

Hancock County Board of Commissioner's Minutes

July 31, 2012

Commissioners met in regular session. Those present were Commissioner Tom Stevens, President, Commissioner Brad Armstrong, Vice President and Commissioner Derek Towle. Auditor Robin D. Lowder was also present.

Attorney Ray Richardson arrived at 8:19a.m.

Hancock County Board of Commissioner's meeting began at 8:00a.m.

In The Matter of Hancock County Highway

Engineer Joe Copeland appeared before the Hancock County Board of Commissioners to discuss the following items:

Appraisal – the appraisal report for the Beeson right-of-way property located at 600 W. and 300 N. came in at \$270,000.00 more than the first appraisal. The cost for the appraisal is \$1,800.00. The County has 45 days to return with an offer. Commissioner Armstrong requested our appraiser be able to review the court appraisal.

Bullock Property – an agreement is being put together by Attorney Yasmin Stump. The document, Land Acquisition Agreement, between Hancock County and Duane E. Bullock and Helen V. Bullock, husband and wife, can be used instead of a deed, since condemnation has been done. The Bullocks are in agreement with this.

Traffic Count – at the intersection of 200 N. and 400 W. a traffic count was done on all four ways of traffic and a review of the traffic accident history for the intersection. It was determined the intersection does warrant a four way stop. Engineer Joe Copeland recommended installing a multi-way stop at the intersection and outlined in the report how to install what will be required. Commissioner Towle moved to instruct Attorney Ray Richardson to prepare an Ordinance for making the intersection at 400 W. and 200 N. a four way stop. Commissioner Armstrong seconded the motion. The motion carried 3-0.

Riley Village – Larry Jones approached the Commissioners about the condition of the roads in Riley Village. They have fallen apart and although they are private roads, there are not any finances to repair the roads. In 2001 the Commissioners agreed to take over maintenance of the roads, if all homeowners met specific requirements. Payment of \$100.00 per homeowner, for the next five years and the streets, which are currently common areas, become right-of-ways. The County sent out 109 letters with only seven responses. The Commissioners feel the cost to repair the road would be higher now and they feel there would not be an agreement among all homeowners. The Commissioners ask Engineer Joe Copeland to re-evaluate the streets and work that would need to be done.

Trail – A letter has been received by property owners at 100 N. along Buck Creek. Cumberland wants to put a trail in along Buck Creek and the property owners have a negative opinion of this. The letter is given to the Commissioners so they will be aware of it.

Bridge# 145 – at 600 W. south of 200 S. over Doe Creek. The final three right-of-way offers on parcels 2, 4 and 5 are as follows: Parcel 2/Richard and Teri Rypen \$46,920.00; Parcel 4/Jeffrey L. and Natalie S. Flora \$25,910.00 and Parcel 5/Jason R. and Cari A. Roberts \$14,790.00. The amounts include severance damage and price to purchase. Total cost is \$87,620.00. Commissioner Armstrong moved approval to authorize Engineer Joe Copeland to pursue the purchase of property for right-of-way on Bridge# 145 as presented on parcel #'s 2, 4 and 5. Commissioner Towle seconded the motion. The motion carried 3-0.

Bridge# 145 – the INDOT agreement for project coordination contract. Attorney Ray Richardson has reviewed the contract. The total amount of federal funds available on this project is \$1,358,160.00. They are working for letting to be early 2013. A resolution will be required by County Council sixty days prior to letting stating they will guarantee the matching funds on the project. Commissioner Towle moved to enter into the agreement for project coordination contract on Bridge#145 DES#0801064. Commissioner Armstrong seconded the motion. The motion carried 3-0.

State Board of Accounts – The Highway Department received an Audit Commit for submitting claim requests for reimbursable federal aid funds prior to the vendor being paid. The procedure has been changed so that the claim requests is sent to INDOT on the same day the check is sent to the vendor.

Fortville Pike and 300N – project is almost complete. There are a few minor items being finished.

Road Projects – the Highway Department will complete chip and seal this week and the only thing left is one mile of paving on 100 S. between Meridian Road and 100 E. They are working towards putting down the dust lay next week.

Bids for Traffic Pavement Markings – Bids were opened as follows:

1. Indiana Sign and Barricade, Inc. base bid \$39,990.82 and item 1 \$20,815.33.
2. Indiana Traffic Services, LLC, base bid \$39,158.16 and item 1 \$22,609.76.
3. Gridlock Traffic Systems, Inc. base bid \$44,353.18 and item 1 \$25,480.84.

Commissioner Armstrong moved to turn the bids over to County Engineer Joe Copeland for tabulation and review to return with a recommendation later today. Commissioner Towle seconded the motion. The motion carried 3-0.

