

Hancock County Board of Commissioner's Minutes

November 15, 2011

Commissioners met in regular session. Those present were Commissioner Brad Armstrong, President, Commissioner Derek Towle, Vice President, and Commissioner Tom Stevens. Auditor Robin D. Lowder was also present.

Hancock County Board of Commissioner's meeting began at 8:00am

Attorney Ray Richardson arrived at 8:25am

In The Matter of Hancock County Highway

Engineer Joe Copeland appeared before the Hancock County Board of Commissioner's to discuss the following:

Bridge #34 - Bridge #34 with Bid set for December 6, 2011 at 8:30am. Title Sheet was presented to the Commissioners for signature.

Bond Release - Request for a bond release (Letter of Credit) for asphalt surface in the Maple Grove Subdivision. Commissioner Stevens moved for the release of the letter of credit in the amount of \$4,725.00 to Michael Larrabee, Jr. d.b.a. Larrabee Custom Homes for asphalt surface in the Maple Grove subdivision. Commissioner Towle seconded the motion. The motion carried 3-0.

Right of way purchase - on 600 W at 300 N, parcel #7 request for approval of administrative settlement for MCLC, LLC to raise their amount per acre to match the adjacent Burr Oak property of an increase of \$5,470.00 for a total of \$10,370.00. Commissioner Stevens move authorization for the Highway Department to settle on Parcel #7 for The Intersection Improvement project at the rate of \$85,000.00 per acre for a total settlement price of \$10,370.00. Commissioner Towle seconded the motion. The motion carried 3-0.

Condemnation - two condemnations need to be forwarded to the attorney for property owned by Karen Beeson for the 600 W 300 N intersection improvement project.

Emergency Vehicle Pre-emption Equipment - to be installed at three intersections on Mt. Comfort Road. The Redevelopment Commission will pay for installation of all three and the County will maintain. INDOT has approved the installation at all three intersections. Commissioner Stevens moved approval of installation of the Pre-emption Signal Equipment at three intersections located at I-70 and Mt. Comfort road. Commissioner Towle seconded the motion. The motion carried 3-0.

ADA Transition Plan - for the County ADA Transition Plan to be completed the Commissioners will need to appoint an ADA Coordinator. Commissioner Towle moved to approve Joe Hollis, with the county highway, to be the County ADA Coordinator. Commissioner Stevens seconded the motion. The motion carried 3-0.

Request For Proposals - Engineer Joe Copeland and Commissioner Towle will be reviewing the RFPs due on November 22, 2011 at the end of the day.

Patching Roads - There has been a lot of patching on several County Roads and the Highway Department is requesting permission to tear up and return to stone for the winter. Next year around June they will chip and seal the roads. The commissioners feel it is imperative the homeowners along the roads are well informed of the County's plans. Commissioner Armstrong requested phone numbers for houses in his area to personally call the homeowners.

Bridge 23 & 34 - right-of-way at 1000 E and 900 N, the VanHook property, being affected by both bridges. The original offer was for \$6,513.00 and they are asking for \$2,500.00 more which will include removal of fence and new fence on the .443 acre parcel. The breakdown of the offer is as follows: 0.443 acre tract \$3,819.00; Removal of existing fence \$1,034.00 and payment for new fence \$3,660.00. Total cost \$8,513.00. Commissioner Stevens moved approval of the new offer in the amount of \$8,513.00 for the VanHook property for bridge projects #23 and #34. Commissioner Towle seconded the motion. The motion carried 3-0.

In The Matter of Major Subdivision

Proposed Major Subdivision - Philip Going and Monte & Jean Howell appeared before the Commissioners for approval of a proposed major subdivision with five lots. They would like a twenty foot wide private asphalt road with no curbs and being 2 feet narrower on each side. However, the private road will meet County standards. The Commissioners express their concerns about a private road coming back to the County when the subdivision association no longer has the funds to maintain. The Commissioners direct them to precede working with the Highway Department to use their plans as a public road and put their commitments to the road in writing.

In The Matter of Assessor Contract

TMA Contract - Mary Noe, County Assessor, appeared before the Commissioners to request the contract with Tax Management Consultants be cancelled. The contract proved not to be satisfactory. Commissioner Stevens moved approval to terminate the contract with Tax Management Consultants. Commissioner Towle seconded the motion. The motion carried 3-0.

In The Matter of Economic Development

Revolving Fund Loan Program - Dennis Maloy of the Hancock Economic Development Council appeared before the Commissioners to discuss using CEDIT money as money revolving loan fund that would loan businesses money like a private bank. The Commissioners will meet and study CIP and revolving fund.

In The Matter of Voting Districts

Ordinance redefining County Council Districts – Clerk Marcia Moore and GIS Tech John Milburn appeared before the Commissioners to discuss new districts for the Hancock County Council. The discussion was among the Commissioners, Attorney Ray Richardson, John Milburn and Marcia Moore. The districts will need to be population distributed as equally as possible. The state cannot reverse what the Commissioners do and Attorney Ray Richardson will review the law on districts. Commissioner Stevens introduced Ordinance 2011-11B- Redefines the County Council Districts in Hancock County.

In The Matter of the Clerk's Office

Elevator Key - County Clerk Marcia Moore appeared before the Commissioners to request a key be permanently assigned to the Clerk's Office. Commissioner Stevens moved to authorize a key to the Courthouse elevator be assigned to the Clerk's Office. Commissioner Towle seconded the motion. The motion carried 3-0.

Precinct - Greenfield Central has not responded to the request for a precinct at the school.

Voting - There will be voting both upstairs and downstairs at the Courthouse.

Storage - The Clerk's Office is running out of room for file storage. They are looking into a high density storage unit that will provide 30% more storage. They are waiting for a response from DLZ if the floor will hold the weight and what electrical work will need to be done if any.

