

Hancock County Board of Commissioners Minutes

October 18, 2011

Commissioners met in regular session. Those present were Commissioner Brad Armstrong, President, Commissioner Derek Towle, Vice President, and Commissioner Tom Stevens. Auditor Robin D. Lowder was also present.

Attorney Ray Richardson arrived at 8:17am

The meeting began at 8:00am

In The Matter of Hancock County Highway

Engineer Joe Copeland appeared before the Hancock County Board of Commissioners to discuss the following:

Chip and Seal - all chip and seal projects are complete and were completed under budget.

Road Paving – Only four more roads need to be completed.

Sand & Calcium Mix - Quote from CGS for sand and calcium mix at their plant. Price is the same as the previous year. Quote is for \$2.99 per ton for 7,000 tons. Commissioner Stevens moved to accept the quote from CGS Services for mixing calcium chloride with sand for a price not to exceed \$2.99 per ton. Commissioner Towle seconded the motion. The motion carried 3-0.

Huntington Heights - Larry Bowmer of the Highway Department appeared before the commissioners to present a request to build a home in section 3 of Huntington Heights that is currently undeveloped and dense woods. The Commissioners request that Mr. Bowmer do more research.

In The Matter of Hancock County Clerk's Office

Election Precincts - Marcia Moore appeared before the Commissioners to present the Resolution, Order of the Hancock County Commissioners Regarding Additional Information or Corrections to The Precinct Boundaries and Submission of Corrected IEC-9 Forms. This is revised from the original Resolution sent to the State, and now lowers all precincts to under 1200 voters and the new Resolution, already approved by the State, will be effective January 1, 2012. Commissioner Stevens moved to approve the Order of the Hancock County Commissioners Regarding Additional Information or Corrections to The Precinct Boundaries and Submission of Corrected IEC-9 Forms. Commissioner Towle seconded the motion. The motion carried 3-0.

In The Matter of Vacating of Alley

Everett & Clara Rose - Attorney Steve Elsbury representing Everett and Clara Rose appeared before the Commissioners for approval to vacate a public road. Mr. and Mrs. Rose own the property both to the North and South side of the alley. Attorney Elsbury presented, proof of publication, survey and petition and proposed ordinance.

9:00am - Commissioner Armstrong opened a Public Hearing for the vacation of an alley between Mr. Rose's two pieces of property, being lots 30 and 31 in the Replat of the Town of Warrington by Montgomery Marsh. Commissioner Armstrong asked for any public comment.

9:02am - Commissioner Armstrong closed the Public Hearing.

Commissioner Towle introduced Ordinance# 2011-10H, An Ordinance Vacating a Public Road.

Commissioner Stevens moved to suspend the rules and allow adoption of an Ordinance on the day of introduction. Commissioner Towle seconded the motion. The motion carried 3-0.

Commissioner Stevens moved to approve adoption of Ordinance# 2011-10H, an Ordinance Vacating a Public Road. Commissioner Towle seconded the motion. The Motion carried 3-0.

In The Matter of E-911

Suppression System - The Commissioners were informed that the suppression system is up and running and now tied into the alarm system. The work to tie into the alarm system was done by SimplexGrinnell for a cost of \$865.00.

Policy Updates & Additions - Representatives of E-911, Rhonda Bryant appeared before the Commissioners to review the remaining updates and additions to the E-911 policies.

Section 910 - Communications Training Officer. Establishing a communications training and evaluation program within the HCEOC. Commissioner Towle stated he is not happy with the time frames set out in this section. Commissioner Stevens stated that the section layout needs to be cleaned up. The Commissioners requested this section be reviewed and returned to them.

Section #350 - Notifying Schools of Impending Danger. The Commissioners feel this section should be in house protocol and not in a training book. Commissioner Towle stated the section is too vague.

Section 264 - Holiday Pay. New policy for holiday pay for the HCEOC. Commissioner Towle stated that in section 'D' after the word 'pay' the following should be added; 'at a rate of time and a half or compensatory time at time and a half'. Section 'C' should read, after 'actual holiday', 'at time and a half rate'. Commissioner Stevens stated that he does not like this section and wants to readdress when doing the employee manual. Commissioner Towle moved for approval of Section 264 with the designated changes. Commissioner Stevens seconded the motion. The motion carried 3-0.

In The Matter of Hancock County Senior Services

Third Quarter Claims - were presented to the Commissioner for signature. INDOT Grant #180290560. Commissioner Stevens moved to approve the INDOT grant #180290560. Commissioner Towle seconded the motion. The motion carried 3-0.

