

Hancock County Board of Commissioner's Minutes

February 21, 2012

Commissioners met in regular session. Those present were Commissioner Tom Stevens, President, Commissioner Brad Armstrong, Vice President, and Commissioner Derek Towle. Auditor Robin D. Lowder was also present.

Attorney Ray Richardson arrived at 8:16 am

Hancock County Board of Commissioner's meeting began at 8:00 am

In The Matter of Hancock County Highway

Engineer Joe Copeland appeared before the Hancock County Board of Commissioners to discuss the following:

Variance Request - Larry Bowmer presented to the Commissioners a request for a driveway variance for distance requirement. This would reduce the distance from the required 350 to 268 feet. The Highway Department gives a favorable recommendation. Commissioner Towle moved approval of the Driveway Variance request for Aaron Stidham located at 5182 W 300S, New Palestine, IN. Commissioner Armstrong seconded the motion. The motion carried 3-0.

Right-of-way - for Bridge 145. The County Highway Department needs authorization to begin the process. Commissioner Armstrong moved authorization to begin the process for purchase of right-of-way for bridge 145. Commissioner Towle seconded the motion. The motion carried 3-0.

Simplex Grinel - a renewal agreement was presented to the Commissioners for the contract to be renewed for 2012. Commissioner Armstrong moved to enter into a contract with Simplex Grinel for inspection of Fire Alarm, in an amount not to exceed \$2,135.00, for the calendar year 2012. Commissioner Towle seconded the motion. The motion carried 3-0.

Bridge 76 - located on the Hancock County/Shelby County line. Engineer Copeland has asked David Moore, Shelby County Commissioners Secretary, to help in the construction cost based on assessed value for each County.

Bridge 59 - There are two right of way parcels currently in condemnation.

1. **The Blankenship's** - own one of the parcels and offered \$70,000.00. By consensus the Commissioners reject the offer.
2. **The Mapes** - own the other parcel and offer \$65,000.00. Commissioner Armstrong moves rejection of the Mapes offer of \$65,000.00. Commissioner Towle seconded the motion. The motion carried 3-0.

RFP's for Bridge 59 - Engineer Joe Copeland has RFP's back on bridge 59 and will have Commissioner Armstrong and County Surveyor Susan Bodkin review them with him. Commissioner Stevens stated that it would be best, after this time, if the Commissioners were not a party to this review process, to insure the process cannot be questioned. Commissioner Towle agrees and feels there needs to be a third person involved in the review process.

US 40 Project - Steve Cooper with Coor Consulting appeared before the Commissioners to review the revised plan for the public drive and to inform the Commissioners the drainage went to Tech Committee as requested.

In The Matter of the Hancock County Health Department

Retirement - A Record of the Appointment of the Local Health Officer was presented to the Commissioners, appointing Doctor Sandra Aspy, to be the interim County Health Officer, until a permanent replacement is determined. Commissioner Armstrong moved to certify the appointment of Dr. Aspy, for interim Director of the Hancock County Board of Health. Commissioner Towle seconded the motion. The motion carried 3-0.

In The Matter of the Hancock County Board of Commissioner's Minutes

February 7, 2012 - Commissioner Towle moved approval of the February 7, 2012 Hancock County Board of Commissioner's Minutes. Commissioner Armstrong seconded the motion. The motion carried 3-0.

February 14, 2012 - Commissioner Armstrong moved approval of the February 14, 2012 Hancock County Board of Commissioner's Minutes. Commissioner Towle seconded the motion. The motion carried 3-0.

Claims and Payroll - Commissioner Armstrong moved approval of the claims and payroll as presented. Commissioner Towle seconded the motion. The motion carried 3-0.

In The Matter of CIP Planning

Financial Solutions Group, Inc. - Auditor Robin Lowder presented the FSG Inc. contract to the Commissioners. The company will assist the Commissioners in organizing funds for the Capital Improvement Plan (CIP). Commissioner Armstrong moved to enter into the contract with Financial Solutions Group Inc. to establish a Capital Improvement Plan for amount specified within the contract. Commissioner Towle seconded the motion. The motion carried 3-0.

In The Matter of the Hancock County Sheriff

Explorer Group - which is like a scout group, would like to open a checking account and do fund raisers to fund their activities. Sheriff Shepherd was asked to check on the details of the account and get back to the Commissioners, as to who's name the checking account will be in and to be sure there is no connection with the County.

Legal Shield - at no cost to the County, this is legal services provided to employees, at a cost of \$310.08 per year, automatically deducted from individual's payroll check. The Company will appear before the Commissioners in a few weeks to make a presentation.

Rezoning the Range - the zoning at the shooting range is split between light industrial to the west and agriculture to the east. This will need to be rezoned and there will need to be variances. The Commissioners are asked to waive the fees for the request of variance as there will be several. Commissioner Towle moved to waive all fees for the entire project. Commissioner Armstrong seconded the motion. The motion carried 3-0.

Commissioner Armstrong moved to proceed with rezoning the entire South parcel of the Hancock County Farm to Institutional Zoning to allow getting this on the agenda for the next meeting. Commissioner Towle seconded the motion. The motion carried 3-0.

