

## **Hancock County Board of Commissioner's Minutes**

**December 20, 2011**

Commissioners met in regular session. Those present were Commissioner Brad Armstrong, President, Commissioner Derek Towle, Vice President, and Commissioner Tom Stevens. Auditor Robin D. Lowder was also present.

Attorney Ray Richardson arrived at 8:25am

Hancock County Board of Commissioner's meeting began at 8:03am

### **In The Matter of Hancock County Highway**

Engineer Joe Copeland appeared before the Hancock County Board of Commissioners to discuss the following:

**Access Road** - Three agreements from First Group Engineering, Inc. were presented to the Commissioners for the access road at 600W and 300N. The first agreement is for the Route Survey at a cost of \$9,000.00. The second agreement is for the Preliminary Design at a cost of \$13,585.00. The third agreement is for the Final Design at a cost of \$11,115.00. Total cost is \$33,700.00. Commissioner Stevens moved approval of the execution of the agreement with First Group Engineering, Inc. for design work for the access road at 600W and 300N in an amount not to exceed \$33,700.00. Commissioner Towle seconded the motion. The motion carried 3-0.

**Accident** - There was an accident on December 15, 2011. A truck was picking up trash and backed into another vehicle. The driver was drug tested. Commissioners asked that the Highway Department continue talking about backing accidents at their safety meetings.

**Annual Bid A1 Aggregates** - (Stone and Gravel) County Engineer Joe Copeland recommends accepting all three bids and they will be used based on location. The bids were from CGS Services, Inc., Heritage Aggregates, LLC and New Point Stone Co., Inc. (St. Paul Quarry). Commissioner Stevens moved to accept the pricing for CGS, Heritage Aggregates, LLC and New Point Stone Co., Inc. for A1 Aggregates. Commissioner Towle seconded the motion. The motion carried 3-0.

**Annual Bid A2 Liquid Asphalt Materials** - County Engineer Joe Copeland recommends accepting the bid from Marathon Petroleum LLC for liquid asphalt materials in the amount of \$1.09 per gallon. Commissioner Stevens moved to accept the bid for A2 Liquid Asphalt Materials by Marathon Petroleum LLC in the amount of \$1.09 per gallon. Commissioner Towle seconded the motion. The motion carried 3-0.

**Annual Bid A3 Asphalt Pavement Materials Section 1 Patching Mix** - County Engineer Joe Copeland recommends accepting CGS Services, Inc. Commissioner Stevens moved to award the A3 Asphalt Pavement Materials Section 1 Patching Mix to CGS Services, Inc. for A3 patch mix. Commissioner Towle seconded the motion. The motion carried 3-0.

### **In the Matter of the Pennsy Trail**

**Expansion** - Larry Lindley a resident of New Palestine appeared before the Commissioners to discuss proceeding with a resolution so an application for a grant can be submitted. They are asking for a grant in the amount of 1,000,000.00 and twenty percent matching funds from Hancock County in the amount of \$200,000.00. At this time the Commissioners cannot commit to providing the \$200,000.00. The project will be taken into consideration in the Hancock County CIP program.

### **In The Matter of Hancock County Planning**

**Ordinance No. 2011-12D** - A petition was presented to the Commissioners to rezone a six acre tract of property owned by GWA, Inc. located at 400W and US 52. The request is to rezone from Commercial Neighborhood (CN) and Residential (R2.5) to Industrial General (IG). The Planning Commission gave a unanimous yes to the petition. A commitment was attached and excludes certain uses. Commissioner Stevens introduced Ordinance 2011-12D, an Ordinance Amending The Hancock County, Indiana Zoning Ordinance, an Ordinance To Amend Title XV, Chapter 156, of the Hancock County Code and adoption of Ordinance 2011-12D, an Ordinance Amending The Hancock County, Indiana Zoning Ordinance. Commissioner Towle seconded the motion. The motion carried 3-0.

Commissioner Stevens moved approval of the Commitment Letter to Ordinance 2011-12D concerning the uses in connection with the Petitions for rezoning as set out in Ordinance 2011-12D. Commissioner Towle seconded the motion. The motion carried 3-0.

**Ordinance No. 2011-12E** - A petition was presented to the Commissioners to rezone a six acre tract of property owned by Precedent Commercial Development located at 200N and 700W. The zoning is currently Light Industrial (I-1) to Industrial Business Park (IBP). The planning commission gave a favorable recommendation. A commitment will be part of the Ordinance with limited future use. Commissioner Stevens introduced Ordinance 2011-12E, an Ordinance Amending The Hancock County, Indiana Zoning Ordinance an Ordinance to Amend Title XV, Chapter 156, of the Hancock County Code and move approval of Ordinance 2011-12E, an Ordinance Amending The Hancock County, Indiana Zoning Ordinance an Ordinance to Amend Title XV, Chapter 156, of the Hancock County Code. Commissioner Towle seconded the motion. The motion carried 3-0.

