

Hancock County Board of Commissioner's Minutes

July 21, 2015

Commissioners met in regular session. Those present were Commissioner Brad Armstrong, President, Commissioner Tom Stevens, Vice President and Commissioner Marc Huber.

Auditor Robin D. Lowder and Deputy Auditor Emily R. Moore were also present.

Hancock County Board of Commissioner's meeting began at 8:00 a.m.

Attorney Ray Richardson arrived at 8:25 a.m.

Highway Department

Dave Butler, Joe Hollis, and Wyatt Huber from the Highway Department appeared before the Hancock County Board of Commissioners to discuss:

Bond Release- Dave Butler appeared before the Commissioners to request approval to release a bond to Fischer Single Family Homes II, LLC. This is a Performance Bond, for utility work for water and sewer taps in Woodhaven Subdivision, in the amount of \$ 25,000. Commissioners thought they should table the release of this bond because the work hasn't been completed. Commissioners also stated that the County needs to coordinate with McCordsville to show how McCordsville plans on completing the work. Commissioner Stevens moved to table releasing bond #5038328 until the County has talked with McCordsville. Commissioner Huber seconded. Motion carried 3/0.

Bond Release- Dave Butler appeared before the Commissioners to request approval to release a bond to Grady Brothers, INC. This is a Performance Bond, a Subdivision Performance Bond for Wilmont Subdivision, in the amount of \$30,000. Commissioner Huber moved to release bond #105840258 in the amount of \$30,000 to Grady Brothers, INC. Commissioner Stevens seconded the motion. Motion carried 3/0.

Mower- County Highway Intern Wyatt Huber stated that the new mower has arrived. The Highway Department has done maintenance on the new mower and is using it.

7 year work plan for roads- County Highway Intern Wyatt Huber presented a rough draft of a 7 year work plan for roads in Hancock County and the work being done on them. The roads are separated by the work being done. This work plan will be put on-line for the public.

Rain Events- Joe Hollis from the Highway Department stated that they have been checking on neighborhoods and areas that might normally flood. (HC has had 8 inches of rain) At this time, the tiles seem to be working fine. (running a little slow though)

Forestry Head- The Highway Department is in the process of changing the procedure for work flow for this piece of equipment and changing the blades. It seems to be working well.

Selection for Guardrail and Flashing signs- Hancock County Highway Department requested permission to initiate a contract and negotiate fees with First Group for the Guardrails and Signs Project. Commissioner Huber moved to initiate a contract with First Group for the Guardrails and Signs Project. Commissioner Stevens seconded. Motion carried 3/0.

Termination of part time laborer- Hancock County Highway Department moved forward with the Termination of part time laborer, John Whisler.

Right- of- Way Litigation- Hancock County Highway Department requests a motion to use Yasmin Stump for Segment G ROW litigation (currently 2 parcels) be made. Commissioner Stevens motioned to use Yasmin Stump for Segment G ROW litigation for two parcels. Commissioner Huber seconded. Motion carried 3/0.

Salt Bid- Salt Bids go active August 1, 2015. (\$79.61 a ton)

Sign Project- Sign Project Let \$88k (CHS inspection)

Sheriff's Department

Power DMS- Power DMS is a document management company that is a cloud based service, should help limit liability, and help provide training on policy and procedures. E-911 Director John Jokantas presented how he has been using Power DMS up to this point. He and Major Brad Burkhart have been working together on a plan to implement this program for whole County use. They have been negotiating with Power DMS on a way to connect the County with E-911's contract at a lower rate. (based on 370 County Employees- \$7858.80) At this time, Commissioners feel this program would be a positive step for the County, but have requested some specific numbers in writing and would also like recommendations on funding of this program.

Incident with Jail Property- Major Brad Burkhart appeared before the Commissioners to describe some damage to the rear of the jail by a delivery truck. He also requested guidance on how they would like him to proceed with the repair of it. The Commissioners feel that since the area that was damaged is already getting ready to be totally rebuilt from prior damage that they would not, at this time, hold the delivery truck driver liable.

Your Automatic Door Company- Major Brad Burkhart appeared before the Commissioners to let them know that the Courthouse Alarms are installed. However, he is need of some modifications for the South door. He presented a proposal from Your Automatic Door Company to furnish and install Electric Trim Lever kit on the exterior south doors so that inmates can be brought into the building without the alarm going off. The cost of this kit is \$1,088. Commissioner Huber moved to accept quote from Your Automatic Door Company for an amount not to exceed \$1,088. Commissioner Stevens seconded. Motion carried 3/0.

Security Cameras- Cameras in the Courthouse and the Jail, used for Video Arraignment, are not working correctly. Parts for these cameras will cost about \$4,500. If the Commissioners decide to update the whole system it will cost \$23,561. (3 new terminals, 5 monitors, accessories, licenses, annual support, installation, and wiring) Commissioners are going to table this to discuss it and where funding might come from. Commissioners plan on making a decision at the next meeting.

