

***Hancock County Council Minutes  
May 11, 2011***

The County Council of Hancock County, Indiana, met in the Commissioner Court in the Hancock County Courthouse Annex, Greenfield, Indiana, on the 11th day of May 2011 at the hour of 8:30 A.M. in accordance with the rules of the Council. Council members present were William Bolander, Dick Pasco, Brian Kirkwood, Tom Roney, John Jessup, Jim Shelby, and Rosalie Richardson. Also, present were Auditor, Robin D. Lowder, Deputy Ginny Martin, Ray Richardson, County Attorney.

President Bill Bolander called the meeting to order.

***In the Matter of the March & April Council Minutes)***

Councilman Shelby made a motion to accept the Council minutes for both March and April as written, seconded by Councilman Roney. Vote 7-0 motion passed.

***In the Matter Additional Appropriation for Highway Fund)***

Councilman Roney made a motion to approve the additional appropriation in the amount of \$150,000 for the Lo Hut line item. Additional appropriation request has been advertised. Councilman Shelby seconded the motion. Vote 7-0 motion passed.

***In the Matter of Additional Appropriation for Reassessment)***

Councilwoman Richardson made a motion to approve the additional appropriation in the amount \$150,000 service agreements to CCD fund 4000 from the Reassessment fund. Additional appropriation request has been advertised. Councilman Shelby seconded the motion. Vote 7-0 motion passed.

***In the Matter of Budget Transfer for Highway)***

Councilman Kirkwood made a motion to approve the budget transfer for Highway Department in the amount of \$4,000 from truck maintenance to trash pick-up. Councilman Shelby seconded motion. Vote 7-0 motion passed.

*In the Matter Issues from the Budget Committee)*

Councilman Shelby reported the following items based on Greg Guerrettaz our County Financial Advisor sustainability estimate for 2012.

- Projection for 2012 Revenue \$14,028,000
- Estimate of 2012 appropriations \$14,851,000
- Deficit of 2012 budget between revenue and expense equals \$823,000
- Projections on revenue side are conservative for 2012
- A 2% raise for employees is factored into the appropriation projection.

Visitor's Bureau was to come to this Council meeting and present the remaining 2011 budget and 2012. The Auditor has not received any communication from the Bureau regarding this issue and they have not submitted budget information to the Auditor's Office. If there is no compliance it was agreed that a letter be sent to them letting them know the Council will begin the defunding process. Councilman Shelby will be responsible to compose the letter to Visitor's Bureau.

The Sheriff pay will be increasing next year by \$12,000. The State sets by statute and is based on a percentage that our Prosecutor makes and the population increase in our County.

Commissioner Armstrong reported in the budget meeting that the County Commissioners will be passing a final Nepotism Ordinance, and are working on the issues with the maintenance person position and building issues. Also, issues with new roof for Jail and a section of the Prosecutor's Office.

Council wants the Departments to find savings within each of their budgets to help with the possibility of employee increases. Councilman Bolander and Greg Guerrettaz will address this at the Budget Luncheon.

Ray Richardson, County Attorney reported on the remaining balance of the EOC Construction Bond. There are several possibilities on how it can be spent. The Prosecutor's Office roof section that needs replaced can't be used with the bond money. However, the bond can be used to reimburse the CCD fund for the demolition of the American Legion Building.

Councilwoman Richardson made a motion to de-appropriate the appropriation from the CCD, as a reimbursement in the amount of \$50,000 for the demolition of the American Legion and paving. And appropriate the EOC Bond Fund in the amount of \$50,000 for the demolition and paving of the American Legion Building and used for the repairs to the Courthouse roof. The motion was seconded by Councilman Shelby. Vote 7-0 motion passed.

There was confusion if the money originally was from CCD or CEDIT for the demolition.

***In the Matter of County Insurance)***

Kevin Mandrell, appeared before Council to give a report on the status of our County Insurance year-to-date through Anthem Blue Cross Blue Shield. Claims are down as to what was originally projected, claims are running well for this year, no surprises expected at this point.

***In the Matter of Clerk)***

Marcia Moore, Clerk appeared before Council to request to fill a position that Wendy Ruff in the Election Office is leaving. The Clerk is requesting that she fill the position that is available with a person that is currently working on the Court side. The request also includes filling the Court side position with the current part-time person, making her full-time. The Clerk will not employ any part-time positions. Councilman Shelby made a motion to allow the Clerk the hiring of these positions, seconded by Councilman Kirkwood. Vote 7-0 motion passed.

