

Hancock County Board of Commissioner's Minutes

August 30, 2011

Commissioners met in regular session. Those present were Commissioner Brad Armstrong, President, Commissioner Derek Towle, Vice President, and Commissioner Tom Stevens. Auditor Robin D. Lowder was also present.

Attorney Ray Richardson arrived at 8:22am.

The meeting began at 8:02am.

In The Matter of Hancock County Highway

Lease - the lease schedule for the John Deere excavator was presented to the Commissioners for signatures.

HSIP funding - Joe Copeland informed the Commissioners that the Town of McCordsville is having problems with HSIP funding. The County was awarded two HSIP funds - one for inside the MPO area and one for outside the MPO area. Mr. Copeland informed the Commissioners that he has submitted the required Public Interest Findings form to the State on three different occasions and has yet to receive a response. Mr. Copeland will be setting a meeting to take the form down for the fourth time.

Steve Reilly extension - Larry Bowmer appeared before the Commissioners to inform them they will be receiving a letter from Steve Reilly requesting an extension on surfacing on his subdivisions for another season. The subdivisions include Meadow Lake Village, The Havens, Grey Hawk Woods all of which will be acceptable for one more season. Briarwood Trace already has surface and is acceptable.

Sugar Creek Valley HOA - Larry Bowmer appeared before the Commissioners to present the Agreement To Install and Maintain Custom Road Signs in Sugar Creek Valley Estates Subdivision between The Hancock County Board of Commissioners and the Sugar Creek Valley Estates Homeowners' Association. Commissioner Towle moved to enter into the agreement with The Hancock County Board of Commissioners and the Sugar Creek Valley Estates Homeowners' Association for installing and maintaining decorative street signs. Commissioner Stevens seconded the motion. The motion carried 3-0.

In The Matter of Emergency Management

CEMP Signatures - Larry Erwin appeared before the Commissioners to present the revised Hancock County Comprehensive Emergency Management Plan for signatures. The plan is now complete and needs signatures to promulgate the plan. This is also the last step in the process. Commissioner Towle moved to enter into the Memorandum of Understanding for the Hancock County Comprehensive Emergency Management Plan. Commissioner Stevens seconded the motion. The motion carried 3-0.

In The Matter of Republican Women

Old American Legion Parking Lot - Sandy Matthias, President of the Hancock County Republican Women, has, by letter, requested the use of the Old American Legion parking lot to leave the members cars while on a bus trip to Chicago. The cars would be there from about 6:00am to midnight on November 19, 2011. Commissioner Towle moved to allow the Republican Women to use the parking lot on Saturday November 19, 2011. Commissioner Stevens seconded the motion. The motion carried 3-0.

In The Matter of E-911

Fire Suppression - Connie Hoy appeared before the Commissioners to present the estimate to seal the computer room in the basement of the E-911 center. Ms. Hoy also informed the Commissioners of the State application form required for approval of the fire suppression system. The application requires a \$150.00 filing and processing fee. The charge for sealing the room by Hinchman Builders, Inc. is \$6,884.00. Commissioner Towle moved to authorize Hinchman Builders, Inc. To do the fire seal in the computer room at the Emergency Operations Center in an amount not to exceed \$6,884.00. Commissioner Stevens seconded the motion. The motion carried 3-0.

Fees - Ms. Hoy asked the Commissioners if it would be acceptable to charge for 911 recordings. The last recording she worked on took five hours. Attorney Ray Richardson will prepare an Ordinance allowing charges for 911 recordings. Ms. Hoy will need to provide the fees for the Ordinance.

In The Matter of Credit Application

Highway Department - The Highway Department has a Credit Application for Ferguson Enterprise, Inc. that will be added to their Vendor's List to purchase product from. Commissioner Stevens moved to authorize President Brad Armstrong to sign the credit application for the Highway Department. Commissioner Towle seconded the motion. The motion carried 3-0.

