

**Hancock County Board of Commissioners Minutes**

**March 29, 2011**

Commissioners met in regular session. Those present were Commissioner Derek Towle, Vice President, and Commissioner Tom Stevens. Auditor Robin D. Lowder was also present.

Attorney Ray Richardson arrived at 8:23am.

The meeting began at 8:02am.

**In The Matter of** )

**County Surveyor** )

**Compressor & Jack Hammer** - Susan Bodkin, surveyor appeared before the Commissioners for approval to purchase, with trade in, a new compressor and jack hammer that would be shared with the Highway Department. The Commissioners gave approval for Ms. Bodkin to get quotes for a compressor and jack hammer.

**In The Matter of** )

**Hancock County Highway** )

**Complaint** - Joe Copeland, engineer appeared before the Commissioners to inform them of a complaint from Twana Messer residing at 1010 Portalan Drive, Greenfield, IN 46140. She stated that neighbors are parking on the road and causing her difficulty. Mr. Copeland suggested posting No Parking signs on the street. The Commissioners felt that the situation should be looked into before they make any decisions on the matter.

**Bridge 110** - Joe Copeland informed the Commissioners that he will need part time help inspecting for Bridge 110. Clark Dietz Engineering quoted a price of \$35,312.94 for part time inspecting. Commissioner Stevens made a motion to enter into a consulting contract with Clark Dietz Engineering for inspection services on bridge 110 in an amount not to exceed \$35,312.94. Commissioner Towle seconded the motion. The motion carried 2-0.

**Bridge 62** - Joe Copeland presented to the Commissioners an Engineering Agreement by and between Hancock County by its Board of County Commissioners and USI Consultants, Inc. in an amount not to exceed \$128,400.00. This agreement will include survey, plans, geotec, right-of-way and investigation. Commissioner Stevens made a motion to approve the Engineering Agreement with USI Consultants, Inc. for bridge 62 for a contract price not to exceed \$128,400.00. Commissioner Towle seconded the motion. The motion carried 2-0.

**Salt** - Joe Copeland informs the Commissioners that State Bids are up for salt. Joe recommends purchasing 1,700 tons. The Commissioners gave Joe approval to proceed.

**Uniform Rental** - The pricing contract is up for renewal with Cintas. Joe reviewed the changes in the new contract. The changes are minimal and Joe recommends the contract for 36 months. Attorney Ray Richardson made some changes to the Standard Uniform Rental Service Agreement Renewal contract. Commissioner Stevens moved to execute the contract #11442 with Cintas for uniform rental at the Highway Department. Commissioner Towle seconded the motion. The motion carried 2-0.

**Road Condition** - Joe Copeland requested approval to tear up 400 E from US 40 to 100S and 150N from Grandison to 1050E. The roads are unable to be patched they are in such poor condition. The roads will be torn up and replaced with gravel and seal. The Commissioners requested all residents be notified before any work is done.

**In The Matter of** )

**Planning Commission** )

**Ordinance 2011-3F** - Mike Dale, Director of Planning appeared before the Commissioner for approval to rezone property located at the corner of US 40 and 200W. The rezoning will be from Commercial Neighborhood (CN) to Commercial Regional (CR) to allow boat and RV storage subject to a commitment concerning the use and development of the real estate. Commissioner Stevens made a motion for approval of Ordinance 2011-3F, An Ordinance Amending the Hancock County, Indiana Zoning Ordinance, An Ordinance to Amend Title XV, Chapter 156, of the Hancock County Code. Commissioner Towle seconded the motion. The motion carried 2-0.

Commissioner Stevens made a motion to approve the commitment concerning the use and development of real estate made in connection with a petition for rezoning. Commissioner Towle seconded the motion. The motion carried 2-0.

**In The Matter of** )

**IT** )

**GIS Contract** - Bernard Harris appeared before the Commissioners to present the Maintenance Contract renewal for GIS from ESRI, Inc. at a cost of \$11,834.19 for one year. Attorney Ray Richardson has reviewed the contract. Commissioner Stevens made a motion to accept the Maintenance Quote from ESRI, Inc. for GIS service in an amount not to exceed \$11,834.19. Commissioner Towle seconded the motion. The motion carried 2-0.

**Website** - The first design of the Hancock County website was presented to the Commissioners. The Commissioners discussed the website and asked for the link so they could review and make changes and/or suggestions.

**In The Matter of** )

**Probation** )

**Out of State Travel** - Wilann Beeson from the Probation Department appeared before the Commissioners for approval of out of state travel for Kevin Minnick. The travel was March 5<sup>th</sup> through the 8<sup>th</sup> at a cost of \$1,267.03. Ms. Beeson stated she was not aware the out of state travel needed prior approval. Commissioner Stevens moved to authorize out of state travel for Kevin Minnick. Commissioner Towle seconded the motion. The motion carried 2-0.

**In The Matter of**     )

**Community Correction)**

**Out of State Travel** - Pat Powers of Community Corrections appeared before the Commissioners to request approval for out of state travel for two employees attending the National Drug Court Conference in Washington D.C. on July 16<sup>th</sup> through the 20<sup>th</sup>. There will be a total of four people going, including Beth Ingle, Doug Carroll, Scott Spears and Judge Culver. The JAG grant will cover the cost for all four people attending the conference. Mr. Powers ask for an exception of the hotel allowance due to the cost of the hotels located close to the conference being \$243.00 per night. Commissioner Stevens made a motion to approve the out of state travel for four individuals as mentioned and allow the motel rate charge of \$243.00 as requested due to the rates available. Commissioner Towle seconded the motion. The motion carried 2-0.

