

**Hancock County Board of Commissioner's Minutes and
Hancock County Council Meeting Minutes
Hancock County Comprehensive Justice Facilities**

April 18, 2017

Hancock County Commissioners and Hancock County Council met on April 18, 2017 concerning the Hancock County Comprehensive Justice Facilities. Those present were Board of Commissioners President Brad Armstrong, Vice President Commissioner Marc Huber, and Commissioner John Jessup. Hancock County Council President William Bolander, James Shelby, Debra Bledsoe, Kent Fisk, Martha Vail and Jeannine Gray.

Auditor Robin D. Lowder, Attorney Ray Richardson and Sheriff Mike Shephard were also present.

The meeting began at 6:30 p.m.

RQAW Consulting Engineers & Architects- Firm hired to do study and make recommendations.

No Public Input-There is to be no public input at this time. It is for these two boards to ask questions only.

Sheriff Shephard

Thanked everyone for attending.

Current Staff is 29

The County has a 157 bed Jail Facility

Recommended Staffing is 38

Today the Jail population is at 190.

The HC County Jail is not Compliant

The Jail has been as high as 228

PowerPoint Presentation by RQAW/Sonja Patel/Roger Stephens/Eric Weflen

Hancock County Comprehensive Justice Facilities Needs Assessment Summary
(Following PowerPoint Presentation is Available in the HC Auditor's Office.)

Current Jail Programs

High School Equivalency (GED)
MRT: Moral Recognition Therapy
Church for Men
Church for Women
AA Class

Group Addiction Counseling
Jane Pauley Individual Counseling
Kids First Class
Vivitrol Medication Program

Judicial Components included in this Facilities' needs Assessment Study are:

- ❖ Community Corrections
- ❖ Probation
- ❖ Prosecutor's Office
- ❖ Jail
- ❖ Sheriff's Office
- ❖ Courts

Existing Facilities' Deficiencies

- ❖ Inadequate spaces for efficient operation
- ❖ Facilities' code compliance issues. (American Correction Association Jail Standard, ADA Accessibility)
- ❖ Inefficient jail design and inadequate staffing.
- ❖ Unsafe facility adjacencies.

Solutions Provided:

- ❖ Increased Jail capacity for 20 years growth
- ❖ Additional Jail administration and support space.
- ❖ Move Prosecutor's Office to the Courthouse to optimize adjacencies.
- ❖ Locate Probation with Community Corrections for additional space and security.
- ❖ Added Community Corrections Beds.
- ❖ Increased spaces in facilities for more efficient operation.

Analytics Summary

- ❖ County Population
 - 2015 Estimated-71,978
 - **2036 Estimated-91,676**
- Potential Increase of 27%**

- ❖ Existing Rated Capacity
 - Beds
 - Classification Factor
 - Intake/Medical
 - Total Existing Jail Rated Capacity : 157

- ❖ Average Daily Jail Population (ADP)
 - Current Rated Capacity: 157 Beds*
 - 2013 Average: 149+20%Classification=Medical=184 Beds
 - 2014 Average: 148+20%Classification=Medical=183 Beds
 - 2015 Average: 156=20%Classification=Medical=192 Beds
 - 2016 Average: 176+20%Classification+Medical=220 Beds
 - **2035 Projection: 438***

Projected Increase of 61%

*(Existing Jail Rated Capacity: 126+22(Classification)+9(Intake/Medical)=157

Jail Population Drivers

Increase in Jail population drivers:

- ❖ House Bill 1006
 - Felony F6 under one year sentencing at County Jail
- ❖ Increase in drug related crimes
- ❖ Increase of women population in Jail.
- ❖ Gender neutrality classification needs

Analytics Summary

- ❖ Average Length of Stay
 - 2015-38 Days
 - **2035 Projection: 60 Days**

Projected Increase of 58%
- ❖ Probation
 - 2013 Total: 1841
 - 2014 Total: 1966
 - 2015 Total: 2096