In The Matter of LAPC Trailer/Greenfield Fire Department

Trailer – Chiefs Dave Sutherlin and James Roberts appeared before the Commissioners to discuss the trailer they currently use for training, it was purchased with LAPC funds. They would like to change the trailer from a County asset to a Greenfield Fire Department asset, so the Greenfield Fire Department would be responsible for the maintenance and insurance on the trailer. The roll of the trailer will change from being only for training purposes to operational and training mode. Commissioner Towle moved to have Attorney Ray Richardson prepare the paperwork necessary to transfer the trailer over to the City of Greenfield. Commissioner Armstrong seconded the motion. The motion carried 3-0.

Burn Ban – status was reviewed with Buck Creek Fire Chief Sutherlin and Greenfield Fire Chief Roberts they recommended it stay in effect. Based on their recommendations the Commissioners made no change in the status of the Burn Ban.

In The Matter of the 300 N. and 600 W. project

Beeson Property – Commissioner Towle made a motion to take exception to the appraisal on the Northwest corner/Beeson. Commissioner Armstrong seconded the motion. The motion carried 3-0.

In The Matter of E-911

2013 Budget – Connie Hoy appeared before the Commissioners to present the budget for 2013 for the Emergency Operation Center. The budget included an additional part-time and full time dispatcher, a raise for herself in the amount of \$5,000.00 (promised when she was hired), an increase in the building fund for maintenance for \$1,000.00 to \$5,000.00, increase for group health insurance to cover actual cost and the required 9.25% increase for PERF. The budgets presented to the Commissioners are the Operating Budget and the State Fund for 911 Fee Budget. The Commissions reviewed her budget and the changes she requested.

In The Matter of the Hancock County Sheriff's Department

Utility Trailer – The Sheriff's Department request a damaged 2006 single axle utility trailer be declared surplus. Commissioner Towle moved to declare the utility trailer with VIN number MVIN2457451IND surplus. Commissioner Armstrong seconded the motion. The motion carried 3-0.

Auction – Held on July 28, 2012. The Auction brought \$6,738.50 less \$1,210.50 for expenses leaving a net amount of \$5,528.00. Approximately 100 people were at the auction. The sheriff felt the auction was successful. The Commissioners were asked what should be done with items left over from the auction. Commissioner Armstrong moved that any items not sold at auction be disposed of properly. Commissioner Towle seconded the motion. The motion carried 3-0.

In The Matter of Hancock County Planning Department

Pipe Concrete – Mike Dale met with Pipe Concrete Inc. regarding the zoning. The Commissioners requested Mr. Dale send a Memo to the Planning Commission to designate the property Long Term Industrial. The Commissioners instructed him to send it forward to the Planning Commission.

Complaint – Mike Dale informed the Commissioners of a complaint about a neighbor that has nine dogs. Five or more dogs are considered a kennel and needs required zoning approval. The neighbor will need new zoning.

In The Matter of the Hancock County Highway Department

Traffic Pavement Markings Bid – Engineer Joe Copeland recommended the low bid with Indiana Traffic Services, LLC in an amount of \$39,158.16. Commissioner Towle moved to accept the low bid from Indiana Traffic Services LLC in the amount of \$39,158.16. Commissioner Armstrong seconded the motion. The motion carried 3-0.

In The Matter of the Hancock County Commissioner's Action Items

July 17, 2012 Minutes– Commissioner Towle moved to approve the minutes for July 17, 2012 as submitted. Commissioner Armstrong seconded the motion. The motion carried 3-0.

July 24, 2012 Minutes– Commissioner Towle moved to approve the minutes for July 24, 2012 as submitted. Commissioner Armstrong seconded the motion. The motion carried 3-0.

Claims and Payroll - Commissioner Towle moved to approve the claims and payroll as presented. Commissioner Armstrong seconded the motion. The motion carried 3-0.

County Attorney Salary – an increase in the salary for County Attorney for the 2013 budget as follows: salary + \$250.00 + 2% for a total of approximately \$30,368.00. Commissioner Towle moved approval of the increase for the County Attorney as stated. Commissioner Armstrong seconded the motion. The motion carried 3-0.

Claims – Auditor Robin Lowder requested amending the 2012 Claims Schedule to have two pay dates in December of 2012, instead of three. She also requested approval of the 2013 Claims Schedule, with the change from no pay date in January, to one pay date in January. Commissioner Towle moved to amend the 2012 Claims Schedule and to approve the 2013 Claims Schedule. Commissioner Armstrong seconded the motion. The motion carried 3-0.

The meeting adjourned at 9:30a.m.

Hancock County Commissioners

Commissioner Tom Stevens, President

Commissioner Brad Armstrong, Vice President

Commissioner Derek Towle

Attest: _____

Robin D. Lowder
Hancock County Auditor