

## Hancock County Board of Commissioner's Minutes

January 17, 2012

Commissioners met in regular session. Those present were Commissioner Tom Stevens, President, Commissioner Brad Armstrong, Vice President and Commissioner Derek Towle. Auditor Robin D. Lowder was also present.

Attorney Ray Richardson arrived at 8:25a.m.

Hancock County Board of Commissioner's meeting began at 8:00a.m.

### In The Matter of Hancock County Highway

Engineer Joe Copeland appeared before the Hancock County Board of Commissioners to discuss the following:

**Road Improvement** – Request appropriation for Motor Vehicle and Highway for Road Improvement in the amount of \$450,000.00. Commissioner Towle moved for approval of the appropriation of \$450,000.00 for Road Improvement. Commissioner Armstrong seconded the motion. The motion carried 3-0.

**County Bridge Conference** – Engineer Joe Copeland requested approval to attend the County Bridge Conference on January 18<sup>th</sup> and 19<sup>th</sup>, 2012. Commissioner Towle moved to approve Engineer Joe Copeland to attend the County Bridge Conference January 18<sup>th</sup> and 19<sup>th</sup>, 2012. Commissioner Armstrong seconded the motion. The motion carried 3-0.

**Culvert Inspection Report** – A copy of the culvert inspection report was provided to the Commissioners. Culvert 62 in Center Township will be posted with a 12 ton limit. The City of Greenfield is working on posting the sign and may have TIF money they can use to help replace the culvert. There is concern as to the weight of school buses being over the weight limit, which varies from school to school. The cost for replacement is \$124,000.00 and Mr. Copeland feels he can do the work for under that. The City of Greenfield will cover the cost on installation of a sidewalk on the North side of the street. Permission to begin design is requested from the Commissioners. Commissioner Stevens proposed a funding agreement with the City of Greenfield before we move forward on design.

**Bridge 59** – located on 200N west of 600W, update on right of way and progression of project. There are six parcels to be purchased. Two have already been purchased, two have agreements and two are going to condemnation. Darrell Winegar speaking for United Consulting presented the following status of the project. Stage three plans are approved by INDOT, two of the six utilities are waiting to receive the right of way clearance. Needing permits for relocating Burris Ditch, Temporary Erosion control permit and right of ways. The cost is still within the quoted amount. The Letting will hopefully be July 11, 2012. Requesting the Commissioner's signatures on the title sheet for Bridge 59. Commissioner Towle moved approval to sign the title sheet for Bridge 59. Commissioner Armstrong seconded the motion. The motion carried 3-0.

**Bridge 59** – Request for permission to send out RFP’s for construction inspection for Bridge 59. Commissioner Towle moved for approval for RFP’s to be sent out for construction inspection of Bridge 59. Commissioner Armstrong seconded the motion. The motion carried 3-0.

**Consent to Assign** – for the 600W project. Joe Copeland presented the Assigning LPA Consulting Contract by and between Hancock County Board of Commissioners and Floyd E. Burroughs & Associates, Inc. assigning their responsibilities to Hannum Waggle & Cline Engineering, Inc. The Redevelopment Commission will also need to sign the contract and Joe Copeland will obtain their Signatures at the next meeting. Commissioner Towle moved to approve signing of the Consent to Assignment from Floyd E. Borroughs & Associated, Inc. to Hannum Waggle & Cline Engineering, Inc. Commissioner Armstrong seconded the motion. The motion carried 3-0.

**Equipment Budget 2012** – Engineer Joe Copeland revised the Equipment Budget for 2012 to have an additional \$94,779 for road improvement. Commissioner Towle moved approval for the transfer of \$95,000.00 from Equipment to Road Improvement. Commissioner Armstrong seconded the motion. The motion carried 3-0.

**Small Dump Truck** – Engineer Joe Copeland requested approval to begin receiving quotes for a small dump truck. The Commissioners agreed for him to request quotes.

**CGS Services** – A hold harmless agreement was presented to the Commissioner for signature that CGS will pull out any trucks stuck and they will be held harmless. Commissioner Armstrong moved approval to execute and sign the hold harmless agreement with CGS Services. Commissioner Towle seconded the motion. The motion carried 3-0.

**Bridge 114** – on Morristown Pike, at Steelford Road. Engineer Joe Copeland requested approval for Bernardin & Lochmueller to work on bridge 114. Commissioner Armstrong moved approval to use Bernardin & Lochmueller to work on bridge 114 and to negotiate an agreement with them. Commissioner Towle seconded the motion. The motion carried 3-0.

**ADA** – Steve Metzger, from DLZ, ADA specialist, has suggestions for the County for the ADA project. He stated that all County facilities, including sidewalks, curbs, right of ways, public buildings limited to areas the public can access. If this is not done, Federal funds can be denied to the County.

#### **In The Matter of Street Variance**

**Subdivision** – Owners Monte and Jean Howell and Philip Going with Accura Land Surveying appeared before the Commissioners to request a driveway variance. They agree to the public road with a variance that would eliminate the curb and sidewalk. They agree to a \$10,000.00 performance Bond until the final driveway is put in and approved. Philip Going stated he was requesting the Commissioners pre-approval before going through the other departments for approval. The Commissioners stated what has been presented is something they can work with, but first the Howells must proceed with obtaining department approvals.

#### **In The Matter of VA Service Officer**

**Annual Report** – Joe Carroll, County VA Service Officer presented to the Commissioner’s the Annual Report.

**Notice of Appointment** – Notice of Appointment for Veteran Service Officer Joseph S. Carroll for a term ending December 31, 2012 was presented to the Commissioners. Commissioner Stevens signed the Notice of Appointment.