Commissioner Stevens moved approval of the commitment agreement to Ordinance 2011-12E. Commissioner Towle seconded the motion. The motion carried 3-0.

**Ordinance No. 2011-12F** - A petition was presented to the Commissioners to rezone a 2.65 acre tract of land owned by Brian and Allison Ellison located at 5478 North SR9. The rezoning would be from Residential (R-1.0) to Commercial Neighborhood (CN) They would like to convert the building to an elderly care facility and would need to apply for permits and meet all current code. The BZA has approved the rezoning for special exception. Commissioner Stevens introduced Ordinance 2011-12F, an Ordinance Amending The Hancock County, Indiana Zoning Ordinance, an Ordinance To Amend Title XV, Chapter 156, of the Hancock County Code and move for passage of the Ordinance. Commissioner Towle seconded the motion. The motion carried 3-0.

Commissioner Stevens moved approval of the commitment concerning use of land along with Ordinance 2011-12F. Commissioner Towle seconded the motion. The motion carried 3-0.

#### **In The Matter of E-911 Center**

Radio System – Director Connie Hoy appeared before the Commissioners to request status on the new radio system that is part of the bond money. She was instructed to provide quotes and contracts to County Attorney, Ray Richardson for review.

#### **In The Matter of the Hancock County Sheriff's Office**

**457 Plan** - Resolution 2011-12-9, A Resolution Approving a Deferred Compensation Plan establishing a Deferred Compensation Plan for all eligible employees of the Sheriff's Department of Hancock County. Commissioner Stevens moved approval of Resolution No. 2011-12-9, A Resolution Approving a Deferred Compensation Plan. Commissioner Towle seconded the motion. The motion carried 3-0.

**Reserve Vehicle Lease** - A trial program with the Sheriff Reserve's where the reserve officers purchase their own vehicle and fully equip the vehicle with all required emergency and warning equipment. The Sheriff's Department will provide on-duty fuel, full coverage insurance and register and plate the vehicle. The program would begin with two vehicles for a four to six month trial phase. This new program will put more cars on the road. The program does meet State Board of Accounts approval. Commissioner Stevens moved for approval to enter into the pilot program for a period of six months pending Attorney Ray Richardson's approval. Commissioner Towle seconded the motion. The motion carried 3-0.

#### **In The Matter of Precincts**

**Ordinance No. 2011-12G** - Commissioner Stevens introduces Ordinance No. 2011-12G, An Ordinance Changing County Precinct Boundaries and repeals Section 11.02 of Chapter 11 of Title 1 of the Hancock County Code and moves to suspend the rules and allow for same day adoption of the Ordinance. This Ordinance repeals Ordinance 2011-12-A. Commissioner Towle seconds the motion. The motion carried 3-0.

Commissioner Stevens moved for adoption of Ordinance 2011-12G. Commissioner Towle seconded the motion. The motion carried 3-0.

#### **In The Matter of Hancock County Surveyor**

**Vacation of Easement** - a request to vacate a drainage easement. Commissioner Stevens moved approval to vacate the utility easement at 5077 N 700W on replat of Baugh's Minor Subdivision. Commissioner Towle seconded the motion. The motion carried 3-0.

### **In The Matter of Hancock County IT Department**

**NineStar Contracts** - Bernie Harris appeared before the Commissioners to present the contract for NineStar. The contract with NineStar is for three PRI lines at \$475.00 per line for five years and POTS lines (approximately 15 lines) at \$21.00 per line for five years. Commissioner Towle moved approval to the addition to the contract with NineStar with the new addendum as presented including the cost of \$475.00 for three PRI lines and POTS lines. Commissioner Stevens seconded the motion. The motion carried 3-0.

**Gibson Contracts** - There are three maintenance contracts with Gibson Teldata, Inc., all are five year contracts, excluding the first year included with the initial contract and are the same contracts for three specific buildings, Hancock County Annex, Hancock County Jail and Hancock County Courthouse.

Commissioner Towle moved for approval of the Gibson contract for the Hancock County Annex for an amount not to exceed \$7,783.16. Commissioner Stevens seconded the motion. The motion carried 3-0.

Commissioner Towle moved for approval of the Gibson contract for the Hancock County Jail for an amount not to exceed \$2,319.67. Commissioner Stevens seconded the motion. The motion carried 3-0.

Commissioner Towle moved for approval of the Gibson contract for the Hancock County Courthouse for an amount not to exceed \$1,609.67. Commissioner Stevens seconded the motion. The motion carried 3-0.

### **In The Matter of Commissioner's Minutes**

**Commissioner Minutes** - Commissioner Stevens moved to approve the Hancock County Board of Commissioner's regular minutes for November 7, 2011, November 22, 2011 and December 6, 2011 and Executive Sessions November 29, 2011 and December 13, 2011. Commissioner Towle seconded the motion. The motion carried 3-0.

