

## **Hancock County Board of Commissioner's Minutes**

**February 7, 2012**

Commissioners met in regular session. Those present were Commissioner Brad Armstrong, Vice President, and Commissioner Derek Towle. Commissioner Tom Stevens was not present. Auditor Robin D. Lowder was also present.

Attorney Ray Richardson arrived at 8:23 am

Hancock County Board of Commissioner's meeting began at 8:00 am

### **In The Matter of Hancock County Highway**

County Engineer Joe Copeland appeared before the Hancock County Board of Commissioners to discuss the following:

**ADA** – Joe Hollis appeared before the Commissioners to present three proposals for the self-evaluation transition plan. Schneider Corporation for \$36,500.00, American Structure Point for \$49,900.00 and DLZ for \$64,500.00. All three are comparable and Mr. Hollis recommends the low bid with Schneider Corporation. Attorney Ray Richardson and Engineer Joe Copeland will review the contracts. Commissioner Towle moved approval of Schneider Corporation for ADA Compliance pending Engineer Joe Copeland and Attorney Ray Richardson reviewing the contract. Commissioner Armstrong seconded the motion. The motion carried 2-0.

**Roundabout** – to be located on Fortville Pike at New Road. The City would like to use a four way stop at the intersection. The County will need to prepare an Ordinance for one leg (south) to be part of the four way stop. Attorney Ray Richardson will prepare the Ordinance. The Commissioners are in agreement about the Ordinance.

**Eastern Highland Acres** – Engineer Joe Copeland informed the Commissioners that the proposal to have a private drive will be presented to the Commissioners later in the meeting. The proposal of a private drive does not meet the County standards due to some issues, he has approval for drainage but the surveyor has not received copies.

**Fox Contractors** – would like to use 700 W. and 150 N. to haul fill for a pond located on the property of Glenn Bangel. The Commissioner's concerns are the condition of the roads and the condition after the hauling is complete, also what it will take to insure the road is in the same condition or better. The Commissioners agree they would like to work something out and would like Joe Copeland to meet with Ray Richardson to work on the details.

**HSIP Funding** – A State – Local Public Agency Contract Construction of Federal Aid Project by Force Account presented to the Commissioners for approval. The contract is for sign replacement and the County will be reimbursed 90% of the funds spent by the Federal Government. Joe Copeland will need to be made the Highway Liaison Officer for LPA's for the disadvantaged Enterprise program. Commissioner Towle moved to appoint Joe Copeland to be the Highway Officer Liaison for Disadvantaged Business Enterprises. Commissioner Armstrong seconded the motion. The motion carried 2-0.

Commissioner Towle moved approval of the contract, State – Local Public Agency Contract for Construction of Federal Aid Project by Force Account, EDS No. A249-12-320624, Des. No. 1172485, in an amount not to exceed \$100,000.00. Commissioner Armstrong seconded the motion. The motion carried 2-0.

**Jeffrey Daw** – requested a driveway variance for a second entrance on the south side of his home. This driveway will be concrete. The County Highway recommends this project with the stipulation of keeping adequate drainage. Commissioner Armstrong moved approval of the Driveway permitted with condition #4 under stipulations be within twelve months the driveway surface be finished in concrete to the County Highway specifications. Commissioner Towle seconded the motion. The motion carried 2-0.

**Limited Developments LLC** – requested access to property located at the Southwest corner of 700 W. and US 52. Dr. Trevor Lloyd Jones appeared before the Commissioners with his attorney John Apple to request a business driveway access to his property. The location does not meet the minimum separation requirement as it is too close to the intersection. The County Highway does not give recommendation for the variance. The Commissioners were interested in the traffic and turning counts for the location. Attorney John Apple requested the Commissioners take action on their request today. Commissioner Towle moved to deny the request. Commissioner Armstrong seconded the motion. The motion carried 2-0.

