

## **Hancock County Board of Commissioner's Minutes**

**August 2, 2011**

Commissioners met in regular session. Those present were Commissioner Brad Armstrong, President, Commissioner Derek Towle, Vice President, and Commissioner Tom Stevens. Auditor Robin D. Lowder was also present.

The meeting began at 8:00 am.

Attorney Ray Richardson arrived at 8:22am.

### **In The Matter of Hancock County Highway**

**Chip Seal** – Joe Copeland requested an addition to the 2011 Road Program to include chip and seal to 700E between 400S and 450S. The cost would be \$17,000.00 for the one-half mile strip and the cost will be worked into the current 2011 Road Program. Mr. Copeland stated the project will be completed at the end of August or First of September. Commissioner Stevens moved to add the one half mile section for chip and Seal to the 2011 Road Program. Commissioner Towle seconded the motion. The motion carried 3-0

**600 E Project** – Change Order #12 covering mill and resurfacing in the curve of 550S in the amount of \$12,239.28 was presented to the Commissioners for approval. This project is approximately \$57,000.00 under the original bid. Commissioner Stevens moved for approval of Change Order #12 for contract #R-29648 in the amount of \$12,239.28. Commissioner Towle seconded the motion. The motion Carried 3-0.

**Bridge #76** - Located on 600S west of 300W approved to use American Structure Point. Joe Copeland presented the contract with American Structure Point for signatures. Commissioner Stevens moved for approval of the LPA-Consulting Contract with American Structurepoint, Inc. for design work on bridge replacement of Bridge #76 in an amount not to exceed \$83,300.00. Commissioner Towle seconded the motion. The motion carried 3-0.

**New Laws** – Joe Copeland reviewed House Bill 1004 stating any work done by the County Highway Department through their own forces between \$100,000.00 and \$150,000.00 must include labor, equipment, material and rental equipment and must go through a special process for us to be able to do the work. This must also be published in the paper and in a public meeting it must be shown that it is in the best interest of the public for the County to do its own work. The project will be inspected and accepted the same as any other job the County does. Another law states the State Board of Accounts is required to review and be sure the County complies with the actual cost on labor etc. The law also states that projects cannot be separated to work around the dollar amount of the projects.

**Right-of-Way** – Susan Bodkin of the Surveyors Office appeared before the Commissioners for approval on a right-of-way purchase. She stated that property owned by Wollenweber's did not take money for the right-of-way property; instead they requested a tree and stump be removed. Patricia Utt was offered \$9,077.74 for her property and requested the amount be rounded to an even \$10,000.00 for her 1.6 acres. Commissioner Stevens moved to allow the purchase of right-of-way from Patricia Utt for an amount not to exceed \$10,000.00. Commissioner Towle seconded the motion. The motion carried 3-0.

**Army Corp of Engineers** – Susan Bodkin, County Surveyor, informed the Commissioners that the Army Corp of Engineers is requiring the County plant no more than two dozen trees in the fifty foot buffer (from top of bank) in the same huck8 watershed. Ms. Bodkin suggested putting the required trees on the North side of the County Farm. Commissioner Stevens moved to allow the County Farm as a place to put the required trees. Commissioner Towle seconded the motion. The motion carried 3-0.

**Bridge #23 and #24** – Joe Hollis of the County Highway Department appeared before the Commissioners to inform them that his research in this area averaged to a sales price of \$5,814 per acre. There are four property owners and Mr. Hollis requested offering each owner \$5,800.00 per acre for their property taken as right-of-way. Commissioner Stevens moved to authorize the Highway Department to offer \$5,800.00 per acre for needed right-of-way for bridge #23 and #24 projects. Commissioner Towle seconded the motion. The motion carried 3-0.

**Intersection Widening** – at 200N and 400W involves two property owners. Joe Hollis researched property in the area and came up with a sales price of \$9,601.00 per acre. Mr. Hollis requested offering each owner \$9,600.00 per acre to each property owner. This would amount to \$2,400.00 to each property owner. Commissioner Stevens moved to authorize the Highway Department to offer for the purchase of right-of-way for two parcels at a quarter acre each \$9,600.00 per acre or \$2,400.00 to each property owner. Commissioner Towle seconded the motion. The motion carried 3-0.

**Bids for Permanent Markings** – Bids were opened at 8:30am and are as follows:

1. Indiana Sign and Barricade, Inc. in the amount of \$78,468.82.
2. Gridlock Traffic Systems, Inc. in the amount of \$119,259.79.
3. Indiana Traffic Services, LLC in the amount of \$76,003.73

Joe Copeland reviewed the bids and recommends Indiana Traffic Services, LLC. Commissioner Stevens moved to accept the low bid from Indiana Traffic Services, LLC in an amount not to exceed \$76,003.73. Commissioner Towle seconded the motion. The motion carried 3-0.

#### **In The Matter of Hancock County Prosecutor's Office**

**Part Time Employees** – Prosecutor Michael Griffin appeared before the Commissioners to request email accounts for two part time employees. Both will require internet access to complete their job duties as a child support case worker and legal secretary. Commissioner Towle moved to approve email accounts for Courtney Norris and Audrey Sullivan, part time employees in the Prosecutor's Office. Commissioner Stevens seconded the motion. The motion carried 3-0.

#### **In The Matter of Trane**

**Service Agreement** – Mark Sundstrom appeared before the Commissioners to present the new Service Agreement for consideration. The only changes are reduced inspections which cut the cost four to five thousand dollars leaving the annual cost at approximately \$31,000.00. All else remains the same. Attorney Ray Richardson will review the contract.