*In the Matter of Roads)*

Alan Baker requested to be on the Council agenda but failed to appear at the meeting.

*In the Matter of CF-1 Tax Abatements)*

- Covance (2 abatements)  
Councilman Kirkwood made a motion to approve the abatement, seconded by Councilman Pasco. Vote 7-0 motion passed for both abatements.
- ATMI-Indy Properties  
Councilman Kirkwood made a motion to approve the abatement, seconded by Councilwoman Richardson. Vote 7-0 motion passed.
- Flo Realty  
Councilman Kirkwood made a motion to approve the abatement, seconded by Councilman Roney. Vote 7-0 motion passed.
- Formica Corp (Personal Property)  
Councilman Shelby made a motion to approve the abatement, seconded by Councilman Kirkwood. Vote 7-0 motion passed.
- KTR Indiana  
Councilman Kirkwood made a motion to approve the abatement, seconded by Councilman Pasco. Vote 7-0 motion passed.
- Park 70 Partners (Buildings)  
Councilman Shelby made a motion to approve abatement, seconded by Councilwoman Richardson. Vote 7-0 motion passed.

***In the Matter of E911)***

Connie Hoy, Director E911 appeared before Council to request hiring of an employee who has resigned. Councilwoman Richardson made a motion to allow replacing the employee, seconded by Councilman Pasco. Vote 7-0 motion passed.

Break

***In the Matter of the Sheriff)***

Sheriff Shepherd appeared before Council with the following requests;

- Expense from Commissary Fund for promotional materials. Councilman Kirkwood made a motion to approve as an allowable expense from the Commissary Fund, seconded by Councilman Shelby. Vote 7-0 motion passed.
- Request for 2 jail positions to be filled. Councilman Pasco made a motion to allow replacement, seconded by Councilman Shelby. Vote 7-0 motion passed
- The Jail Nurse is resigning and the Sheriff reported the options of contracting a Nurse or hiring a Nurse through the County and the cost difference for her replacement. The Sheriff will provide more information and Council will decide the best plan and proceed.

***In the Matter of County Health Clinic)***

Commissioner Towle appeared before Council to present the offering of a Health Clinic to the County. This Clinic is offered as a savings to our County Health costs. Commissioner Towle is requesting Council to approve a transfer of \$35,000 to a new line item within our current Health Claims fund to begin the financing of this project. This is the start-up amount and the 2012 projection is in the amount of \$130,000+. Council has many questions unanswered and feels more work needs to be put into the clinic prospects. No motions were made by Council for transfer.

***In the Matter of IT Department)***

Bernie Harris, IT Director appeared before Council to request hiring a system administrator. Bill Applegate from the Sheriff Department will be retiring soon. Bernie is requesting to hire Bill at a salary of \$48,000 as system administrator.

Sheriff Shepherd addressed Council on the issue of replacement the position at the Sheriff Department that Bill Applegate is currently filling. Sheriff advised Council they need access to a system person.

It was agreed that Bernie and Sheriff work together to see what can be worked out between the County needs and the Sheriff needs. They will address Council once an agreement is made. Council is not in agreement to replace a merit deputy at the Sheriff department.

Councilman Shelby made a motion to recess, seconded by Councilman Pasco .Vote 7-0 motion passed.

Meeting recessed

President Bill Bolander reconvened Council meeting at 11:30 am

***In the Matter of Budget-Kickoff Luncheon 2012***

In attendance were the following:

All Department Heads  
Greg Guerrettaz-Financial Solutions Consultant  
Councilman Tom Roney  
Councilman Bill Bolander  
Councilwoman Rosalie Richardson  
Councilman Jim Shelby  
Councilman Brian Kirkwood  
Commissioner Brad Armstrong  
Robin Lowder, Auditor  
Ginny Martin, Bookkeeper

President Bill Bolander thanked the Department Heads for attending. Council request all salaries remain the same as 2011. There is a worksheet provided to the Departments that allow them to find any savings within their own budgets toward payroll. Council will compile this information decides if they will be giving employee raise for 2012.

Greg Guerrettaz, Financial Solutions addressed the Department Heads regarding the Counties current status and the sustainability of our County the next 5 years. Greg also provided an overview of the budget for 2012 and the forms necessary to complete their budget. All budget forms are to be returned to the Auditor’s Office by June 15, 2011.

Meeting adjourned 1:00 pm

Approved this date: \_\_\_\_\_ 2011

Aye

Nay

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Attest: \_\_\_\_\_  
Robin D. Lowder  
Auditor