

Hancock County Board of Commissioner's Minutes

October 04, 2011

Commissioners met in regular session. Those present were Commissioner Brad Armstrong, President, Commissioner Derek Towle, Vice President, and Commissioner Tom Stevens. Auditor Robin D. Lowder was also present.

Attorney Ray Richardson arrived at 8:29am

The meeting began at 8:00am

In The Matter of Statewide Computer Program for Courts

JaTak/Odyssey - Judge Snow appeared before the commissioners to inform them of a new case management system the Hancock County Courts will be changing to (target date January 1, 2013). Eventually all Indiana Counties will be on the same system. JTAK has chosen Odyssey Case Management System. CSI will be requesting a new contract with the County for the current system used by the courts and Judge Snow requested the Commissioners only sign a contract for one year due to the changes in 2013.

In The Matter of Hancock County Highway

Engineer Joe Copeland appeared before the Hancock County Board of Commissioners to discuss the following:

Supplemental Agreement No. 2 - Engineer Joe Copeland presented to the Commissioners Supplemental Agreement No. 2 for project at 600 West from US 52 to 300N, project No. STP-9930 (029). The agreement is for design of auxiliary lanes at a cost of \$52,200.00. Commissioner Stevens moved approval of Supplemental Agreement #2 with USI Consultants, Inc. In an amount not to exceed \$52,200.00. Commissioner Towle seconded the motion. The motion carried 3-0.

Supplemental Agreement No. 1 - Supplemental Agreement No. 1 for Federal Aid Bridge Replacement - Bridge #145 at CR 600W over Doe Creek was presented to the Commissioners. The agreement is for environmental work to be in compliance with INDOT. This will include new pavement design. Commissioner Stevens moved approval of Supplemental Agreement No.1 with USI Consultants, Inc. for Bridge #145 in an amount not to exceed \$5,500.00. Commissioner Towle seconded the motion. The motion carried 3-0.

Right-of-Way - Approval was requested to send owners of property being purchased for right-of-way, offers in the amounts as follows; Parcel 1, Thomas A. Grant, Inc. \$199,200.00; Parcel 3, Karen A. Beeson, Revocable Trust ET AL \$561,200.00 and Parcel 4, Karen A. Beeson, Revocable Trust ET AL \$433,000.00. Commissioner Stevens moved approval to proceed with the offers at appraisal amounts for the project at 600W and 300N. Commissioner Towle seconded the motion. The motion carried 3-0.

Ordinance 2011-10A - an Ordinance Changing Bridge Weight Limits will eliminate three bridges from having load limits. Commissioner Stevens moved to introduced Ordinance 2011-10A, an Ordinance Changing Bridge Weight Limits by eliminating bridges #5, #17 and #105.

Commissioner Stevens moved to suspend the rules for passage of an Ordinance on the same day of Introduction for Ordinance 2011-10A, an Ordinance Changing Bridge Weight Limits. Commissioner Towle seconded the motion. The motion carried 3-0.

Commissioner Stevens moved approval of Ordinance 2011-10A, an Ordinance Changing Bridge Weight Limits. Commissioner Towle seconded the motion. The motion carried 3-0.

Inter-Local Agreement - between the Town of Cumberland and Hancock County Commissioners and County Council to sell to the Town of Cumberland liquid asphalt. Mr. Copeland confirmed our supplier is in agreement with this. Commissioner Stevens moved approval of the Interlocal Agreement between the Town of Cumberland and Hancock County Commissioners and County Council to sell liquid asphalt. Commissioner Towle seconded the motion. The motion carried 3-0. The Commissioners agreed to send the Inter-Local Agreement to the County Council for their approval.

Appropriation - a request for an additional appropriation for Motor Vehicle & Highway in the amount of \$150,000.00 used as follows, \$60,000.00 for road and the remainder for snow and ice. Commissioner Stevens moved approval for the County Highway Engineer to approach the County Council for an additional appropriation of funds for paving and winter activities in the amount of \$150,000.00. Commissioner Towle seconded the motion. The motion carried 3-0. The Commissioners agreed for County Engineer Copeland to present it to the County Council October 12, 2011, their next regular session.

ADA Transition Plan - The Commissioners were informed of where the County Highway Department stands in preparing an ADA transition plan and the County will need to do the next steps. Commissioner Stevens stated the County will need an ADA Coordinator. The Commissioners agreed more consideration needs to be given to the county ADA transition plan.

Speed Study - The County Highway Department has the newest manuals and have checked the counter with a radar gun finding a difference of 1 mph or less, most were exact. There are 400 road segments for check and an estimated completion date is September or October 2012. For an accurate result 100 vehicles need to pass the section being checked.

