

Hancock County Board of Commissioner's Minutes

December 6, 2011

Commissioners met in regular session. Those present were Commissioner Brad Armstrong, President, Commissioner Derek Towle, Vice President, and Commissioner Tom Stevens. Auditor Robin D. Lowder was also present.

Hancock County Board of Commissioner's meeting began at 8:00am

Attorney Ray Richardson arrived at 8:28am

In The Matter of Hancock County Highway

Engineer Joe Copeland appeared before the Hancock County Board of Commissioners to discuss the following:

Bridge 59 - located at 200N west of 600W. The county is purchasing six right-of-way parcels. A recommendation was made to hire Attorney Yasmin Stump for condemnation of the parcels. Commissioner Towle moved for approval to pursue a contract with Yasmin Stump for condemnation on the project at 200N and 600W. Commissioner Stevens seconded the motion. The motion carried 3-0.

American with Disabilities Act - Two resolutions and the Grievance Procedure are presented to the Commissioners for approval.

Commissioner Stevens moved approval of the Grievance Procedure presented under the American with Disabilities Act for Hancock County. Commissioner Towle seconded the motion. The motion carried 3-0.

Commissioner Stevens moved for approval of Resolution 2011-12-1, a resolution of the County Commissioners of the County of Hancock, Indiana adopting the Americans with Disabilities Act (ADA) ADA Coordinator and Procedures. Commissioner Towle seconded the motion. The motion carried 3-0.

Commissioner Towle moved for approval of Resolution 2011-12-2, A Resolution of the Hancock Commissioners of the County of Hancock, Indiana adopting the Americans with Disabilities Act (ADA) Accessibility Guidelines for Standards for Accessible Design and Guidelines for Pedestrian Facilities in the Public Right of Way. Commissioner Stevens seconded the motion. The motion carried 3-0.

Pipe Quote - County Engineer Joe Copeland presented his recommended bids. St. Regis and HD Supply did not give a firm price as requested. Commissioner Stevens moved approval of all Galvanized and Aluminumized Corrugated pipe to be awarded to Metal Culverts Inc. Commissioner Towle seconded the motion. The motion carried 3-0.

Commissioner Stevens moved approval of Aluminum Box Culvert to be awarded to CPI Supply. Commissioner Towle seconded the motion. The motion carried 3-0.

Commissioner Stevens moved approval of Geotextile Fabric, GeoGrid Fabric, GeoGrid TX and Erosion Control Blankets to be awarded to Environmental Eq. Commissioner Towle seconded the motion. The motion carried 3-0.

Commissioner Stevens moved approval of Plastic Pipe to be awarded to Baughman Tile Co. and Plastic Pipe PVC be awarded to HD Supply. Commissioner Towle seconded the motion. The motion carried 3-0.

Surveyor - The surveyor requested a Memorandum of Understanding with Baughman Tile Co. so they can purchase small quantities of N-12 plastic pipe locally instead of going through Baughman Tile Co.

Update - There are five roads to destruct and there has been only one phone call which was an individual asking for excess dirt.

In The Matter of Commissioner's Minutes

Commissioner's Minutes - Commissioner Towle moved to approve the Hancock County Board of Commissioner's minutes for November 29, 2011. Commissioner Stevens seconded the motion. The motion carried 3-0.

Claims – Commissioner Armstrong, Commissioner Towle and Commissioner Stevens signed claims presented to them.

In The Matter of Bids for Bridge# 23

Bridge# 23 Bids -

Hoosier Pride in the amount of \$364,744.55.

Beatty Construction, Inc. in the amount of \$517,850.00.

Milestone Contractors in the amount of \$512,330.00.

Duncan Robertson, Inc. in the amount of \$421,874.80.

Commissioner Stevens moved the bids be turned over to the County Engineer for his review and recommendation for award later in this meeting. Commissioner Towle seconded the motion. The motion carried 3-0.

In The Matter of Annual Bids

Fuel -

Gas America, Inc. in the amount of \$2.84 for 87 octane.

HarvestLand Co-op in the amount of \$3.12 for 87 octane, guarantee and \$2.95 octane variable.

Commissioner Stevens moved the bids be turned over to the County Engineer for his review and recommendation for award later in this meeting. Commissioner Towle seconded the motion. The motion carried 3-0.

Crushed Stone -

New Pointe Stone #53, \$7.20 per ton.

Meshburger Stone #53, \$5.50 per ton.

Caldwell Gravel #53, \$6.75 per ton

Milestone Patching Mix in the amount of \$120.00 per ton.

Asphalt Materials, RS2 in the amount of \$428.87 per ton.

Liquid Asphalt, Marathon Petroleum RS2 in the amount of \$174.24 per gallon.

Commissioner Stevens moved the bids be turned over to the County Engineer for his review and recommendation for award later in this meeting. Commissioner Towle seconded the motion. The motion carried 3-0.

In The Matter of Hancock County IT Department

Tester - Bernie Harris of the IT Department appeared before the Commissioners to request approval to purchase a tester to test the entire network and view protocols etc. The cost would be \$12,900.72.