In The Matter of Board of Commissioner's Minutes

August 16, 2011 - Commissioner Towle moved to approve the Hancock County Board of Commissioner's minutes for August 16, 2011. Commissioner Stevens seconded the motion. The motion carried 3-0.

Claims – Commissioner Armstrong, Commissioner Towle and Commissioner Stevens signed claims presented to them.

In The Matter of the Salary Ordinance

2012 Salary Ordinance - The salary ordinance for 2012 was presented to the Commissioners for approval. The Commissioners confirmed the Ordinance was based on 0% salary increase. The only increase was the Sheriff's salary which was required based on the census and prosecutors increase according to State Statute. Commissioner Stevens moved to approve the 2012 Salary Ordinance. Commissioner Towle seconded the motion. The motion carried 3-0.

In The Matter of Clerk's Office

Electric and Phone Lines - Marcia Moore, Clerk appeared before the Commissioners to present a quote from Steve Millis Electric, Inc. for running a conduit and wire to the basement of the Annex into the Clerk's caged area for \$1,000.00. Ms. Moore stated the necessity of this would be for testing equipment and possible recount requirements. There would also need to be a phone line and computer data line run to the Clerk's caged area. Bernie Harris stated he could do this work for minimal cost. Commissioner Stevens moved to allow the Clerk to run the requested cables into the Clerk's Election cage in the basement of the Annex for purpose of possible recounts in elections in an amount not to exceed \$1,000.00. Commissioner Towle seconded the motion. The motion carries 3-0.

Precinct Boundary Changes - Commissioner Stevens moved to authorize Clerk, Marcia Moore to fill out the 2011 Precinct Boundary Change survey and be sure it is in by September 2, 2011. Commissioner Towle seconded the motion. The motion carried 3-0.

In The Matter of the 2012 Holiday Schedule

2012 Personal Day - was presented to the Commissioners for approval. Commissioner Stevens moved to extend the extra personal day given in 2011 to 2012 based on \$0 raises. Commissioner Towle seconded the motion. Discussion between the Commissioners and Auditor Robin Lowder stated the County Council has not finalized the decision on raises for 2012. Commissioner Armstrong moved to table the motion made by Commissioner Stevens regarding the extra personal day in 2012, until the Council has made their final decision on employee raises. Commissioner Towle seconded the motion. The motion carried 3-0.

2012 Holiday Schedule - Commissioner Towle moved to approve the 2012 Holiday Schedule as submitted with days listed. Commissioner Stevens seconded the motion. Commissioner Armstrong stated the vacation days as follows; January 2nd, New Year's Day; January 16th, Martin Luther King Jr.; February 20th, President's Day; May 8th, Election Primary; May 28th, Memorial Day; July 4th, Independence Day; September 3rd, Labor Day; October 5th, Riley Day's; November 6th, Election Day; November 12th, Veteran's Day; November 22nd and November 23rd, Thanksgiving; December 24th and December 25th, Christmas. Motion carried 3-0.

Commissioner Stevens moved to accept the Hancock County Board of Commissioners meeting schedule. Commissioner Towle seconded the motion. The motion carried 3-0.

In The Matter of Out of State Travel

Extension Office - Sarah Burke and Bert Jones of the Extension Office appeared before the Commissioners to present their estimated travel expenses for attending the National Association of Extension 4-H Agents. Sarah Burke's meeting is in Omaha Nebraska and Bert Jones's meeting is in Albuquerque New Mexico. Commissioner Stevens moved to approve the out of state travel for both Sarah Burke and Bert Jones. Commissioner Towle seconded the motion. The motion carried 3-0.

In The Matter of Chief Elected Official

Local Elected Officials Agreement - City of Greenfield Mayor Brad DeReamer appeared before the Commissioners to request they appoint a Chief Elected Official to serve a two year term and represent the Hancock County Board of Commissioners. Commissioner Stevens moved to appoint Commissioner Towle as Chief Elected Official. Commissioner Armstrong seconded the motion. The motion carried 3-0.

