

**Hancock County Board of Commissioners Minutes**

**March 29, 2010**

Commissioners met in regular session. Those present were Commissioner Derek Towle, President, Commissioner Brad Armstrong, Vice President and Commissioner Tom Stevens. Auditor Robin D. Lowder and Chief Deputy Auditor Rosemary Melvin were also present.

The recording began at 7:30 am.

Attorney Ray Richardson arrived at 7:57 am.

**In The Matter of** )

**Hancock County Highway** )

**Bridge #159** - Engineer Joe Copeland appeared before the Commissioners to request signatures on a new contract with United Consultants for work being done on bridge #159. The new contract will expedite completion of the project. Commissioner Stevens made a motion for approval of replacement contract for reconstruction of bridge #159 at 200N, with United Consultants in an amount not to exceed \$204,000.00. Commissioner Armstrong seconded the motion. The motion carried 3-0.

**Surplus Pipe** - Bill Effinger of Holt Equipment has requested purchasing surplus pipe from the Highway Department. Engineer Joe Copeland stated the price would be \$160.00 and it would be picked up in two weeks. Commissioner Stevens made a motion to authorize the sale of surplus pipe to Holt Equipment in the amount of \$160.00. Commissioner Armstrong seconded the motion. The motion carried 3-0.

**US Department of Transportation letter** - Engineer Joe Copeland received a letter requesting a response to questions regarding the County's compliance with the Americans with Disabilities Act. This letter is in regards to the project at 200N and 600W that has received Federal-aid Highway funds. Attorney Ray Richardson will review the letter and direct Mr. Copeland as to how to respond.

**Applications** - Engineer Joe Copeland requested the Commissioners signatures on the 2011-2014 IRTIP application submission to the Indianapolis Metropolitan Planning Organization. These funds will not include right of way work. Mr. Copeland will request right of way funds from INDOT at a later date. Commissioner Stevens made a motion to execute the letter to Indianapolis MPO, Attention Steve Cunningham, in regards to 2011 to 2014 IRTP application. Commissioner Armstrong seconded the motion. The motion carried 3-0.

**Job Bills** - Engineer Joe Copeland presented the Title Sheets and Certification Letters for the following three projects: 200W from 600N to State Road 234; Fortville Pike from 300N to Fortville City limits; and 600N from 200W to State Road 9. These jobs have been submitted to INDOT and are awaiting approval for funds. Commissioner Stevens made a motion to execute the Title Sheets and Certification Letters for projects on 200W from 600N to State Road 234; Fortville Pike from 300N to Fortville City limits; and 600N from 200W to State Road 9. Commissioner Armstrong seconded the motion. The motion carried 3-0.

**Slip line Quotes** - Engineer Joe Copeland presented the quotes for slip line of the culvert on 500W South of US40. The quotes were from Fisk Services, Inc. in the amount of \$13,242.00 and Indiana Reline, Inc. in the amount of \$26,750.00. Commissioner Armstrong made a motion to accept the bid from Fisk Services, Inc. in an amount not to exceed \$13,242.00 for slip line pipe installation on 500W. Commissioner Stevens seconded the motion. The motion carried 3-0.

**Road Conditions** - Engineer Joe Copeland appeared before the Commissioners to apprise them of the condition of the roads in the County. Mr. Copeland provided pictures of the roads showing only the very worst road conditions. Mr. Copeland is requesting purchase of a patching machine and a larger tank for holding asphalt emulsion. Mr. Copeland is also requesting to increase manpower to 26 hourly and one or two temporary summer help from Community Corrections. The Commissioners have requested that Mr. Copeland prepare a presentation for the County Council as to what he will require to meet the needs of repairing the County roads.

**Bid Date** - Bids for a spray injection road repair machine and Asphalt Emulsion Storage System for the County Highway Department will be accepted by the Commissioners until 8:30am on April 19, 2010.

**In The Matter of** )

**Surveyor** )

**Williams Land Surveying** - Surveyor Susan Bodkin appeared before the Commissioners requesting approval of the proposal from Williams Land Surveying for verification of section corners in the County. The proposal sets out an hourly rate of \$40.00 not to exceed \$2,000.00 per project. Commissioner Armstrong made a motion to enter into the contract with Williams Land Surveying in the amount of \$40.00 per hour not to exceed \$2,000.00 per project. Commissioner Stevens seconded the motion. The motion carried 3-0.

**In The Matter of** )

**State Grant** )

**State Funding** - Pat Powers, Community Corrections Director, presented to the Commissioners the State of Indiana Grant Application for Hancock County Community Corrections. Commissioner Armstrong made a motion to approve Mr. Powers to proceed with State of Indiana Grant Application for Community Corrections. Commissioner Stevens seconded the motion. The motion carried 3-0.

**In The Matter of** )

**Use of Commissioner Court** )

**Republican Tea Party** - A request has been made by the Republican Tea Party represented by Randy Harrison, requesting the use of the Commissioners Court on April 1, 2010. The Commissioners granted approval for use of the Commissioners Court.

**In The Matter of** )

**Washington DC Trip** )

**Representative** - Commissioner Stevens will represent the Commissioners on a trip to Washington DC. Commissioner Armstrong made a motion to approve Commissioner Stevens to be the representative on the trip to Washington DC to be taken at his discretion. Commissioner Towle seconded the motion. The motion carried 3-0.

**In The Matter of** )

**Employee Handbook** )

**Dunlap HR Consulting Group** - The Commissioners expressed no interest in using Dunlap HR Consulting Group for revising the County Handbook at this time.

**In The Matter of** )

**Weights & Measures** )

**Advertise for position** - approval to hire for the position will need to be approved by the County Council. The Commissioners instructed Robin Lowder, Auditor, to work with Richard Lewman to prepare a job description and present the description to the Commissioners next week.

**In the Matter of** )

**Commissioners' Minutes** )

**Approval of Commissioners' Minutes of March 22, 2010** - Commissioner Stevens made a motion to approve the Commissioners' minutes. Commissioner Armstrong seconded the motion. The motion carried 3-0.

**Claims** – Commissioner Towle, Commissioner Armstrong and Commissioner Stevens signed claims presented to them.

**In The Matter of** )

**Ordinance Number 2010-2F** )

**Discussion** – The Commissioners discussed issues regarding Ordinance Number 2010-2F, an Ordinance amending Lodging, Mileage and Meal Expenses. Commissioners requested that the Ordinance be set on the agenda for next week.

**In The Matter of** )

**IT Department** )

**Information & Records Associates** )

**Signing of Contract** – Commissioners signed the contract with Information & Records Associates, Inc.

**In The Matter of** )

**SRI/Tax Sale** )

**Addendum** - The Commissioners were presented the Tax Sale Support Services Addendum for the 2010 Hancock County Tax Sale. Commissioner Stevens made a motion to approve the addendum to Tax Sale Support Services, an amendment to our current agreement with SRI setting fees at \$70 per parcel. Commissioner Armstrong seconded the motion. The motion carried 3-0.

**In The Matter of** )

**IT Department** )

**Surplus** - Bernard Harris, IT Director provided the Commissioners with an Equipment inventory list of excess equipment. The list included 48 items. Commissioner Stevens made a motion that the 48 items be declared surplus. Commissioner Armstrong seconded the motion. The motion carried 3-0.

The meeting adjourned at 9:27 am

The recording stopped at 9:27 am.

Hancock County Commissioners

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Commissioner Derek Towle, President

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Commissioner Brad Armstrong, Vice President

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Commissioner Tom Stevens

Attest: \_\_\_\_\_

Robin D. Lowder

Hancock County Auditor