### **In The Matter of Hancock County Planning Department/Agribusiness**

**Agribusiness** – Mike Dale of the Hancock County Planning Department appeared before the Commissioners to update them on the Ordinance Establishing, Regulating and Defining Agribusiness, Type 1, Type 2 and Type 3. He requested the Commissioners read the Ordinance and let him know of questions and or comments. The Planning Department will have a hearing on the ordinance in February and should send their recommendation to the Commissioners in March.

### **In The Matter of Minutes**

**January 3, 2012 minutes** – Commissioner Towle moved for approval of the January 3, 2012 Hancock County Board of Commissioners minutes. Commissioner Armstrong seconded the motion. The motion carried 3-0.

### **In The Matter of Covered Bridge**

**Covered Bridge Certification** – which states the number of covered bridges in Hancock County to be '0'. Commissioner Towle moved to sign the Covered Bridge Certification that Hancock County has '0' covered bridges. Commissioner Armstrong seconded the motion. The motion carried 3-0.

### **In The Matter of Bond Release**

GNC Builders Corporation – Commissioner Armstrong moved to release the Bond Deposit from GNC Builders Corporation in the amount of \$680.00. Commissioner Towle seconded the motion. The motion carried 3-0.

### **In The Matter of Greenfield Banking Company**

Entertainment on the Plaza – An agreement between Greenfield Banking Company, Greenfield, Indiana and Hancock County Commissioners, Hancock County, Greenfield, Indiana regarding Entertainment on the Plaza, 2012. The agreement is for use of the lawn and certification of insurance. Commissioner Towle moved approval of the agreement to use the Courthouse Plaza/South Lawn on dates stated. Commissioner Armstrong seconded the motion. The motion carried 3-0.

### **In The Matter of Employee Handbook**

**Letter of Engagement** – presented to the Commissioners stating the County of Hancock, Indiana engages Waggoner, Irwin, Scheele & Associates, Inc. Commissioner Towle moved to send the letter of engagement to the Hancock County Council for funding approval and upon approval the Commissioners will sign. Commissioner Armstrong seconded the motion. The motion carried 3-0.

### **In The Matter of Energy Efficiency**

**Ameresco** – Mark Heirbrandt, Senior Account Executive for Ameresco made a presentation to the Commissioners on how his Company can do an energy audit on the County buildings at no cost to the County. Commissioner Stevens asked Commissioner Armstrong to check out the letters of recommendation and report back to the Commissioners.

### **In The Matter of the Planning Committee**

**Mark Huber**- appeared before the Commissioners to ask why he was not reappointed to the Planning board. Commissioner Towle stated he had finished his term and the Commissioners were looking at several people and he felt it was time for a change.

### **In the Matter of Senior Services**

**Quarterly Claims** – Linda Hart appeared before the Commissioners to present to them the fourth quarter claims to be signed by the Commissioners. Commissioner Towle moved approval of the fourth quarter claims for senior services. Commissioner Armstrong seconded the motion. The motion carried 3-0.

### **In the matter of the Sheriff's Department**

**Equitable Sharing Agreement and Certification** – Major Brad Burkhart appeared before the Commissioners to discuss the Equitable Sharing Agreement and Certification annual report. There was \$63,000.00 in drug seizure money, \$10,000.00 goes back to PACE, leaving \$53,000.00. The Sheriff's Department would like to refurbish the range out of that money. The Commissioners stated they would need to check with the County Council on appropriation of funds. There was also a question if the range was in the corridor overlay, which might need a BZA variance. The Commissioners would apply for the variance, since they own the property. The Commissioners and the Sheriff's Department will need to partner in this project.

**Sheriff's 457 Comp Plan** – Attorney Ray Richardson and the Commissioners to review.

**Sheriff Bonus** – Sheriff Shepherd questioned the new item added to his bonus resolution regarding the County Commissioners request for maintenance assistance. Commissioner Armstrong stated this was done to be sure down the road there would be no questions as to what was intended when Commissioners and Sheriffs change.

### **In The Matter of the Hancock County Prosecutor**

**Bomb threat plan** – Prosecutor Griffin proposed a study committee to develop a bomb threat and active shooter protocol and training for County Employees. Prosecutor Griffin and Sheriff Shepherd would work together with the group. Commissioner Towle stated he fully supports and offers his time for this purpose. The Commissioners support Derek Towle to serve on the Committee.

**Door Locks** - Major Burkhart requested his next step for the door locks that were approved for the jail. The Commissioners instruct him to get RFP's from three companies to do the work and present them to the Commissioners.

### **In The Matter of County Claims**

**Claims for January 17, 2012** – Commissioner Towle moved for approval of the claims presented to them. Commissioner Armstrong seconded the motion. The motion carried 3-0.

**In The Matter of Hancock County IT Department**

**ESRI/GSI Data** - Bernie Harris appeared before the Commissioners to present the renewal maintenance contract for GIS with ESRI. Commissioner Armstrong moved approval of the Contract in an amount not to exceed \$12,050.00. Commissioner Towle seconded the motion. The motion carried 3-0.

Commissioner Armstrong made a motion to recess the meeting. Commissioner Towle seconded the motion. The motion carried 3-0.

Commissioner Tom Stevens recessed The Commissioner's Meeting at 10:33a.m.

Commissioner Tom Stevens reconvened the Commissioner's Meeting for the Economic Development Luncheon at 11:00a.m. The luncheon was at NineStar, 2243 East Main Street, Greenfield, Indiana 46140.

There was a Discussion about Economic Development.

The meeting was adjourned at 1:00pm

Hancock County Commissioners

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Commissioner Tom Stevens, President

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Commissioner Brad Armstrong, Vice President

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Commissioner Derek Towle

Attest: \_\_\_\_\_  
Robin D. Lowder  
Hancock County Auditor