In The Matter of Auditor Certificate

Assessed value - Auditor Robin Lowder presented the Commissioners with a report showing the net assessed values for 2011 pay 2012.

In The Matter of Heating and Cooling contract

Contract - there are 2 proposals for Heating and Cooling, one of which is contingent on being able to access passwords. The Commissioners agreed they will need an answer before any action can be taken. This item will continue as an Action Item for next Commissioner's meeting.

In The Matter of Tourism Commission

Website - There are concerns as to where the minutes for the Tourism Commission should be posted, the Tourism Commission website or the County Website. The Commissioners determine the minutes should be on the County website and the Counties' new website will have a link to the Tourism Commission website.

In The Matter of Hancock County Sheriff Department

Deferred Comp - Mary Bowmer and Ray Richardson have reviewed the program offered to the Sheriff's Department and determined that all three programs are basically the same. Major Burkhart appeared before the Commissioners to review the 457 Plan offered to the Sheriff's Department. Commissioner Towle made a motion to authorize the Indiana Sheriffs 457 plan for the Sheriff's Department. Motion dies due to lack of a second.

Solicitors - There have been reports of several door to door sales people and the current Hancock County Ordinance requires anyone going door to door needs to have a permit. The Sheriff's Department has requested a way to enforce ordinances when violated. Commissioner Armstrong stated he would like to have a way for the County Officers to write County Ordinance tickets and the fines would be payable to the Hancock County Treasurer. After a certain number of occurrences and non-payment of the tickets that person would then be sued in civil court. Attorney Ray Richardson agreed to prepare fines for ordinance violations and/or see if the general Ordinance covers fines.

Auction - The Sheriff's Department is accumulating several items for the SRI auction and requested a time frame as to when the auction will occur. Commissioner Stevens will follow up with SRI on the time for the auction.

In The Matter of Ordinance 2011-8A

Nepotism - Commissioner Stevens moved for approval of Ordinance No. 2011-8A, An Ordinance Prohibiting Nepotism. Commissioner Towle stated he had two changes he would like to see before he can support the Ordinance. Commissioner Towle made a motion to change as follows: in Section 36 sub item (A) replacing "employed" with "hired." Commissioner Stevens seconded the motion. The motion carried 3-0. Commissioner Towle moved to strike in Section 36 sub item (A) the statement "or a person in direct line of supervision" replaced with "person related to elected official or department head." The motion dies due to lack of a second. Commissioner Stevens moves for approval of Ordinance 2011-8A, An Ordinance Prohibiting Nepotism as amended. Commissioner Armstrong seconded the motion. The motion carried 2-1. Commissioner Towle voted Nay.

In The Matter of Accounting Transfer

Transfer - Commissioner Towle made a motion to move \$1,000.00 from line item 0101-068-30-0090, County Auction Expense, to line item 0101-068-30-0015 Indirect Costs. Commissioner Stevens seconded the motion. The motion carried 3-0.

Commissioner Stevens made a motion to change line item 4000-068-40-0043 from Miscellaneous Equipment to Miscellaneous Capital Expenditure. Commissioner Towle seconded the motion. The motion carried 3-0.

Commissioner's Record Book - Auditor Robin Lowder purchased a new Commissioner's Record Book for the Board of Commissioner's minutes. The cost for the book was \$447.00. Commissioner Stevens moved to instruct Auditor Robin Lowder to prepare a claim from line item 4000-068-40-0043 to pay for the new Commissioner's Record Book for the Board of Commissioner's minutes. Commissioner Towle seconded the motion. The motion carried 3-0.

The meeting was adjourned at 11:17pm.

Hancock County Commissioners

Commissioner Brad Armstrong, President

Commissioner Derek Towle, Vice President

Commissioner Tom Stevens

Attest: _____

Robin D. Lowder
Hancock County Auditor