**Claims** - Commissioner Armstrong, Commissioner Towle and Commissioner Stevens signed claims presented to them.

### **In The Matter of the Building Department**

**Part Time Inspector** - Rusty Burgess appeared before the Commissioners as to how to hire a part time inspector to replace the part time inspector retiring at the end of 2011. The Commissioners ask him to advertise for the position and bring his recommendations to the Commissioners.

### **In The Matter of PTABOA**

**Appointments** - there are two appointments recommended by County Assessor Mary Noe, Earl Haywood and Jeff Hill.

Commissioner Stevens moved for the appointment of Earl Haywood to the PTABOA for a term ending December 31, 2012. Commissioner Towle seconded the motion. The motion carried 3-0.

Commissioner Stevens moved for the appointment of Jeff Hill to the PTABOA for a term ending December 31, 2012. Commissioner Towle seconded the motion. The motion carried 3-0.

### **In The Matter of Board Appointments**

**Hancock County Board of Health** - there are two positions with terms ending December 31, 2010 that have not been reappointed. The positions are held by Scott Capen and Sandra Aspy.

**CERTA Board** - Commissioner Stevens moved to appoint Chuck Fewell to the CERTA Board for a two year term ending December 31, 2013. Commissioner Towle seconded the motion. The motion carried 3-0.

**Hancock Economic Development Council** - Commissioner Stevens moved to appoint Brad Armstrong to the Hancock Economic Development Council for a one year term ending December 31, 2012. Commissioner Towle seconded the motion. The motion carried 3-0.

**Hancock County Redevelopment Commission** - Commissioner Stevens moved to appoint Mary Zurbach, Steve Vail and Dave Sutherlin to one year term ending December 31, 2012. Commissioner Towle seconded the motion. The motion carried 3-0.

**Alcoholic Beverages** - Commissioner Stevens moved to appoint Chuck Fewell to a one year term ending December 31, 2012. Commissioner Towle seconded the motion. The motion carried 3-0.

**Hancock County Board of Health** - The commissioners appoint Commissioner Towle to contact Dr. Haas to bring the appointees for the Board up to date.

**Central Indiana Regional Workforce Board** - Commissioner Stevens moved to appoint Derek Towle to a one year term ending December 31, 2012. Commissioner Armstrong seconded the motion. The motion carried 3-0.

**Workforce Development Board** - Commissioner Stevens moved to appoint Laura Nichols to a one year term ending December 31, 2012. Commissioner Towle seconded the motion. The motion carried 3-0.

**Airport Authority Land Use Advisory Committee** - Commissioner Stevens moved to appoint Derek Towle to a one year term ending December 31, 2012. Commissioner Armstrong seconded the motion. The motion carried 3-0.

**Veteran Service Affairs Officer** - Commissioner Stevens moved to appoint Joe Carroll to a one year term ending December 31, 2012. Commissioner Towle seconded the motion. The motion carried 3-0.

The Commissioners asked that the terms and appointee's information for each Board be added to the Hancock County website.

### **In The Matter of the Hancock County Handbook**

**Waggoner-Irwin-Schelle** - based on the proposals and prices, Commissioner Stevens recommended Waggoner-Irwin-Schelle be used to develop a contract for completion of the Hancock County Handbook. Commissioner Stevens notes that he personally recommends Waggoner-Irwin-Schelle for the following reasons:

Recommended by AIC

Recommended by IACC

Experience with working with 42 Indiana Counties

Has a working relationship with Bliss - McKnight

Will propose a draft document designed especially for Hancock County

Proposes a single document to cover all Departments

Organization with levels of providers - (not a one man show)

Great firm to work with - I know from personal experience

Commissioner Stevens moves to enter into a Letter of Agreement to develop a contract to accomplish the handbook. Commissioner Towle seconded the motion. The motion carried 3-0.

### **In The Matter of the Hancock County Council Districts**

**Ordinance 2011-11B** - Commissioner Stevens moved for adoption of Ordinance 2011-11B, an Ordinance Redistricting the County Council Districts in Hancock County. Commissioner Towle seconded the motion. The motion carried 3-0.

### **In The Matter of Snow Emergency**

**County Procedure** - Current policy for issuance of Snow Emergency level is that the first warning, a caution comes from Larry Erwin, It is up to the President of the Hancock County Board of Commissioners to issue a red level. Currently the President of the Board of Commissioners has the latitude to make a decision to close the County offices only if the County is at a Red level. There was discussion among the Commissioners and Attorney Ray Richardson. Commissioner Stevens moved, If weather warning condition is red the County Offices will be closed. We will allow the President of the Hancock County Board of Commissioners, if weather conditions are unsafe, to determine if the County Offices need to be closed, while not in a red warning condition. In either scenario Employees will be paid. Commissioner Towle seconded the motion. The motion carries 3-0.

The meeting adjourned at 11:47am

Hancock County Commissioners

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Commissioner Brad Armstrong, President

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Commissioner Derek Towle, Vice President

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Commissioner Tom Stevens

Attest: \_\_\_\_\_

Robin D. Lowder  
Hancock County Auditor