In The Matter of Hancock County Economic Development

TIF Study – Dennis Maloy and representatives from H.J. Umbaugh reviewed the TIF increment report prepared for the Hancock Economic Development with the Commissioners.

In The Matter of Hancock County Probation

Youth Secured Detention - Wayne Addison appeared before the Commissioners to inform them the Henry County Youth Detention, which had been run by Gibault School for boys, is now turning it back over to Henry County. Henry County has stated they will not be able to get the program up and running by January 1, 2012. Other options are; Muncie, Indiana which they are touring Friday, Hamilton County which they are touring Wednesday the 26th of October and Muncie Diagnostic/Cedar Ridge Detention which they are still trying to talk with. Currently the County is close to using up the 2,000 beds we currently are contracted for. The other issue with changing of facilities is that transportation is not offered. The Sheriff's Department will need to provide transportation. Mr. Addison is requesting advice and/or information from the Commissioners on this situation.

In The Matter of the Hancock County IT Department

Telephone Cables - Bernie Harris presented the Commissioners a quote from Steve Millis Electric Inc for running cable for data and phones in the Prosecutors Office. The quote is in the amount of \$9,998.00. Commissioner Towle moved to approve the quote from Steve Millis Electric, Inc. in an amount not to exceed \$9,998.00. Commissioner Stevens seconded the motion. The motion carried 3-0.

CSI Court Computer Maintenance - agreement presented for approval to the Commissioners. Commissioner Towle moved for approval of the Service Maintenance Agreement with CSI for the court computer systems in an amount not to exceed \$4,982.99. Commissioner Stevens seconded the motion. The motion carried 3-0.

Data Base Maintenance - agreement with CSI in an amount not to exceed \$1,500.00. Commissioner Towle moved for approval of the Date Base Maintenance agreement for the courts in an amount not to exceed \$1,500.00. Commissioner Stevens seconded the motion. The motion carried 3-0.

In The Matter of the Hancock County Sheriff's Department

Roof Repair - three quotes are needed for the roof repairs on the jail. The Commissioners request the quotes and contracts be brought to the next Commissioner's meeting for Attorney Ray Richardson to review.

Curfew Ordinance -The Curfew Ordinance was discussed among the Commissioners, Attorney Ray Richardson and Major Burkhart. This is tabled until the November 1st Commissioner's meeting.

In The Matter of Holiday Pay

Highway Department - Joe Copeland of the Highway Department has requested clarification on how to cover pay over the Holidays. The matter was discussed among the Commissioners and Attorney Ray Richardson.

In The Matter of Action Items

Courthouse Pump - Trane has provided a quote for repair of the pump leaking at the Courthouse in the amount of \$1,624.00. Commissioner Stevens moved to accept the quote from Trane in an amount not to exceed \$1,624.00. Commissioner Towle seconded the motion. The motion carried 3-0.

Humidifier - The prosecutor's Office had an air quality test done by the State Board of Health and it was determined a humidifier needed to be added to the furnace. Commissioner Armstrong stated he will get a quote for the humidifier.

Thermostat - The Clerk's Office needs the thermostat repaired in their office. Trane had not provided a quote. Commissioner Towle moved approval for the repair of the thermostat in the Clerk's Office not to exceed the amount of \$500.00. Commissioner Stevens seconded the motion. The motion carried 3-0.

In The Matter of Commissioner's Minutes

Commissioner Minutes - Commissioner Stevens moved to approve the Hancock County Board of Commissioner's minutes for October 4, 2011. Commissioner Towle seconded the motion. The motion carried 3-0.

Claims – Commissioner Armstrong, Commissioner Towle and Commissioner Stevens signed claims presented to them.

In The Matter of Bookkeeping

Budget Transfer - Auditor Robin Lowder request approval to transfer from Dues and Subscriptions to Meetings, Travel and Lodging in the amount of \$1,000.00. Commissioner Towle moved to approve budget transfer from 0101-068-30-0091, Dues and Subscriptions to 0101-068-30-0092, Meetings, Travel and Lodging in the amount of \$1,000.00. Commissioner Stevens seconded the motion. The motion carried 3-0.

The meeting was adjourned at 11:40am

Hancock County Commissioners

Commissioner Brad Armstrong, President

Commissioner Derek Towle, Vice President

Commissioner Tom Stevens

Attest: _____

Robin D. Lowder
Hancock County Auditor