**In The Matter of**     )

**E-911**                     )

**New Hire** - Connie Hoy appeared before the commissioners to request approval of a new hire, Craig Lindsay, to replace a dispatcher that resigned. Ms. Hoy will take to council for approval on April 13<sup>th</sup>. Commissioner Stevens moves to give authorization to hire Craig Lindsay upon approval by the Council. Commissioner Towle seconded the motion. The motion carried 2-0.

**Appointment** - The Commissioners were presented a letter recommending Bob Ehle, the Town Marshal of New Palestine, for the Policy Board of the 911 center and the IDACS Board. Commissioner Stevens moved to appoint Bob Ehle, Town Marshal of New Palestine to serve on the Hancock County Emergency Operations Center Board and the IDACS Board. Commissioner Towle seconded the motion. The motion carried 2-0.

**Nonwaiver Agreement** - Connie Hoy presented to the Commissioners a No waiver Agreement for Midwest Claims Service, Commissioner Stevens made a motion to sign the nonwaiver agreement with Midwest Claims Services. Commissioner Towle seconded the motion. The motion carried 2-0.

**In The Matter of**     )

**Minutes**                     )

**March 15, 2011 minutes** - Commissioner Towle made a motion to approve the minutes from the March 15, 2011 meeting. Commissioner Stevens seconded the motion. The motion carried 2-0.

**Claims** – Commissioner Towle and Commissioner Stevens signed claims presented to them.

**In The Matter of     )**

**Commissioners Business)**

**Visitor's Bureau** - Commissioner Towle attended the Visitor's Bureau Board Meeting and reported the following: there are three appointments up on January 1, 2012 and two appointments up on January 1, 2013, both are two year terms, and the Board reviewed the financial status of the Visitor's Bureau. Ray Richardson pointed out the State Law prohibits spending funds unless approved by the County Council.

**Eagle Agreements** - Ray Richardson reviewed and revised the contract for Eagle Agreements. Commissioner Sevens reviewed the contract and authorized Marcia Moore, Clerk to sign the contract. Commissioner Towle seconded the motion. The motion carried 2-0.

**Precinct Locations** - The Hancock County Election Board provided the precinct Locations for the 2011 Municipal Primary Election. Commissioner Stevens moved for approval of the precinct locations for the municipal elections as verified by the Hancock county Election Board. Commissioner Towle seconded the motion. The motion carried 2-0.

**Release of Bond** - Performance bond for Gateway Crossing LLC has been requested to be released. Commissioner Stevens moved to release the performance bond to Gateway Crossing, LLC for Gateway Crossing Section 2-Storm Performance in the amount of \$61,165.00 as recommended by Susan Bodkin, surveyor. Commissioner Towle seconded the motion. The motion carried 2-0.

**Release of Bond** - Bond for Gateway Crossing LLC has been requested to be released. Commissioner Stevens moved to release the performance bond to Gateway Crossing, LLC for their work at Gateway Crossing Section 4 for erosion control in the amount of \$6,655.00 as recommended by Susan Bodkin, surveyor. Commissioner Towle seconded the motion. The motion carried 2-0.

**County Flag** - Auditor Robin Lowder requested approval to purchase a flag stand for the Commissioner's Court room to display the Hancock County Flag. The cost would be \$110.05. Commissioner Stevens moved to authorize purchase of the flag stand for purpose of displaying the County flag in the Commissioner's Court. Commissioner Towle seconded the motion. The motion carried 2-0.

**Health Insurance** - Health forms presented to the Commissioners that should have been signed in 2010. The forms are as follows: Group Health Plan Business Associates Agreement, Stop Loss Agreement and Schedule to Stop Loss Agreement. Commissioner Stevens moved to approve the execution of all three documents. Commissioner Towle seconded the motion. The motion carried 2-0.

**Recess Meeting** - Commissioner Stevens made a motion to recess the meeting until 11:30am at Class Room #3 located in Hancock Regional Hospital. Commissioner Towle seconded the motion. The motion carried 2-0.

The Meeting Resumed at 11:30am at Hancock Regional Hospital, Room #3.

**In The Matter of     )**

**Hancock Regional Hospital)**

**Annual Report** - Those present were Commissioner Derek Towle, Vice President, Commissioner Tom Stevens, Auditor Robin D. Lowder, Council Member Rosalie Richardson, Council Member Tom Roney and Council Member James Shelby were present. Members of the Hancock Regional Hospital Board, President/CEO Bobby Keen were present. The Commissioners and Council Members were presented the annual financial report for Hancock Regional Hospital. Future plans and challenges the Hospital is facing were discussed.

The recording stopped at 10:46am.

The meeting was adjourned at 1:15pm.

Hancock County Commissioners

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Commissioner Brad Armstrong, President

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Commissioner Derek Towle, Vice President

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Commissioner Tom Stevens

Attest: \_\_\_\_\_

Robin D. Lowder  
Hancock County Auditor