

*Hancock County*

*Council Meeting  
December 14, 2011*

The County Council of Hancock County, Indiana, met in the Commissioner Court in the Hancock County Courthouse Annex, Greenfield, Indiana, on the 14th day of December 2011 at the hour of 8:30 A.M. in accordance with the rules of the Council. Council members present were William Bolander, Brian Kirkwood, John Jessup, Jim Shelby, Richard Pasco and Rosalie Richardson and Tom Roney. Also, present were Auditor, Robin D. Lowder, Deputy Ginny Martin, Ray Richardson, County Attorney.

President Bill Bolander called the meeting to order.

President Bolander opened public hearing for requests of additional appropriations and confirming Resolution- Larry Siegler Peterson Group.

- \$25,000-Fund 0184 Bond shortfall.
- \$11,000-Fund 6004 E911 Group Insurance budget shortfall.
- \$96,839- Fund 0616 Tourism Commission approval of 2011 budget.
- \$1,700-Sex Offender Fee fund 8105

No public comments. All Public Hearings closed.

Councilman Roney made a motion to approve the confirming Resolution 2011-12-8, motion seconded by Councilman Shelby. Vote 7-0 motion passed.

Councilman Shelby made a motion to approve the additional not to exceed \$25,000 in the fund 0184 bond shortfall to come from the Rainy Day fund 9000, seconded by Councilman Kirkwood. Vote 7-0 motion passed.

Councilwoman Richardson made a motion to approve the additional for the shortfall in E911 group insurance and take from LOIT public safety, seconded by Councilman Jessup. Vote 7-0 motion passed.

Councilman Shelby made a motion to approve the additional in the fund 8105 Sex Offender fee additional, seconded by Councilman Roney. Vote 7-0 motion passed.

### **In the Matter of Tourism Commission Budget)**

Greg Carwein and Dave Scott appeared before Council to let them know of the concerns with the Tourism Commission not having a 2012 budget yet. There will be no appropriation in the budget January 1st for Dave Scott, Director Salary until the budget is submitted and additionally appropriated. The Tourism Commission is unable to commit to any budget at this time.

Commissioner Stevens addressed Council advising that the Commissioners have been urging the Commission to work with Dave Scott and Visitor's Bureau and until the Tourism Commission can adhere to the request, Commissioner Stevens advised they would be very reluctant to approve a budget for 2012.

Councilman Shelby made a motion that the personal services only be advertised as a Tourism Commission budget for 2012 even though it was submitted by Visitor's Bureau to enable Dave Scott to be paid in January. The motion is seconded by Councilman Kirkwood. Vote 7-0 motion passed.

### **In the Matter of Sheriff Department)**

Brad Burkhart appeared before Council to present a medical bill short fall in the amount of \$26,600 for an inmate hospitalization. There is not enough in the budget line to pay this amount. Councilman Kirkwood made a motion to pay the medical expense in the amount of \$26,600 from Food & Beverage, seconded by Councilman Pasco. Vote 7-0 motion passed.

### **Matter of Approval of September & October Minutes)**

Councilman Shelby made a motion to approve the minutes as amended on the September 14th minutes Councilman Shelby made a motion on page 5 and the vote was 3-2 instead of 2-3 as written, seconded by Councilman Jessup. Vote 7-0 motion passed.

### **Other Council Business**

Resolution 2011-12-6 Councilman Roney made a motion to give the Auditor the authority to budget transfer and correct any funds with negative balances as necessary for the year end balancing. Motion was seconded by Councilman Pasco. Vote 7-0 motion passed.

Resolution 2011-12-7 Councilman Shelby made a motion to allow part-time and or overtime encumbrances only from the 2011 budget into 2012, seconded by Councilman Pasco. Vote 7-0 motion passed.

**Budget Transfers in fund 0101-235 Probation department due to shortfall in 2011.**

\$200	235-30-0021 Postage	to	235-10-0020 Probation Officers
\$400	235-30-0092 Meetings/Travel	to	235-10-0020 Probation Officers
\$1,497.26	235-10-0019 Prevention Specialist	to	235-10-0020 Probation Officers
\$200	235-30-0022 Mileage	to	235-10-0020 Probation Officers
\$303.96	235-20-0011 Office Supplies	to	235-10-0020 Probation Officers

Councilman Kirkwood made a motion to approve the budget transfers, seconded by Councilman Roney. Vote 7-0 motion passed.

**Coroner Budget Transfers in fund 0101-007 due to shortfall in 2011**

\$150	007-10-0020 Deputies	to	007-20-0011 Office Supplies
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Councilman Shelby made a motion to approve the budget transfers, seconded by Councilman Pasco. Vote 7-0 motion passed.

**Circuit Budget Transfers in fund 0101-232 due to shortfall in 2011**

\$600	232-30-0094 Jury Meals	to	232-10-0011 Judge
\$303	232-10-0032 Per Diem/Reporter	to	232-20-0011 Office Supplies
\$65	232-10-0031 Per Diem /Reporter	to	231-20-0011 Office Supplies

Councilman Kirkwood made a motion to approve the budget transfers, seconded by Councilwoman Richardson. Vote 7-0 motion passed.

