

## Hancock County Board of Commissioner's Minutes

March 6, 2012

Commissioners met in regular session. Those present were Commissioner Tom Stevens, President, Commissioner Brad Armstrong, Vice President, and Commissioner Derek Towle. Auditor Robin D. Lowder was also present.

Attorney Ray Richardson arrived at 8:20a.m.

Hancock County Board of Commissioners meeting began at 8:00a.m.

### In The Matter of Hancock County Highway

Engineer Joe Copeland appeared before the Hancock County Board of Commissioners to discuss the following:

**Bridge 110** - Change Order No.1 was presented to the Commissioners for Item 37 Bearing Pads for an amount of \$2,400.00. This project is still under budget by \$5,662.52. Commissioner Towle moved approval of Change Order Number 1 in an amount not to exceed \$2,400.00. Commissioner Armstrong seconded the motion. The motion carried 3-0.

**Four Day Work Week** - The request to change the Highway work week to a four day week beginning May 14, 2012 and ending September 28, 2012 was presented to the Commissioners. This change has saved the County between \$20,000.00 and \$30,000.00 in the past. Commissioner Towle moved approval of the Highway's four day work week as stated. Commissioner Armstrong seconded the motion. The motion carried 3-0.

**Ordinance 2012-3A** - An Ordinance Establishing a Four Way Stop. A four way stop will now be located at Franklin St (Fortville Pike) and New Road (CR 200N) until it becomes a round-a-bout. There will be warning lights up to draw attention to the change. The Ordinance will become effective after it has been advertised two sequential weeks. Commissioner Towle introduced Ordinance 2012-3A, An Ordinance Establishing a Four Way Stop.

Commissioner Armstrong moved to suspend the rules regulating passage on the day of introduction for Ordinance 2012-3A, An Ordinance Establishing a Four Way Stop. Commissioner Towle seconded the motion. The motion carried 3-0.

Commissioner Towle moved approval of Ordinance 2012-3A, An Ordinance Establishing a Four Way Stop. Commissioner Armstrong seconded the motion. The motion carried 3-0.

**Access Road** - Commissioner Towle moved approval to sign the title sheet for Construction of the access road on CR 600 W and 300 N. Commissioner Armstrong seconded the motion. The motion carried 3-0.

**Replacement Signs** - The second contract for the sign replacement project with HSIP funds. The first contract covered area inside the Metro Planning Area for Road name signs. This contract is for area outside the MPA and will include warning signs and regulatory signs with a total number of posts being 586 (not number of signs) and costing under \$100,000.00 of which 90% will be reimbursed. Commissioner Armstrong moved to enter into the State Local Public Agency Contract for Construction of Federal Aid Project by Force Account for sign replacement, not to exceed \$100,000.00. Commissioner Towle seconded the motion. The motion carried 3-0.

**Fox Contractors Corp.** - an Agreement to Repair County Roads was presented to the Commissioners, from Fox Contractors Corp., for Hauling on the County Roads, using route 1 or route 2 as set out and to be determined by Fox Contractors. The Bond for Route 1 is \$120,000.00 and the Bond for Route 2 is \$165,000.00. Commissioner Towle moved approval of the Agreement to Repair County Roads, by and between Hancock County Highway Department and Fox Contractors Corp.

**Driveway Variance** - Larry Bowmer of the Hancock County Highway Department appeared before the Commissioners to request a variance for a driveway at 1396 S 600 W New Palestine, owned by Dr. Trevor Lloyd-Jones. The variation is from the required distance of 350 feet to the proposed distance of 182 feet. The Highway Department gives a favorable recommendation. Commissioner Towle moved approval of the variance for separation distance. Commissioner Armstrong seconded the motion. The motion carried 3-0.

#### **In The Matter of the Hancock County Surveyor**

**Commissioners Courtroom** - John Milburn requested use of the Commissioner's Courtroom for a GIS meeting. The Commissioners gave him approval for use of the room when available.