Caseload Increase of 12%

Hancock County Jail Capacity Calculations

❖ ADP Average (Daily Population Population)	
Projections (2035)	313-360 (Rate Beds)
❖ Classification Factor @ 15%-20%	63-72 (Rate Beds)
❖ Intake + Medical	15-25 (Non-rated Beds)
Total Recommended Capacity	391-457 Beds

Proposed Solution

- Parking 100 space/Future Parking
- Existing Jail/New Community Corrections and New Probation
- Existing Community Corrections/New Jail Administration
- Basement Level Jail Support
- First Level/Jail Support/Intake/Special Housing/Medical
- Second Level Mezzanine and Jail Housing POD
- Third Level Mezzanine and Jail Housing POD
- Control Room in Center of POD's
- Vertical Circulation
- (more detailed information and pictorial information available in HC Auditor's Office)

Cost Summary

❖ Phase 1

• New Jail Support:	19,972 SF @ \$250/SF	\$4,993,000
• New Medical/Intake	19,972 SF @ \$275/SF	\$5,492,300
• New Jail Double Housing Pod:	53,788 SF @ \$300/SF	\$16,136,400
• Project Contingency@ 7%		\$ 1,863,519
Total Construction Cost of Phase 1		\$28,485,219

❖ Phase 2

• Remodel Existing Jail for New Community Corrections:	24,928 SF @ \$75/SF	\$ 1,869,600
• Project Contingency @ 7%		\$ 130,872
Total Construction Cost of Phase 2		\$2,000,472

❖ Phase 3

• Remodel Existing Jail Community Correction for New Jail Administration	16,807 SF @ \$100/SF	\$ 1,680,700
• Remodel Existing Jail for New Probation	21,720 SF @ \$75/SF	\$ 1,629,000
• Surface Parking 100 Space		\$ 1,000,000
• Project Contingency @ 7%		\$ 301,679
Total Construction Cost of Phase 3		\$ 4,611,379

Total Construction Cost of Phase 1, 2 & 3	\$35,097,070
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Staffing and Operating Cost Analysis

Staff	Current Staff	Sufficiently Staffed	Proposed Project	
Rated Beds	(157)	(157)	219 (220-438)	
Administration	2	2	2	2
Security	24	33	33	41
Part-time	2	3	3	3
Total	29	38	38	46
*Support/Maintenance not included				
Staffing Cost:	\$4,649,177.00	\$5,549,177.00	\$6,349,177.00	
Supplies & Services Cost:	\$1,098,263.00	\$1,098,263.00	\$2,002,212.50	
Utilities Cost:	\$ 799,500.00	\$ 799,500.00	\$ 980,000.00	
Total Annual Operating Cost:	\$6,546,940.00	\$7,446,940.00	\$9,331,389.50	

*Operating Costs includes Staffing Costs (refer to Operating Cost Analysis for more information)

Staffing & Operating Cost Analysis

Jail Operating Cost Calculation

- ❖ Current Staff Operational Cost per Inmate (Beds)
\$6,546,940.00/157 Beds = \$41,700 per Bed
- ❖ Existing Sufficiently Staffed Operational Cost per Inmate (Beds)
\$7,446,940.00/157 Beds = \$47,433 per Bed
- ❖ Proposed Project Staff Operational Cost per Inmate (Beds)
- ❖ \$9,331,389.50/438 Beds = \$21,305 per Bed

Hancock County Council member James Shelby made a motion to adjourn the Council meeting at 7:43 p.m. Debra Bledsoe seconded the motion. The motion carried 6/0. Commissioner Huber made a motion to adjourn the Commissioners meeting at 7:43 p.m. Commissioner Jessup seconded the motion. The motion carried 3/0.

Hancock County Council

William Bolander

James Shelby

Debra Bledsoe

Kent Fisk

Martha Vail

Jeannine Gray

Attest: _____
Robin D. Lowder
Hancock County Auditor

Hancock County Commissioners

Commissioner Brad Armstrong, President

Commissioner Marc Huber, Vice President

Commissioner John Jessup

Attest: _____
Robin D. Lowder
Hancock County Auditor