**In the Matter of Clerk)**

Marcia Moore, Clerk appeared before Council to request hiring her current part-time person promoting her to a full-time position. Salary will come out of General fund and Clerk Perpetuation at \$22,000 per year. Councilman Roney made a motion to approve the proposal, seconded by Councilman Shelby. Vote 7-0 motion passed.

**In the Matter of 2012 Salary Ordinance)**

Councilwoman Richardson made a motion to adopt the 2012 Salary Ordinance No. 2011-12B amending the Clerk's \$1,500 difference in her part-time person moving to full-time. The motion was seconded by Councilman Pasco. Vote 7-0 motion passed.

### **In the Matter of Sheriff Retirement)**

Bookkeeper, Ginny Martin reported that the County has paid \$361,601.50 into the Sheriff retirement. \$328,538 that is budgeted in the Sheriff budget and \$33,063.50 that comes from fees collected in the Clerk's office each month into a fund called Pension Clearing Fund. The combined total makes up the \$361,601.50. The County totals have been reconciled with Brad Herndon at Greenfield Bank.

Councilman Shelby made a motion to appropriate \$63,621 from fund 8105 Law Enforcement Equitable Sharing, which is from the Department of Justice and is Federal funds that the Sheriff Department received as their share of federal drug cases. Approving a budget transfer of \$63,621 from Law Enforcement expense to the Sheriff Retirement contribution line item. This would be additional contribution for 2011. Ray Richardson, County Attorney advised Council these monies can be used for this purpose. The motion was seconded by Councilman Pasco. Vote 7-0 motion passed.

Councilman Shelby proposed for the 2012 budget that \$15,000 be taken from the Sheriff and Jail budget to help with the Sheriff Retirement contributions. The balance of \$163,000 remaining shortfall would come from Public LOIT Safety and Food & Beverage as needed. The balance is unknown until we get the 1782 budget order.

Councilman Shelby proposed a \$500 raise to employees once the 1782 budget order is received.

### **Goals for 2012**

- Develop a specific Capital Plan 5 years by Department and additional 5 years.
- Start a zero base budget for 2013 budget for the Sheriff and Jail.
- Develop policies for all our fund balances.

Resolution No. 2011-12-8 approved by Council to encourage Legislators to help with the E911 revenue, landline and wireless for the Counties. Vote 7-0 motion passed.

### **In the Matter of the Tourism Commission)**

Joni Romeil-Cox, Treasurer of the Tourism Commission appeared before Council for Dave Dellaca regarding the budget for Tourism Commission. President, Bill Bolander requested that a 2012 budget be presented by the next Council meeting. No other comments were made.

### **In the Matter of Coroner)**

Tammy Vangundy, Coroner appeared before Council to request to get a new Deputy trained into February. Also, Coroner wants to purchase a vehicle. Commissioners have approved for her to purchase a vehicle. Councilman Shelby made a motion to allow purchase of a vehicle not to exceed \$6,000 from the CCD Fund "Other" by budget transfer. The motion was seconded by Councilman Kirkwood. Vote 7-0 motion passed

Councilman Shelby made a motion to pass the 2011 Tourism budget, seconded by Councilman Pasco. Vote 7-0 motion passed.

### **In the Matter of Surveyor Fee Schedule)**

Susan Bodkin, Surveyor appeared before Council to present a new fee schedule. Councilman Shelby made a motion to introduce Ordinance No. 2011- 12A. Councilman Roney made a motion to adopt Ordinance No. 2011-12A the same day as introduction. Councilman Kirkwood made a motion to adopt, seconded by Councilwoman Richardson. Ordinance adopted by 7-0 vote.

### **In the Matter of Prosecutor Office)**

Prosecutor Griffin appeared before Council to present validation of (2) new full-time Child Support positions. Prosecutor presented information about the IV-D program as well as the increase in the County child support cases. Title IV-D money comes to the County by 66% that reimbursed for child support expense. This money goes into County General. The other Incentive is based on a IV-D performance of cases in the Prosecutor's Office. Prosecutor is requesting (2) new full-time child support positions. One additional full-time child support caseworker paid at the annual salary of \$27,848 and one additional child support receptionist paid at the annual salary of \$22,240 paid from IV-D incentive funds. And a request to amend the 2012 Salary Ordinance as well. There is currently approximately \$112,000 in IV-D money sitting in the fund.

Prosecutor requested a bonus for the Office Manager in the amount of \$2,229 for the 2011 budget as well, with part of increase paid from Incentive IV-D fund .

Councilman Shelby made a motion to allow the Prosecutor to give a bonus to the Prosecutor Office Manager and to work with the Auditor for a way to accomplish getting this done according to State Board of Accounts criteria the motion seconded by Councilman Kirkwood. Vote 7-0 motion passed.

### **In the Matter of PTBOA)**

Ken Rogers has been recommended by Mary Noe for the PTBOA board. Councilman Shelby made a motion to approve, seconded by Councilman Jessup. Vote 7-0 motion passed.

Council recognized Councilman Pasco for his service on the County Council.

Councilman Jessup made a motion to adjourn meeting, seconded by Councilman Pasco.  
Vote 7-0 motion passed.

Meeting adjourned.

Approved this date: February 8, 2012

Aye

Nay

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Attest: \_\_\_\_\_  
Robin D. Lowder  
Auditor