

**Hancock County Board of Commissioner's Minutes**

**May 2, 2011**

Commissioners met in regular session. Those present were Commissioner Brad Armstrong, President, Commissioner Derek Towle, Vice President, and Commissioner Tom Stevens. Auditor Robin D. Lowder was also present.

Attorney Ray Richardson arrived at 8:25am.

The recording began at 8:00am.

**In The Matter of** )

**Hancock County Highway** )

**Selling Pipe** - Joe Hollis of the Hancock County Highway Department appeared before the Commissioners for approval to sell to Joe Swindell two pieces of used pipe. The pipe is 4'x30' selling for \$120.00 and 3'x30' selling for \$90.00 for a total sales price of \$210.00. Commissioner Stevens moved to allow the Highway Department to sell surplus used culvert pipe to Joe Swindell for an amount of \$210.00. Commissioner Towle seconded the motion. The motion carried 3-0.

**Road Problems** - Commissioner Armstrong informed Joe Hollis of complaints he has received for 550 South from 575 East to 800 East pot holes were the main complaint. Bitner Road 300 South to 400 South, Commissioner Armstrong is aware this will be re-paved over the summer. The entrance to Schildmeyer, Village Drive, is in terrible shape.

**Water drainage** - Tom Polston appeared before the Commissioners to request assistance for the drainage problem he is having due to run off from the farm across the street. He is concerned about the erosion to his property. The Commissioners referred Mr. Polston to Susan Bodkin, Hancock County Surveyor.

**Purchase Order #1** - Funds requested by Purchase Order for INDOT in the amount of \$60,000.00 for the intersection improvements at Fortville Pike and 300 North. Commissioner Stevens moved to approve the purchase order for Fortville Pike at 300 North project Purchase Order #1 to INDOT in the amount of \$60,000.00. Commissioner Towle seconded the motion. The motion carried 3-0.

**In The Matter of** )

**Minutes** )

**April 19, 2011 minutes** - Commissioner Towle made a motion to approve the minutes from the April 19, 2011 meeting. Commissioner Stevens seconded the motion. The motion carried 3-0.

**Claims** – Commissioner Armstrong, Commissioner Towle and Commissioner Stevens signed claims presented to them.

**In The Matter of** )

**Hancock Regional Hospital** )

**Board Appointments** - Two board members are up for reappointments. Tom Haines and Linda Zimmerman. Both of their terms expire June 30, 2011. Commissioner Stevens moved to reappoint Tom Haines and Linda Zimmerman to four year terms ending June 30, 2015. Commissioner Towle seconded the motion. The motion carried 3-0.

**In The Matter of** )

**Bids** )

**Dust Lay** - Bids for the Dust Lay were opened at 8:30am as follows. Great Lakes Chloride Inc. in the amount of \$73,920.00 or \$0.88 per gallon. This was the only bid received. Commissioner Stevens moved to award the purchase for Dust Control of Calcium Chloride in the amount of 84,000.00 gallons at \$0.88 per gallon not to exceed \$73,920.00 to Great Lakes Chloride Inc. Commissioner Towle seconded the motion. The motion carried 3-0.

**In The Matter of** )

**Highway Department**)

**Uniform Rental** - Joe Hollis of the Highway Department presented to the Commissioners the contract for the County Highway Department and Cintas Uniform Rental. Commissioner Towle moved approval of the contract for the Highway Department with Cintas as presented with changes specified. Commissioner Stevens seconded the motion. The motion carried 3-0.

**In The Matter of** )

**Prosecutor's Office** )

**Interlocal Agreement** - Hancock County Prosecutor Michael Griffin appeared before the Commissioners to discuss the Interlocal Agreement. Mr. Griffin reviewed court cases of similar agreements; he stated that reckless driving does apply on school grounds, off roadways and that the interlocal agreement is not required, but could be helpful. Commissioners prefer to adopt an ordinance giving the County the ability to charge fines. They will need signs for the areas where the agreement will be enforced.

**Volunteer** - Hancock County Prosecutor Michael Griffin appeared before the Commissioners to request email be allowed for the part time volunteer attorney, Tammi Phillips, at the prosecutor's office. Normal County procedure is not to give email to part time employees. The Commissioners feel this situation warrants the email account be set up and will take future requests case by case. Commissioner Stevens moved to authorize an email account for volunteer Tammi Phillips in the prosecutor's office. Commissioner Towle seconded the motion. The motion carried 3-0

**In The Matter of** )

**Planning Department** )

**Ordinance 2011-3E** -Mike Dale, Director of Planning, appeared before the Commissioners to inform them he will continue researching the sign Ordinance 2011-3E.

**In The Matter of** )

**IT** )

**Storage** - Bernie Harris, IT director appeared before the Commissioners to request approval to purchase from Network Storage, Inc. additional storage for the County. The cost would be \$2,920.00. Commissioner Stevens moved to approve the purchase from Network Storage, Inc. for additional storage in an amount not to exceed \$2,920.00. Commissioner Towle seconded the motion. The motion carried 3-0.