Driveway Variance Request - Larry Bowmer of the Highway Department presented the Commissioners with a request for a minor Commercial Driveway variance for property located at the corner of 700W and US 52. After reviewing the request the Commissioners feel they cannot give a positive recommendation because it is too close to the intersection. Commissioner Stevens moved to deny the request by Limited Developments, LLC for variance of the corner of 700W and US52. Commissioner Towle seconded the motion. The motion carried 3-0.

Deicing Liquid Bids - bids for Deicing Liquid were opened. One bid from Great Lakes Chloride for \$0.935 unit price and total price for 75,000 gallons is \$70,125.00. Joe Copeland recommended Great Lakes Chloride's bid. Commissioner Stevens moved approval of the bid from Great Lakes Chloride for \$0.935 per gallon for a total not to exceed \$70,125.00. Commissioner Towle seconded the motion. The motion carried 3-0.

In The Matter of E911

Policy Updates & Additions - Connie Hoy appeared before the Commissioners for approval of updates and additions to the E911 policies. The Policy Board has reviewed the updates and additions.

Section 275 - This is a new section. Commissioner Stevens moved approval of the proposed change to Section 275, the release of information to the Media. Commissioner Towle seconded the motion. The motion carried 3-0.

Section #276 - Section II Procedure #5 was added. Commissioner Towle requested the abbreviations be explained. Commissioner Towle moved approval of Section 276 with specified changes made by Commissioner Towle. Commissioner Stevens seconded the motion. The motion carried 3-0.

Section #350 - Notifying Schools of Impending Danger. This is tabled

Section #602 - Weapons Policy. This section is rescinded. Commissioner Towle moved approval of rescinding policy 602 completely. Commissioner Stevens seconded the motion. The motion carried 3-0.

Section 910 - Communications Training Officer. Establishing a communications training and evaluation program within the HCEOC. This item is tabled.

Section 264 - Holiday Pay. New policy for holiday pay for the HCEOC. There was discussion among the Commissioners and Connie Hoy as to how this should be stated. This item is tabled.

Section 370 - Quality Assurance. This item is tabled

Section 360 - Transfers to other Agencies. This is to be sure individuals stay on the line to insure the transfer of a call is complete. Commissioner Towle moved approval of Section 360 - 911 Transfer to Other Agencies. Commissioner Stevens seconded the motion. The motion carried 3-0.

In The Matter of Transfer of County Property

Resolution No. 2011-10-1 - Attorney Gregg Morelock appeared as representative of the City of Greenfield and has applied to purchase two parcels which defaulted to Hancock County from tax sale. The City of Greenfield wants to purchase the two parcels to become part of their City Storm Water System. A public Meeting is set before the adoption of a confirmatory resolution authorizing the assignment of the tax sale for the subject property from the Hancock County Commissioner. Commissioner Towle moved to adopt Resolution 2011-10-1 Resolution For Transfer of Properties to a Non-profit Corporation with the public hearing date set for November 1, 2011 at 9:00am in the Hancock County Board of Commissioner's Court 111 American Legion Place, Greenfield In 46140.

In The Matter of Hancock County GIS

Critical Infrastructure - John Milburn, Hancock County GIS Coordinator appeared before the Commissioners to present the Hancock County Access to Critical Infrastructure Standard Operating Procedure. Commissioner Towle moved to approve the Hancock County Access to Critical Infrastructure Standard Operating Procedure for GIS as presented. Commissioner Stevens seconded the motion. The motion carried 3-0.

In The Matter of Hancock County Surveyor

Easement - Susan Bodkin, County Surveyor appeared before the Commissioners to inform them of the US Army Corp of Engineers restrictions on the easements.

In The Matter of Recess and Reconvene

Recess - Commissioner Stevens moved to recess the Hancock County Board of Commissioner's Meeting at 10:07am. Commissioner Towle seconded the motion. Motion carried 3-0.

Reconvene - Commissioner Armstrong called the meeting of the Hancock County Board of Commissioner's Meeting back to order at 10:13am.

In The Matter of Bond Resolution

Resolution of Need For Project - Commissioner Stevens introduces Resolution of Need for Project which is the Bond Resolution that covers four projects agreed to fund through the bond which are as follows: Settlement with Community Hospitals of Indiana, Inc., d/b/a Gallahue Mental Health Center \$315,000.00; Acquisition of equipment required for the county's contract with AT&T for emergency 911 services, \$256,200.00; Acquisition of a dispatch radio console system, \$306,655.00; Acquisition of a new lock system for the Hancock County Jail, \$150,000.00; Underwriter's Discount/Bank Placement Fee, \$11,000.00; and Costs of Issuance and Rounding, \$61,145.00. The total is estimated not to exceed \$1,100,000.00. Commissioner Stevens Introduces Resolution of Need for Project that covers projects agreed to fund through bond and replacement fees, issuance and rounding fees which is estimated not to exceed \$1,100,000.00.

