

County Council of Hancock County, Indiana

Resolution No. 2009-10- /

Resolution to Stop Departments from going Over-Budget

Be It Ordained by the Hancock County Council that:

The Hancock County Council now mandates upon the adoption date of this Resolution, that ALL departments must follow the following process when their budget status is over what was originally appropriated for any given budget year by the County Council.

- Review your budgets frequently to insure that all line items are positive amounts.
- Do not over-spend your budget assuming any additional appropriations etc.
- If a budget transfer needs to be requested complete the Requested Accounting Transaction Form provided by the Auditor's Office. (This step is necessary when going from one budget category to another, if within the same category no Council approval is required, just give to Bookkeeper to transfer).
- Request an Additional Appropriation approved by the County Council. You must get on the Council agenda to bring the request to Council.

If none of the above requirements occur the County Council will make the decision for non-payment of Claim.

This is a Compliance Issue with the State Board of Accounts and if your budget lines become negative you will be asked to explain why you are spending over your budget appropriations.

his resolution is effective upon adoption.

Adopted this 14th day of October, 2009

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Nay

William G. Bolander

Jack Leonard

Rubal Yalio

A. Shulby

Bonnie Bellman

Bill D.

Attest: *Robin D. Lowder*
Robin Lowder, Hancock County Auditor