

Hancock County Board of Commissioners Minutes

January 18, 2011

Commissioners met in regular session. Those present were Commissioner Brad Armstrong, President, Commissioner Derek Towle, Vice President, and Commissioner Tom Stevens. Auditor Robin D. Lowder was also present.

Attorney Ray Richardson arrived at 8:35am.

The recording began at 8:00 am.

In The Matter of)

Hancock County Highway)

Pipe - Engineer Joe Copeland requested permission from the Commissioners to sell a piece of pipe to the County Surveyor for \$7.50 a foot, totaling \$180.00. Commissioner Towle made a motion to approve the sale of pipe for \$7.50 a foot to the Surveyor. Commissioner Stevens seconded the motion. The motion carried 3-0.

Pre-stressed Box Beams - Engineer Joe Copeland informed the Commissioners that the pre-stressed Box Beams are deteriorating more rapidly than experts had expected. Mr. Copeland feels that instead of asking for federal funds the County Highway Department can do the work.

CGS Services, Inc.- Mr. Copeland requested the Commissioners signatures on the blanket release/Hold Harmless Agreement with CGS Services, Inc. Commissioner Towle moved to enter into the Hold Harmless Agreement with CGS Services, Inc. for 2011. Commissioner Stevens seconded the motion. The motion carried 3-0.

Tree Removal - Joe Copeland presented two quotes for tree removal at the Godfrey's property on Fortville Pike. The quote from Autumn Oaks Complete Tree Service, LLC was in the amount of \$8,500.00. The quote from Arbor Tree Co., Inc. was in the amount of \$4,000.00. Mr. Copeland recommended the quote from Arbor Tree Co., Inc. Commissioner Towle moved to enter into an agreement with Arbor Tree Co., Inc. for removal of trees at Godfrey's property on Fortville Pike for an amount not to exceed \$4,000.00. Commissioner Stevens seconded the motion. The motion carried 3-0.

Right-of-Way Letter - Engineer Joe Copeland presented a right-of-way Certification on Project No. 0710474 located at Fortville Pike and Hancock County Road 300N. The Certification states that the County purchased the right-of-way in accordance with Federal law. Commissioner Towle moved to sign the letter regarding right-of-way certification for the project at Fortville Pike and 300N. Commissioner Stevens seconded the motion. The motion carried 3-0.

Shrewsberry - Joe Copeland presented to the Commissioners, the Professional Services Agreement between the Hancock County Board of Commissioners and Shrewsberry & Associates, LLC. The Agreement calls for inspection and inventory of culverts in Hancock County. The Cost will be \$125.00 per culvert not to exceed \$60,000.00. Commissioner Towle moved to enter into a Special Service Agreement with Shrewsberry & Associates, LLC to inspect and inventory the County culverts. Commissioner Stevens seconded the motion. The motion carried 3-0.

Excavator Bid - Joe Copeland sat the bid date for a new excavator for March 1, 2011 at 8:30am.

Part Time Worker - Mr. Copeland informed the Commissioners that one of the office employees has retired and he is interested in hiring a part time employee, Lonna Heshelman. Commissioner Towle moves to approve the hiring of Lonna Heshelman as a part time employee for the County Highway Department. Commissioner Stevens seconds the motion. The motion carries 3-0.

In The Matter of)

Corridor Study)

Shelby County - MPO Phase II Corridor Study, I-70 to I-74. Shelby County could not get signatures to support the study. Commissioner Stevens will continue to work with Shelby County.

In The Matter of)

I.T. Department)

Website - Bernie Harris appeared before the Commissioners to present the contract for website development between Solutions4ebiz and Hancock County Board of Commissioners. The project cost will be \$11,000.00 and \$200.00 per month ongoing fee. Commissioner Towle moved to enter into a contract with Solutions4ebiz for the Hancock County website in an amount not to exceed \$11,000.00 and \$200.00 per month. Commissioner Stevens seconded the motion. The motion carried 3-0.

In The Matter of)

Minutes)

January 4, 2011 minutes - Commissioner Towle made a motion to approve the minutes from the January 4, 2011 meeting. Commissioner Stevens seconded the motion. The motion carried 3-0.

Claims – Commissioner Armstrong, Commissioner Towle and Commissioner Stevens signed claims presented to them.

In The Matter of)

Health Department)

Appointments - Commissioners discussed the Health Department appointments.

In The Matter of)

Surveyor)

Release of Bond - Susan Bodkin, County Surveyor appeared before the Commissioners to release two bonds. Commissioner Towle moved to release a Irrevocable Letter of Credit #513 in the amount of \$15,750.00 for erosion control in Centennial Village. Commissioner Stevens seconded the motion. The motion carried 3-0.