#### **In The Matter of Hancock County IT Department**

**Bernie Harris** – appeared before the Commissioners to request the Prosecutor's Office needs to have new cable run before a new phone system will be able to be installed. Mr. Harris requested approval to acquire estimates. Commissioner Stevens moved to approve Bernie Harris obtaining quotes for rewiring the Prosecutor's Office to a current level. Commissioner Towle seconded the motion. The motion carried 3-0.

### **In The Matter of National Environmental Education Foundation**

**National Public Lands Day** – Letter from the National Environmental Education Foundation requesting September 24, 2011 be declared National Public Lands Day. Commissioner Stevens proposed as President of the Hancock County Board of Commissioners September 24, 2011 be declared National Public Lands Day and to call on the people of Hancock County to recognize and participate in this special observance. Commissioner Towle seconded the motion. The motion carried 3-0.

### **In The Matter of Minutes for July 19, 2011**

**July 19, 2011** – Commissioner Stevens made a motion to approve the minutes from July 19, 2011 meeting. Commissioner Towle seconded the motion. The motion carried 3-0.

### **In The Matter of Hancock County Sheriff's Department**

**Surplus Items** – A list of items being declared surplus was presented to the Commissioners. Commissioner Stevens moved that all items, kitchen and miscellaneous, on presented list be declared surplus. Commissioner Towle seconded the motion. The motion carried 3-0.

**Surplus Items** – SRI has reviewed items in the basement and found a stack of doors that the County will not be able to use. The Commissioner decided the doors will be included with the surplus.

**Deferred Comp** – there is currently a deferred Comp plan which is pretax. However, it is now required to offer a Roth account which is an after tax plan. Commissioner Stevens moved to authorize the President of the Hancock County Board of Commissioners to execute the amendment stating that Roth is not an allowed option. Commissioner Towle seconded the motion. The motion carried 3-0.

**Grant** – Bobby Campbell of the Sheriff's Department appeared before the Commissioners to present the Grant paperwork for Operation Pullover for the next fiscal year. The only change is that now the Sheriff's Department is the County wide caretakers for the Grants. The grant will be for \$20,000.00 for Seat Belt Grant and \$10,000.00 for DUI Grant.

### **In The Matter of Hancock County Senior Services**

**Linda Hart** – appeared before the Commissioners to present the Pass through agreement for 2012 Grant. The County will again be the pass through as set out in resolution 2011-8-1. Commissioner Towle moved approval of resolution 2011-8-1 allowing for pass through of the funds for Senior Services for 2012. Commissioner Stevens seconded the motion. The motion carried 3-0.

### **In The Matter of Hancock County GIS**

**John Milburn** – appeared before the Commissioners to inform them of a problem with Navatech is routing semis through subdivisions. Mr. Milburn is requesting permission to provide data with the county streets and address range so they can clear up the problem. Commissioner Towle moved to allow GIS to give Navatech access to the stated data. Commissioner Stevens seconded the motion. The motion carried 3-0.

### **In The Matter of Hancock County Planning Commission**

**Charlottesville** – Mike Dale appeared before the Commissioners with a prepared letter regarding the zoning in Charlottesville for the Commissioners to sign.

**Zoning** – Mike Dale informed the Commissioners that a homeowner has requested to be allowed to operate a nail salon in her home. The current zoning does not allow for a special exception to be filed. Mr. Dale would like to change the zoning to allow for special exceptions to all zoning districts since the individuals will still need approval from the Board of Zoning and through a public hearing. Commissioner Towle moved approval that home occupation be a special exception use in all zoning districts. Commissioner Stevens seconded the motion. The motion carried 3-0.

### **In The Matter of Hancock County Tourism Commission**

**Appointments** – Commissioner Towle began by thanking all of the people who came forward to serve and that the Hancock County Board of Commissioners is now ready to appoint the Board for the Tourism Commission.

Commissioner Towle moved to appoint Greg Carwein and Tom Cone to a term ending December 31, 2011. Commissioner Stevens seconded the motion. The motion carried 3-0.

Commissioner Towle moved to appoint Brigette Cook Jones, Earl Smith and Joni Romel-Cox to a term ending December 31, 2012. Commissioner Stevens seconded the motion. The motion carried 3-0.

Commissioner Towle agrees to call the first board meeting to order, assist with electing officers and prepare the budget for 2011 and 2012. Commissioner Stevens suggests having a special Board of Commissioners meeting concurrent with the Tourism Commission meeting. The appointed members will need to be sworn in at the Clerk's Office and duly noted as per ordinance. Commissioner Towle stated we now have a simple majority of Democrats and Republicans, people in the business, Hancock County residences and not of the same business entity.

**In The Matter of Hancock County Bonds**

**AT & T Bond** – Attorney Ray Richardson reviewed the requirements of the bonds. Mr. Richardson directed the Commissioners to determine what items (costs) will be covered by the bond by the next council meeting on August 10<sup>th</sup>, 2011.

The meeting was adjourned at 10:25 am.

Hancock County Commissioners

\_\_\_\_\_  
Commissioner Brad Armstrong, President

\_\_\_\_\_  
Commissioner Derek Towle, Vice President

\_\_\_\_\_  
Commissioner Tom Stevens

Attest: \_\_\_\_\_  
Robin T. Lowder  
Hancock County Auditor