In The Matter of the Coroner's Office

Transportation – Coroner Tamara VanGundy appeared before the Commissioners to propose the possibility of acquiring a van for the coroner's office. Currently they are waiting up to 45 minutes for transportation that cost the office \$3,300.00 per year. She would like to acquire a County van if one is available or purchase a used van. Commissioners asked her to check if there would be any problems with disposing of the van later, since bodies were transported in it.

In The Matter of Hancock County Probation

Youth Beds - Henry County is working out a deal with Wernle that would be the same contract cost and transportation as before. He is also looking at other options and hopes to have proposals in two weeks.

User Fees - PayGove is used in 72 of the 90 Counties to pay fees for adult alcohol and drug and juvenile. It's like a credit card and there is no cost to the County. Users will be charged \$4.95 service charge. An agreement will be presented to the Commissioners in two weeks.

In The Matter of the Sheriff's Department

Roof Quotes - Two quotes have been received: Guarantee Roofing in the amount of \$13,200.00 and Quality Roofing in the amount of \$21,000.00. They are waiting for one additional quote to come in. Commissioner Stevens motioned to allow President of the Board of commissioners and the Hancock County Sheriff to decide which firm to work with for the roof repairs at a price not to exceed \$24,000.00. Commissioner Towle seconded the motion. The motion carried 3-0.

In The Matter of Action Items

Brown & Brown - Broker Service for the County health insurance. Commissioner Stevens moved to enter into a Brokers service agreement with Brown & Brown of Indiana, Inc., at a cost of \$12,000.00 per year. Commissioner Towle seconded the motion. The motion carried 3-1.

Group Insurance Plan - Commissioner Stevens moved for approval of the Group Health Insurance Plan for the County with rates for the employees to stay the same. Commissioner Towle seconded the motion. The motion carried 3-0.

LOIT Tax - County Council asked the City and Towns to give some of their new LOIT money used towards the Emergency Operations Center. Some Towns want a seat on the EOC Policy Board in return for giving the money to them. Commissioner Towle and Armstrong stated they are already represented and that would send the wrong message to the public. They do not want the current policy to change.

Curfew Ordinance - Commissioner Stevens moved for approval of Ordinance 2011-11A, an Ordinance Establishing a Curfew. Commissioner Towle seconded the motion. The motion carried 3-0.

Hospital Resolution - Resolution 2011-11-6, a Resolution for Exchange of Properties between Governmental Entities. Commissioner Towle moved for approval of Resolution 2011-11-6, a Resolution for Exchange of Properties Between Governmental Entities. Commissioner Stevens seconded the motion. The motion carried 3-0.

Commissioner Stevens moved to execute a Quit Claim Deed which will be delivered to the hospital upon receipt of the Resolution from the Greenfield Board of Works. Commissioner Towle seconded the motion. The motion carried 3-0.

In The Matter of Commissioner's Minutes

Commissioner Minutes - Commissioner Stevens moved to approve the Hancock County Board of Commissioner's minutes for November 1, 2011. Commissioner Towle seconded the motion. The motion carried 3-0.

Claims – Commissioner Armstrong, Commissioner Towle and Commissioner Stevens signed claims presented to them.

Health Department - Commissioner Stevens moved for approval of the appointment of John W. Hardin to the County Board of Health for a term beginning January 1, 2012 and ending December 31, 2015. Commissioner Towle seconded the motion. The motion carried 3-0.

Commissioner Stevens moved for approval of the appointment of Jim Beaver to the County Board of Health for a term beginning January 1, 2012 and ending December 31, 2015. Commissioner Towle seconded the motion. The motion carried 3-0.

Commissioner Stevens will check the remainder of the member of the County Health Department for the terms.

Employee Handbook - Commissioner Stevens invited Ken Irwin of Waggoner Irwin & Scheele to make a presentation to the Commissioners for preparing a new employee handbook. Commissioner Stevens would like to set up a committee to work with the firm which would consist of Mary Bowmer, Commissioner Stevens, 1 or 2 County Council members, Joe Copeland, and a representative of the Sheriff's Department and Clerk's Office. Mary Bowmer is to provide a copy of the County handbook for the Commissioners to review.

Tax Sale Certificate - The Commissioners were presented with an Assignment of Tax Sale Certificate. The assignment is from Hancock County to the City of Greenfield. Commissioner Towle moved to sign the assignment for tax sale property whose taxpayer ID number 35-6001048. Commissioner Stevens seconded the motion. The motion carried 3-0.

Surveyor Department - A General Release to Bond Safeguard Insurance Company for work done in Village Green, Section 2. The bond company paid for monuments in Village Green. Commissioner Towle moved for approval of the General Release to Bond Safeguard Insurance Company in the amount of \$1,950.00. Commissioner Stevens seconded the motion. The motion carried 3-0.

Performance Bond in the amount of \$57,500.00 by Precedent Commercial Development for Erosion Control in Mount comfort Commercial Park, Section 6. Commissioner Towle moved to release the Performance Bond in favor of Precedent Commercial Development in the amount of \$57,500.00 for Mount Comfort Commercial Park, Section 6 erosion control. Commissioner Stevens seconded the motion. The motion carried 3-0.

Bond Release to Precedent Commercial Development for erosion control in Mt. Comfort Commercial Park, Section III. Commissioner Towle moved to release the Performance Bond from Precedent Commercial Development in the amount of \$43,750.00 for erosion control. Commissioner Stevens seconded the motion. The motion carried 3-0.

The meeting was adjourned at 11:28am.

Hancock County Commissioners

Commissioner Brad Armstrong, President

Commissioner Derek Towle, Vice President

Commissioner Tom Stevens

Attest: _____

Robin D. Lowder
Hancock County Auditor