Commissioner Stevens moved to release the Irrevocable Letter of Credit #514 with Bloomfield State Bank in the amount of \$70,000.00 for incidental drainage in Centennial Village. Commissioner Towle seconded the motion. The motion carried 3-0. The Irrevocable Letter of Credit #528 in the amount of \$5,000.00 for Centennial Village incidental drainage is not to be released at this time. This is in exchange for releasing the Irrevocable Letter of Credit #514 in the amount of \$70,000.

In The Matter of)

Board of Finance)

Recess - Commissioner Armstrong made a motion to recess the Board of Commissioners meeting at 9:00am. Commissioner Towle seconded the motion. The motion carried 3-0.

Call to Order - The Board of Commissioners meeting is called to order at 9:15am by Commissioner Brad Armstrong.

In The Matter of)

Clerk's Office)

Repairs - Marcia Moore, Clerk, appeared before the Commissioners for approval of a bid proposal from John Shaw to repair the attic in the amount \$2,465.00. Commissioner Towle made a motion to approve the material and labor cost not to exceed \$2,465.00 for renovation of the attic by John Shaw. Commissioner Stevens seconded the motion. The motion carried 3-0.

In The Matter of)

Greenfield Fire Chief)

Inter-local Agreement - James Roberts, Greenfield Fire Chief, appeared before the Commissioners submitting outstanding bills for uncollected ambulance runs from Community Corrections in 2010, amounting to \$1,768.00. This is in accordance with the Inter-local Agreement between Hancock County Commissioners and the City of Greenfield for 2010. The Commissioners requested that Chief Roberts submit the invoice to the County Auditor.

In The Matter of)

Sheriff's Department)

Revenue Sharing Agreement - Sheriff Mike Shepherd appeared before the Commissioners to request execution of a Revenue Sharing Agreement between Open Portal Solutions, Inc. and Hancock County Sheriff's Department. The agreement is a Vehicle Collision Reporting System for the State of Indiana. Ray Richardson, attorney changed the statement of liability on the Agreement. Commissioner Stevens made a motion to approve the Revenue Sharing Agreement with Open Portal Solutions, Inc. as modified. Commissioner Towle seconded the motion. The motion carried 3-0.

Vehicle Surplus - as of January 1, 2011 the following are surplus vehicles: 2002 Ford Crown Vic VIN#2FAFP71WX2X137989; 2004 Chevrolet Impala VIN #2G1WH52K349631094; 2005 Chevrolet Impala VIN#2G1WF52E159138764; 2005 Chevrolet Monte Carlo VIN #2G1WW12E859201884. Commissioner Stevens made a motion that the four vehicles be declared surplus and turned over to SRI for disposal. Commissioner Towle seconded the motion. The motion carried 3-0.

The Sheriff's Office is to notify the Prosecutor they have a surplus car. He will need to make a request to the Commissioners.

Inter-local Agreement - Sheriff Mike Shepherd appeared before the Commissioners to inform them that Greenfield Central School is requesting an inter-local agreement giving the Sheriff's department authority on the school grounds. Ray Richardson, attorney will draft the Inter-local Agreement.

In The Matter of)

LOIT)

Budget - Ginny Martin County Bookkeeper appeared before the Commissioners to explain LOIT Public Safety Budget.

In The Matter of)

Ordinance)

Introduction - Mike Dale appeared before the Commissioners to introduce the draft of an Ordinance amending Title XV, Chapter 156 of the Hancock County Code, an Ordinance Amending Ordinance 2007-1B Revising the Development Standards for Animated Signs and Changeable Copy Signs in all Zoning Districts. The Commissioners instructed Mr. Dale to move forward with the Ordinance.

In The Matter of)

Unsafe Buildings)

Funds and Location - Funding currently \$2,000.00 now adding \$50,000.00 totaling \$52,000.00. There are three unsafe buildings as follows: 2406 W U.S.40 owned by Federal Mortgage; 3727 W US 40 owned by Vihod & Tara Patel; 5560 W U.S. 40 owned by Stephen & Russell Heffelmire.

In The Matter of)

Conflict of Interest)

Filing with State - Marcia Moore filed a conflict of Interest for Moore Auto Repair Service. Commissioners signed the form which will now be sent to the State.

In The Matter of)

Credit Account)

Highway Department - The Commissioners were presented a Credit Application and Agreement for West Side Tractor Sales Co. Commissioners Stevens made a motion to enter into an open account with West Side Tractor Sales Co. Commissioner Towle seconded the motion. The motion carried 3-0.

The meeting was adjourned and the recording stopped at 11:14 am.

Hancock County Commissioners

Commissioner Brad Armstrong, President

Commissioner Derek Towle, Vice President

Commissioner Tom Stevens

Attest: _____

Robin D. Lowder
Hancock County Auditor