

Hancock County Board of Commissioner's Minutes

December 27, 2011

Commissioners met in regular session. Those present were Commissioner Derek Towle, Vice President, and Commissioner Tom Stevens. Auditor Robin D. Lowder and attorney Ray Richardson were also present.

The meeting began at 8:35am.

In The Matter of Approval of Claims

CLAIMS- Commissioner Stevens made a motion to approve claims. Commissioner Towle seconded the motion. The motion carried 2-0.

In The Matter of Officials Signing of Claims

Signing of Claims-Commissioner Stevens voiced a concern about Office Holders and Department Heads not personally signing their own claims. Commissioner Towle agreed with Commissioner Stevens concerns. Commissioner Stevens made a motion for all Office Holders and Department Heads to personally their claims unless they are on vacation or in an emergency. On these occasions their chief deputy or designated person can sign their claims. Commissioner Towle seconded the motion. The motion carried 2-0.

The Commissioners request the Auditor send out a letter to all Office Holders and Department Heads with these instructions.

The meeting was adjourned at 8:42am.

Hancock County Commissioners

Commissioner Derek Towle, Vice President

Commissioner Tom Stevens

Robin D. Lowder Auditor