

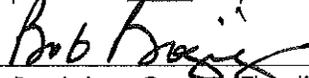
## Hancock County Election Board Resolution No. 2016-07 Accepting Campaign Reports or Statements by Facsimile

WHEREAS, IC 3-9-5-7 (d) allows upon the approval of a county election board to receive reports or statements by facsimile transmission,

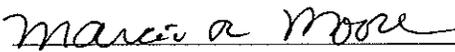
NOW THEREFORE, may it be known from this date forth Campaign Finance Reports and/or Statements may be filed with the Hancock County Clerk of the Circuit Court, Election Division, by Electronic Facsimile Transmission as follows:

- (A) **Definitions.** For the purposes of this resolution, the definitions set forth in this paragraph shall apply:
- (1) *Cover Sheet* means a descriptive initial page that accompanies an electronic facsimile transmission;
  - (2) *Electronic Facsimile Transmission*, commonly referred to as "FAX," means a method of transmitting and receiving information in paper medium over telephone lines or other forms of electronic transmissions;
  - (3) *Original Document* means the initially prepared written document or any counterpart intended to have the same effect by the creator; and
  - (4) *Duplicate Document* means a written counterpart of the original produced by the same impression as the original or from the same matrix or by digitized electronic transmission, readable by sight, which accurately reproduces the original.
- (B) **Filing by Electronic Facsimile Transmission.** Pursuant to I.C. §3-9-5-7(d), reports and statements may be sent to the Hancock County Election Board by electronic facsimile transmission for filing in any case, provided:
- (1) such matter does not exceed ten (10) pages, including the cover sheet;
  - (2) the sending party creates at the time of transmission a machine generated log for such transmission; and
  - (3) the original document and the transmission log are maintained by the sending party for the time required by law.
- (C) **Time of Filing.** During normal, posted business hours, the time of filing shall be the time the duplicate document is produced in the office of the Hancock County Election Board. Duplicate documents received at all other times shall be filed as of the next normal business day.
- If the receiving FAX machine endorses its own time and date stamp upon the transmitted documents and the receiving machine produces a delivery receipt which is electronically created and transmitted to the sending party, the time of filing shall be the date and time recorded on the transmitted document by the receiving FAX machine.
- (D) **Cover Sheet.** Any report or statement sent to the Hancock County Election Board by electronic facsimile transmission shall be accompanied by a cover sheet which states the title of the document, number of pages, identify and voice telephone number of the sending party and instructions for filing. The cover sheet shall contain the signature of the party authorizing the filing.

Adopted this 19 day of April, 2016.

  
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Bob Bogigian, County Election Board Member

  
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John Apple, County Election Board Member

  
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Marcia R Moore, County Election Board Member