Commissioner Towle moved approval to purchase a tester for an amount not to exceed \$12,900.72.

Commissioner Stevens seconded the motion. The motion carried 3-0.

In The Matter of the Hancock County Sheriff's Office

Vehicle Trade - Captain Tom Harrison appeared before the Commissioners to update them on the trade of surplus vehicles for two new pickup trucks. Kelley Chevrolet in Fort Wayne is not a State Bid, only for the City of Fort Wayne. Presented to the Commissioners are two quotes for trade on new pickup trucks from Kelley Chevrolet in an amount of \$33,991.50 and Dellen Automotive in an amount of \$33,648.00. The Sheriff's Department recommends purchasing from Dellen Automotive. Commissioner Stevens moved for approval to authorize the purchase of two vehicles and allow the trade of five surplus vehicles and award to Dellen Automotive for a difference in price of \$33,648.00. Commissioner Towle seconded the motion. Motion carries 3-0.

457 Deferred Comp Plan - A representative of the Indiana Sheriff's 457(b) plan appeared before the Commissioners to explain the plan and what it has to offer. Commissioner Stevens moved to allow a third deferred comp plan with Calaway Painter Group/Indiana Sheriff 457(b) plan. Commissioner Towle seconded the motion. Discussion as to if there should be three plans or one of them dropped. Mary Bowmer is to provide a recommendation as to what program if any to drop. Motion carried 3-0.

In The Matter of the Hancock County Handbook

Handbook - Ken Irwin from Waggoner Irwin Scheele & Associates, Inc. appeared before the commissioners to present the work they have done for other counties. They have a reference list of 42 Indiana counties. They feel they have a lot to offer Hancock County. The price for preparing the handbook and implementation of the handbook is between \$12,000.00 and \$14,000.00. The price for job descriptions would be done by a consultant at an undisclosed hourly amount.

In The Matter of Highway Bid Recommendations

Bridge 34 - Engineer Joe Copeland recommended the low bid from Hoosier Pride in the amount of \$364,744.55. Commissioner Stevens moved for approval of the award to Hoosier Pride in an amount not to exceed \$364,744.50. Commissioner Towle seconded the motion. The motion carried 3-0.

Fuel Bids for Sheriff Dept.- Sheriff Shepherd recommends Gas America, 87 octane at the variable price of \$2.84. Commissioner Towle moved for approval of the award to Gas America for rack price plus six cents plus tax as low bid. Commissioner Stevens seconded the motion. The motion carried 3-0.

Fuel Bid for Highway, and other County Offices - Engineer Joe Copeland recommends the guarantee price for both diesel and unleaded. Commissioner Stevens moved for approval of the award going to Harvest Land Co-op for the guaranteed price of \$3.12 for 87 octane variable and for Diesel the fixed price of \$3.488 for on road and \$3.368 for off road. Commissioner Towle seconded the motion. The motion carried 3-0.

In The Matter of Precinct Boundaries

Ordinance No. 2011-12A - Commissioner Stevens introduced Ordinance 2011-12A, An Ordinance Changing County Precinct Boundaries.

Commissioner Stevens moved to suspend the rules to allow passage on the day of introduction of an Ordinance. Commissioner Towle seconded the motion. The motion carried 3-0.

Commissioner Stevens describes the 39 precincts and also states Section II, III and IV of Ordinance 2011-12A as follows: Section II, When a municipality annexes territory, that territory automatically is a part of the adjoining municipal precincts. If the annexed territory adjoins more than one precinct it is a part of the precinct that shares the longest common border. Section III, Section 10.01 of Chapter 11 of Title 1 of the Hancock County Code is repealed. And Section IV, Elected and appointed Precinct Committeemen shall retain their positions until the election on May 8, 2012. Commissioner Stevens moved for passage of Ordinance 2011-12A. Commissioner Towle seconded the motion. The motion carried 3-0.

In The Matter of the Hancock County Handbook

Handbook - Dennis J. Dunlap, SPHR of Dunlap HR Consulting Group appeared before the Commissioners to make a presentation of their background and the product he will provide for the County. The cost would be \$1,600.00 which includes two rounds of edits and an orientation session with the Elected Officials and Department Heads. There would be five handbooks set out as, general employees, EOC, Sheriff's Department merit, Sheriff's Department civilian and Highway Department. The cost will be \$250.00 for each additional handbook and \$400.00 for the merit handbook.

In The Matter of the Tourism Commission

Re-appointments - Dave Scott appeared before the Commissioners to inform them that Greg Carwein and Tom Cone, of the Tourism Commission, have terms that expire at the end of 2011. They are both willing to be re-appointed for a two year term. Commissioner Stevens moved to appoint Greg Carwein and Tom Cone for a term of two years ending December 31, 2013. Commissioner Towle seconded the motion. The motion carried 3-0.

The meeting adjourned at 10:26am

Hancock County Commissioners

Commissioner Brad Armstrong, President

Commissioner Derek Towle, Vice President

Commissioner Tom Stevens

Attest: _____

Robin D. Lowder
Hancock County Auditor