**In The Matter of** )

**Greenfield Main St.** )

**Yard Sale** - Sarah Wolfe appeared before the Commissioners to request use of the Courthouse lawn along US 40 for the National Road Yard Sale on June 4, 2011 from 5:00am to 5:00pm. They will clean up when they leave. Commissioner Stevens made a motion to authorized use of the Courthouse lawn for the National Road Yard Sale on June 4, 2011 with clean up. Commissioner Towle seconded the motion. The motion carried 3-0.

**In The Matter of** )

**Safety Committee Meeting** )

**Report** - Commissioner Armstrong reported on the Safety Committee meeting, which elected him as president, and Debra Carnes as Secretary. They suggested the County employment applications be reviewed by our insurance company and the County implement a common application for all departments. They also reviewed if employees who turn in mileage should be required to provide a certificate of insurance listing Hancock County as an additional insured on their private vehicles.

**In The Matter of** )

**E-911** )

**New Hire** - Connie Hoy of the E-911 center appeared before the Commissioners to request authorization to go before the council to replace a vacant position in her department. Commissioner Stevens moved to authorize her going to council to replace the vacant position at the E-911 center. Commissioner Towle seconded the motion. The motion carried 3-0.

**Water Problems** - Ms. Hoy reported to the Commissioners that Nick Gulling will be meeting with people to help find the source of the water problem in the equipment room of the E-911 center. The Commissioners request Ms. Hoy to get estimates on scoping to find the source of the problem and report back to the Commissioners.

**In The Matter of** )

**Legislative Updates** )

**Gun** - Attorney Ray Richardson reported to the Commissioners that the State Legislature passed the law allowing guns in public buildings. However, the guns must be concealed. The new law takes effect July 1, 2011.

**Nepotism** - The State Legislature did not pass the law on nepotism. Commissioner Stevens proposes there be a personnel/employee manual done by an outside source. Commissioner Stevens will outline what he sees as concerns that need to be addressed.

**In The Matter of** )

**Sheriff's Department** )

**Maintenance Man** - Sheriff Shepherd appeared before the Commissioners to introduce James (Jim) Scott, an electrician by trade, as the new maintenance man. The Commissioners will get a credit card for Mr. Scott to use on all buildings, except the Sheriff's Department. With use of the credit card, all receipts will be required to be turned in. Tom Harrison will also be a signer on the credit card. Commissioner Towle moved to authorize use of a credit card through Greenfield Banking Company and giving Commissioner Armstrong, as President of the Board of Commissioners authority to sign for the card to be used by James Scott for maintenance on County Property only, having a limit of \$1,000.00 and allowing Tom Harrison to be a second signer on the card. Commissioner Stevens seconded the motion. The motion carried 3-0.

**Repairs** - Discussion between the Commissioners and Sheriff Shepherd about several repair issues at the Sheriff's Department. The repairs are in the Lobby, Roof, railing, mold issue, and several other repair issues with the Sheriff's Department building and or property.

**In The Matter of** )

**County Medical Clinic** )

**Contract** - The Commissioners discussed the contract between the County Commissioners and Hancock Physician Network, LLC. Commissioner Towle had met with the Health Clinic Committee and made some changes to the contract. They are as follows: 1. Change to termination clause from 90 days to 45 days. 2. Removed confidentiality clause altogether. 3. Added signature pages and compensation, exhibit A. The clinic would be open twelve hours per week. The building/Hospital area they will be using is already in place and the equipment is ready to go, nothing to do but start right in. The cost to the County is broken down as follows: Physician coverage is \$130.00 per hour. Medical Assistant Coverage is \$18.00 per hour. Leased space is \$15.00 per hour. There will also be a \$25.00 per employee management fee which is split giving \$18.50 to Hancock Physician Network and \$6.50 to H.J. Spicer Company, Inc. for consultative services as provided by Jeff Fox. The County has approximately 232 insured employees. Prescription Costs and Lab Fees will come from the County claims fund. The Commissioners felt they would need approximately \$45,000.00 to fund the clinic from October 1, 2011 through December 31, 2011. Auditor Robin Lowder informed the Commissioners regarding Health Clinic costs coming from claims fund, she had spoken with State Board of Accounts supervisor, and was told the clinic would need its

own fund with separate line items for tracking purposes and the council would need to transfer the money into the fund. Commissioner Armstrong asked if the Health Clinic Committee had recommended the clinic and Commissioner Towle responded that they met until all concerns were addressed and resolved. Commissioner Armstrong asked Commissioner Towle if the committee actually took a vote and Commissioner Towle responded, no they did not. Commissioner Armstrong stated his main objection was that he thought the \$6.50 management fee was too much. Commissioner Towle did not necessarily disagree and stated there could be some adjusting on that. Commissioner Stevens stated he would like to see the Hospital sign the contract first. Attorney Ray Richardson suggested they did not want to sign the contract until they had funding from the council in place. Commissioner Stevens made a motion to go before Council on May 11<sup>th</sup> to discuss with the County Council setting up funds for the contract between Hancock Physician Network, LLC and the Hancock County Commissioners. Commissioner Towle seconded the motion. The motion carried 2-1. Commissioner Armstrong voted nay.

The meeting was adjourned at 11:06am.

Hancock County Commissioners

---

Commissioner Brad Armstrong, President

---

Commissioner Derek Towle, Vice President

---

Commissioner Tom Stevens

Attest: \_\_\_\_\_

Robin D. Lowder  
Hancock County Auditor