**Work Boots** - Surveyor Susan Bodkin appeared before the Commissioners to request approval of amount to reimburse employees for required (per Bituminous Insurance Company) steel toed work boots. Ms. Bodkin and the Commissioners agree the boots will be reimbursed up to \$100.00 per employee with only three employees needing to meet this requirement. Commissioner Armstrong moved to approve up to \$100.00 per employee for steel toed work boot reimbursement, to be in compliance with the insurance regulation for three employees. Commissioner Towle seconded the motion. The motion carried 3-0.

**FEMA** - New flood maps are available and will be available for public viewing. The Surveyor's Office will also send notification to those property owners, that are removed from the list and those that are added to the list. Nothing will be sent to property owners having changes, that do not add or remove them from the zoning.

### **In The Matter of the Hancock County Treasurer/ Elevator Key Log**

**Elevator Key Log** - County Treasurer Phyllis Vest appeared before the Commissioners to request clarification of the need for keeping a log for those using the elevator key. Since other offices have been given keys, she no longer wants the responsibility for who has access to the basement. The Commissioners agree to have the elevator set up, so a key must be in the elevator lock, for access to the basement and once removed, the elevator will automatically lock, no longer allowing access to the basement. Commissioner Towle moved to pursue Mid-America Elevator to change the key switch to a contact key switch on the elevator at the Courthouse Annex. Commissioner Armstrong seconded the motion. The motion carried 3-0.

### **In The Matter of Sheriff's Department**

**Out of State Travel** - There is a Sex Offender conference in New Orleans on August, 8<sup>th</sup>, 9<sup>th</sup> and 10<sup>th</sup> that Officer Karen Robinson will be attending with Commissioner's approval for out of state travel. Commissioner Armstrong moved approval for out of state travel for Karen Robinson to the seminar in New Orleans as stated. Commissioner Towle seconded the motion. The motion carried 3-0.

**Copier** - new contract for copier was presented to the Commissioners for Judge Culver of Circuit Court. The Auditor informed the Commissioners the copier leases had been moved to the Department's Cumulative Capital Development Funds and Judge Culver had more than enough in his CCD Fund to support his copier lease. Commissioner Armstrong moved to allow approval of copier lease as presented pending approval of the IT Director. Commissioner Towle seconded the motion. The motion carried 3-0.

**Legal Shield** - Lloyd Tosser and Robert Brown appeared before the Commissioners to give a presentation of the service they would like to offer to the County employees. The Commissioner's voiced their concerns and Attorney Ray Richardson stated there are more exclusions than coverage and limits. The Commissioners felt they should not begin offering these types of services as payroll deductions.

**Zoning for Range** - The Commissioners were informed the zoning for the range would be on March 27<sup>th</sup> at 6:30 and on March 29<sup>th</sup> at 6:30p.m. for the variances required for the range.

### **In The Matter of American in Bloom**

**Flowers** - Tracy Doyle appeared before the Commissioners to request a \$1,000.00 donation to America in Bloom for planting flowers and caring for them at the Courthouse and the Courthouse Annex. Commissioner Towle moved approval of the \$1,000.00 donation to America in Bloom to take care of flowers at the County Buildings. Commissioner Armstrong seconded the motion. The motion carried 3-0.

### **In The Matter of The Hancock County Commissioner's Action Items**

**February 21, 2012 Minutes** - Commissioner Towle moved to accept the minutes for February 21, 2012 as submitted. Commissioner Armstrong seconded the motion. The motion carried 3-0.

**Claims and Payroll** - Commissioner Armstrong moved to approve the claims and payroll as presented. Commissioner Towle seconded the motion. The motion carried 3-0.

**SRI** - Commissioner Stevens stated he will be meeting with Jeff Kemper of SRI and will review with him the concerns of the Commissioners.

**Auction** - The Commissioners are very interested in having an auction and ask the Sheriff's Department to take the lead and plan the auction. Commissioner Stevens stated after meeting with SRI he will meet with the Sheriff's Department to work out details.

The meeting adjourned at 9:47a.m.

Hancock County Commissioners

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Commissioner Tom Stevens, President

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Commissioner Brad Armstrong, Vice President

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Commissioner Derek Towle

Attest: \_\_\_\_\_

Robin D. Lowder  
Hancock County Auditor