared. If this is done now things will go quicker when the project is started. Commissioner Stevens moved to allow Engineer Joe Copeland to proceed with plans to have these buildings removed. Commissioner Armstrong seconded the motion. The motion carried 3/0.

**Proposals** – The proposals to remove the houses and clear the ground are due October 1, 2013 at 8:30 a.m.

**Road Update** – Strip paving today on 300 S., finished 500 S. and 900 E. chip and seal is done. The list for 2014 will need to be revised.

### **In The Matter of Weights and Measures**

**Weights and Measures Truck Agreement** – An agreement with Hamilton County for use of a Ford F-150 truck with 100 gallon test prover and an inspector at a cost of \$150.00 per day was presented to the Commissioners. Commissioner Armstrong moved to enter into an agreement with Hamilton County to rent 100 gallon test prover for \$150.00 per day. Commissioner Stevens seconded the motion. The motion carried 3/0.

### **In The Matter of Commissioner's Action Items**

**Payroll and Claims** – Commissioner Armstrong moved approved of payroll and claims as presented. Commissioner Stevens seconded the motion. The motion carried 3/0.

**Minutes** – Commissioner Stevens moved approval of the minutes for September 3, 2013. Commissioner Armstrong seconded the motion. The motion carried 3/0.

### **In The Matter of Gilliam Janitorial**

**Snow Removal** – Wade McLaughlin appeared before the Commissioners to inform them that snow removal will no longer be a part of their service. They will lower the monthly fee due to this change. The Commissioners were also informed that the locks on the doors are not always working properly at the courthouse and annex.

### **In The Matter of Election Equipment**

**Contracts** – Marcia Moore and Attorney Tom Cone appeared before the Commissioners to present two Election Equipment contracts for approval.

Maintenance of current equipment contract is being revised from \$16,386.80 to \$10,907.42 due to the reduction in equipment being covered.

The contract with ES&S for Electronic Poll Books, Balotar Ballot on Demand System, and Service Agreement.

Poll Books will need to be certified 90 days prior to the primary; if not our old equipment will still be certified. Commissioner Stevens moved to execute the contract with Election Systems & Software, LLC for Electronic Poll Books, Balotar Ballot on Demand System and Service Agreement, a five year contract with one year out and subject to funding source to support it. Commissioner Armstrong seconded the motion. The motion carried 3/0.

### **In The Matter of Verizon System**

**GPS-** Kyle Harms appeared before the Commissioners to give a presentation on a vehicle based tracking system by GPS which can track fifteen vehicles, includes free towing four times per year per vehicle at a cost of \$525.25 per month. The Commissioners stated they would like to hear from Engineer Joe Copeland as to if he feels it would be beneficial to the Highway Department.

**In The Matter of Election Department**

**Contract** – Commissioner Stevens moved approval and the amended contract subject to approval of the County Attorney. Commissioner Armstrong seconded the motion. The motion carried 3/0.

**In The Matter of Commissioners Action Items**

**Ordinance No. 2013-9A** –Commissioner Armstrong moved to introduce Ordinance No. 2013-9A An Ordinance Governing Vending Machine Expenditures concerning the Sheriff's Gun Range. Commissioner Armstrong moved to suspend the rules and allow for passage on the same day. Commissioner Stevens seconded the motion. The motion carried 3/0. Commissioner Armstrong moved to adopt Ordinance 2013-9A An Ordinance Governing Vending Machine Expenditures concerning the Sheriff's Gun Range. Commissioner Stevens seconded the motion. The motion carried 3/0.

**Ordinance 2013-9B** – An Ordinance Amending Workers' Compensation Benefits. Commissioner Armstrong introduced - Ordinance 2013-9B – An Ordinance Amending Workers' Comp Benefits.

**Duro Last Roofing, Inc.** – Commissioner Stevens moved to sign the fifteen year warranty for the Prosecutor's Office roof repair in August of 2011. Commissioner Armstrong seconded the motion. The motion carried 3/0.

The Hancock County Board of Commissioners meeting adjourned at 9:53 a.m.

Hancock County Commissioners

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Commissioner Derek Towle, President

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Commissioner Brad Armstrong, Vice President

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Commissioner Tom Stevens

Attest: \_\_\_\_\_  
Robin D. Lowder, Hancock Co. Auditor