Commissioner Towle moved to adopt the Resolution of Need for Project as introduced in an amount not to exceed 1,100,000.00 including the breakdown as stated. Commissioner Stevens seconded the motion. The motion carried 3-0.

In The Matter of the Hancock County Sheriff's Department

Curfew Ordinance - Major Brad Burkhart appeared before the Commissioners to discuss the Curfew Ordinance. The Commissioners informed him they felt they do not want to deviate from State Statute. Major Burkhart introduced the Police Chief of Fortville and the Chief of New Palestine to speak on how the Curfew Ordinance works in their area. The Commissioners requested Attorney Richardson write a Curfew Ordinance, they suggested the fine would be first offence \$50.00, second \$100.00 then \$250.00.

Maintenance Man - Spent two days cleaning up around the Courthouse and the Annex buildings.

Online Auction - Major Burkhart asked the Commissioners if the SRI auction was ongoing or once a year. He stated there was enough surplus material to have an onsite auction.

In The Matter Of the IT Department

Pricing and Features - Bernie Harris, IT Director appeared before the Commissioners to inform them of the prices and features available for phones and will present a matrix containing all of the information when complete.

Website - The Commissioners were informed the new County website will go live today.

In The Matter of Commissioner's Minutes

Commissioner Minutes - Commissioner Towle moved to approve the Hancock County Board of Commissioner's minutes for September 20, 2011. Commissioner Stevens seconded the motion. The motion carried 3-0.

Claims – Commissioner Armstrong, Commissioner Towle and Commissioner Stevens signed claims presented to them.

In The Matter of Action Items

Tourism Commission - Discussion among the Commissioners and Attorney Ray Richardson regarding the Tourism Commission and what they have done. Ray Richardson stated the Tourism Commission has turned the Rick's Theater over to the Visitor's Bureau and they will handle everything else. They want to hire a director and assistant director. Commissioner Stevens stated he is concerned about the direction of the Tourism Commission due to the lack of cooperative effort with the Visitor's Bureau and use of what they have done such as billboards, publishing brochures and maintaining the visithancockcounty.com website. Mr. Richardson stated they are interested in continuing these things, but have yet to iron out the details. Other concerns the Commissioners had was adding 1.5 to 2 positions. Commissioner Armstrong stated that when virtually every department has decreased in size this would basically double or triple the size of the Tourism Commission. Other concerns the Commissioners stated were that locating in the Greenfield City Hall brings focus to the City of Greenfield and possibly not the County. A free standing building for the Tourism Commission would add utilities and repairs over the years. The Tourism Commission's next meeting will be the second Tuesday of the month 5:00pm at City Hall.

2010 Audit Report - Greg Guerrettaz did the County Financial Reporting to Standard & Poor's and other similar rating companies for 2009 and will do the 2010 Financial Reporting for \$750.00. Commissioner Towle moved to approve the hiring of FSG Services/Greg Guerrettaz for the County Financial Reporting to Standards & Poor's & similar rating companies, that are required, not to exceed \$750.00. Commissioner Stevens seconded the motion. The motion carried 3-0.

Transfer of Funds - Auditor Robin Lowder requested approval to transfer from line item 0101-068-30-0042, Worker's Compensation to line item 0101-068-30-0031, Advertising and Legal Notices in the amount of \$2,000.00. Commissioner Stevens moved approval of the transfer of funds from Worker's Compensation to Advertising and Legal Notices. Commissioner Towle seconded the motion. The motion carried 3-0.

Recess - Commissioner Stevens moved to recess the Hancock County Board of Commissioners meeting until October 11, 2011 at 5:00pm where the meeting will be reconvened at Greenfield City Hall, Hancock County Tourism Commission Meeting. Commissioner Towle seconded the motion. The motion carried 3-0.

Meeting Reconvened

President Brad Armstrong reconvened the meeting in Greenfield City Hall chambers at 5:00 PM on October 11, 2011. Commissioner Tom Stevens was present.

The commissioners and the members of the Hancock County Tourism Commission discussed the Commission's budget and other Commission matters.

No action was taken by the Commissioners.

President Armstrong adjourned the meeting at 6:00pm.

Hancock County Commissioners

Commissioner Brad Armstrong, President

Commissioner Derek Towle, Vice President

Commissioner Tom Stevens

Attest: _____

Robin D. Lowder
Hancock County Auditor