**Small Equipment Rental Bid** – Bids were opened as follows: Hoosier Pride Excavating for \$55.00 per hour and Smith Projects for \$85.00 per hour. The Commissioners request Engineer Joe Copeland to review and provide a recommendation to the Commissioners.

**Eastern Highland Acres** – Steve Cooper with Coor Consulting appeared before the Commissioners to request a private driveway which will have a guardhouse built in the road. The Commissioners feel a public road would be best. Several different ideas were considered and the Commissioners feel that it would be best for Steve Cooper to meet with the Tech Committee and bring a proposal back to the Commissioners.

#### **In the Matter of the Hancock County Sheriff's Department**

**457 Deferred Comp Plan** – Attorney Ray Richardson expressed his concern regarding the fees and the company's ability to set their own fees and change at will. Commissioner Towle moved approval to allow the Sheriff and the County to sign off on the Indiana Sheriff's 457B Deferred Compensation Plan as set out. Commissioner Armstrong seconded the motion. The motion carried 2-0.

**Vehicle Lease Program** – Captain Bobby Campbell appeared before the Commissioners for signatures on the Vehicle Lease Agreement. Commissioner Towle moved approval to sign the lease agreement with TBL Services, LLC and Classic Hauling Inc. Commissioner Armstrong seconded the motion. The motion carried 2-0.

**Jail Control Panel** – Major Burkhart appeared before the Commissioners to present three quotes on the control panel as follows. Security Automation Systems in an amount of \$148,000.00, Pauly Jail Building Company, Inc. in an amount of \$178,200.00 and the third company was unable to bid the job. The Commissioners instructed Major Burkhart to pursue a contract with the low bid from Security Automation Systems.

#### **In The Matter of Commissioner Action Items**

**January 31, 2012 minutes** – Commissioner Towle moved approval of the Hancock County Board of Commissioners minutes for January 31, 2012. Commissioner Armstrong seconded the motion. The motion carried 2-0.

**Letter of Engagement/Personnel** – remains as an Action Item.

#### **In The Matter of the Planning Department**

**E.O.C. Plat** – Mike Dale appeared before the Commissioners to have them sign off on the dedication of the plat for the E.O.C. Attorney Ray Richardson instructed the Commissioners not to sign the Plat.

**Office** – Mike Dale requested approval to move the cubicle's in his office for better use of the space. He requested assistance with moving the cubicles and the Commissioners suggest using assistance through Community Corrections.

#### **In The Matter of Hancock County Highway**

**Bids** – Engineer Joe Copeland notified the Commissioners that he would like more time to review the bids for small equipment rentals. Commissioner Towle moved to have County Engineer Joe Copeland tabulate the results of the bids and return to the next Commissioner's meeting with his recommendation. Commissioner Armstrong seconded the motion. The motion carried 2-0.

**Road Advisory Committee** – Joe Copeland informed the Commissioners that the committee would be meeting Thursday January 16<sup>th</sup>, 2012 at 6:00p.m.

**In The Matter of Courthouse Elevator**

**Elevator Access** – A proposal for installing limited access to the elevator was presented to the Commissioners from Mid-America Elevator Co., Inc., in the amount of \$1,625.00. Commissioner Towle moved approval to sign the proposal from Mid-America Elevator Co., Inc., for an amount not to exceed \$1,625.00. Commissioner Armstrong seconded the motion. The motion carried 2-0.

**In The matter of the Prosecutors Office**

**HEPA Filter-** the Prosecutor’s Office has requested installing a HEPA filter on one of the furnaces which will require a new HEPA filter every thirty days. The Commissioners feel it would be best to start with a higher grade filter.

The meeting adjourned at 10:06a.m.

Hancock County Commissioners

\_\_\_\_\_ Absent \_\_\_\_\_  
Commissioner Tom Stevens, President

\_\_\_\_\_  
Commissioner Brad Armstrong, Vice President

\_\_\_\_\_  
Commissioner Derek Towle

Attest: \_\_\_\_\_  
Robin D. Lowder  
Hancock County Auditor