Evidence/Surplus - The Sheriff needs to get dispose of surplus and evidence. They will be having an inspection soon and would like to dirt free before that. They are requesting approval for an auction and will provide the man power needed. A location and time will need to be determined, approximately April. Attorney Ray Richardson will review the contract with SRI to see if an Auction could be approved.

In The Matter of the Hancock County EOC

Out of State Travel - Connie Hoy appeared before the Commissioners for approval of an out of state day trip to Cincinnati, Ohio to visit an agency that has the micro data/AT&T phone switch installed. Commissioner Towle asked if there were any locations with the system in state, Ms. Hoy indicated there was not. Commissioner Armstrong moved approval of the day trip to observe the agency for three people on March 6, 2012. Commissioner Towle seconded the motion. The motion carried 3-0.

In The Matter of Hancock County Senior Services

Vehicles - Linda Hart appeared before the Commissioners to update them on the Boards vote to apply for grants to purchase two vehicles to replace two that have high mileage and are having expensive repairs.

In The Matter of Hancock County Liability Insurance

Review - Doug Walker appeared before the Commissioners to review the current standing of the County's Insurance. Last year Bliss McKnight gave a two year plan for the County. This past year has been the best in a number of years. Dates for Liability coverage will be changed to allow Liability and Worker's Compensation to begin and end at the same time each year March 11 through March 11 of each year. Coverage of the theater was discussed and the Commissioners directed Auditor Robin Lowder to officially notify the theater, by letter, that they will need to have their own coverage as of February 24, 2012. Other changes such as buildings that have been sold or torn down were brought to the attention of Mr. Walker. The list will be update by the Walker Insurance Agency.

In The Matter of Commissioner Action Items

Cards & Postage Cost - The Commissioners discussed coverage for the re-precincting cost to mail and purchase notification cards. Commissioner Towle moved approval to transfer \$7,000.00 out of Council Expense Circuit Breaker 0101-068-30-0013 Commissioner's Budget, in General Fund, to Indirect Cost 0101-068-30-0015, Commissioner's Budget, in General Fund, to cover the cost for Election Registration postage and supplies, per the Clerk Marcia Moore's request. Commissioner Armstrong seconded the motion. The motion carried 3-0.

Hancock County Emergency Operations Center Plat - Attorney Ray Richardson reviewed the plat of the E.O.C. and approved Commissioners signing of the plat at this time. Commissioner Towle moved to accept the plat of the Hancock County Emergency Operations Center. Commissioner Armstrong seconded the motion. The motion carried 3-0.

County Payroll Direct Deposit - Auditor Robin Lowder requested the Commissioners require mandatory direct deposit, when the new payroll software begins. If the County begins to require direct deposit for all County employees, it will result in a savings of the cost of payroll checks and paper for the payroll statements. With the new software, employees will be able to access their payroll statements and build seven years of history, on a County password protected online site. Greenfield Banking Company has agreed to allow employees, who do not have their own bank account, have an account with them just to cash their checks, as long as they keep a \$2.00 balance. Commissioner Towle moved to make direct deposit mandatory, when the new software is set up, approximately April 2012. Commissioner Armstrong seconded the motion. The motion carried 3-0.

Letter of Engagement/Personnel - remains as an Action Item

Advisory Board of Citizens Energy Group - Larry Jonas would like to serve on this board. He has served on the board before. Commissioner Armstrong moved to nominate Larry Jonas to the Advisory Board of Citizens Energy Group for a term ending December 31, 2012. Commissioner Towle seconded the motion. The motion carried 3-0.

Prosecutor's Office - An air quality survey was done in the Prosecutor's Office after complaints of mold. There was none found.

Building Repair & Maintenance - Repairs are needed at both the Prosecutor's Office and the County Jail. The Prosecutor's Office needs repair to the plaster ceiling above the false ceiling, which is loose and falling down. The first and second floor needs repair. A proposal from Redline Construction Company for the repairs to the Prosecutors Office and the repair to the plaster in Judge Culver's courtroom in the amount of \$13,798.00 was presented. With the repairs there will be a lot of dust, so a tent will be set up where the work is taking place and they will work evenings and weekends. The Jail has a foundation issue. A1 Concrete Leveling provided a proposal to repair the foundation at a cost of \$11,700.00. The foundation needs to be fixed or it will continue to deteriorate. Commissioner Towle moved to employ A1 Concrete Leveling for repair of the jail in an amount not to exceed \$11,700.00. Commissioner Armstrong seconded the motion. The motion carried 3-0. Commissioner Armstrong moved to employ Redline Construction Company for estimates #1189 and #1188 a total of the estimates not to exceed \$13,798.00 for repairs to the prosecutor's Office, first and second floor, and the third floor of the Courthouse. Commissioner Towle seconded the motion. The motion carried 3-0.

The meeting adjourned at 10:44.

Hancock County Commissioners

Commissioner Tom Stevens, President

Commissioner Brad Armstrong, Vice President

Commissioner Derek Towle

Attest: _____

Robin D. Lowder
Hancock County Auditor