Dog Issue- RC McDanel, located at 5784 E. 250 N, appeared before the Commissioners to request a barking dog Ordinance. There was a discussion on the many issues that he is having with his neighbor and what he has done so far to deal with the situation. The neighbor is located at 5802 E 250 N. The Commissioners were sympathetic and will look into the situation.

Clerk's Office

Election Equipment- Hancock County Clerk Marcia Moore appeared before the Commissioner's to request replacement schedule for M-100 Machines (old and not in proper working order), with Model DS200 from ES&S AutoMARK/Electionware. (reads other markings besides the colored in ovals and is the only equipment that is compatible) We have twelve vote centers plus the election office. With the Presidential Election coming, she feels that it would benefit the County to go ahead with purchasing the new equipment. County Clerk would like the new equipment in place by middle of September so that the election board can set. (\$5000 fee to set, HC Clerk has money in her budget) Hancock County Clerk stated that there is some Bond money left as well as some other funds. However, they will still be short \$21,688. Commissioners decided to act on this matter in two weeks after they have exact language to make a motion and have also had a chance to find funding.

Surplus Equipment- Hancock County Clerk Marcia Moore requested that fifteen M100 election units be declared surplus. Six units are totally broken and nine units are not under contract. Commissioner Stevens made motion that the 15 broken and not under contract M100 election units be declared surplus equipment and be sold. Commissioner Huber seconded. Motion carried 3/0.

Hancock County Health Insurance

Health Clinic Proposal- Kevin Mandrell appeared before the Commissioners to present an on-site and near-site primary care clinic plan from OurHealth. The model that was presented included: primary care, urgent care, pediatric urgent care, wellness services, 80+ common acute/maintenance medications (free), general labs, and online tools. This clinic could be built in a space of 1,200 – 1,500 sq. ft. It could be a pre-existing space, new build, or we could partner up with an existing practice. It would also offer coordination of other medical tests that need to be administered out of the facility at a lower rate. The costs presented to move forward with this project are very conservative at this time. In the plan, the estimated savings listed are: year 1 - \$162,000 year 2 - \$21,000
year 3 - \$33,000 year 4 - \$48,000 year 5 - \$66,000 At this time, the Commissioners have authorized Kevin Mandrell to begin looking at facilities that would be appropriate to house this project. Kevin Mandrell is supposed to contact Commissioner Armstrong to schedule looking at facilities.

IT Department

Storage Selection- Bernie Harris appeared before the Commissioners to present bids for Storage Selection. He sent letters out for quotes from the same vendors as he did before.
Data Strategies (\$108,000) - Disqualified – This company didn't meet specifications.
Spectrum Technology – More storage than what was even asked for. (72 Terabyte main, 24TB back up usable storage) Commissioner Stevens made motion to disqualify the bid from Data Strategies for not meeting specifications of the bid package. Commissioner Huber seconded. Motion carried 3/0.
Commissioner Stevens moved to accept revised lower bid (# 10368) from Spectrum Technologies Storage, 72TB and 24TB, for and amount not to exceed \$108,160. Commissioner Huber seconded. Motion carried 3/0.

Website- Bernie Harris requested signatures on an already approved document for the promotional video that CGI Communications is putting together for the County. Commissioner Armstrong will be the HC contact for Nicole Rongo from CGI Communications, Inc. to communicate with.

Hancock County Transit/Senior Services

2nd QTR Signatures- Linda Hart from Senior Services appeared before the Commissioners to request 2nd QTR Signatures for Hancock County Transit for an amount of \$66,141. (actual expenses)
Commissioner Stevens moved execution of claim voucher for Indiana Department of Transportation for an amount not to exceed \$66,141. Commissioner Huber seconded. Motion carried 3/0.

Action Items

Bond Release- County Surveyor Susan Bodkin has requested that the Commissioners approve releasing a cash bond to Wilmont LLC for a Performance Bond, for monuments, in the amount of \$375. Commissioner Stevens moved to release a bond in the amount of \$375 to Wilmont LLC. Commissioner Huber seconded the motion. Motion carried 3/0.

Claims and Payroll- Commissioner Stevens moved approval of the claims and payroll as presented. Commissioner Huber seconded. Motion carried 3/0.

Minutes- Commissioner Stevens moved approval of the June 30, 2015 Commissioners' Minutes as presented. Commissioner Huber seconded the motion. Motion carried 2/0. Commissioner Stevens abstained. Commissioner Stevens moved approval of the July 07, 2015 Commissioners' Minutes as presented. Commissioner Huber seconded the motion. Motion carried 3/0.

Ordinance 2015-7A- An Ordinance Establishing the PACE State Asset Seizure Fund. Ordinance 2015-A was introduced at the July 07, 2015 Commissioners' Meeting, but needed corrections to name before adoption. Commissioner Huber moved adoption of Ordinance 2015-A an Ordinance establishing the PACE State Asset Seizure Fund. Commissioner Stevens seconded. Motion carried 3/0.

Resolution Supporting U.S. Bicycle Route 50- Commissioner Stevens moved approval of Resolution Supporting U.S. Bicycle Route 50. Commissioner Huber seconded. A discussion was had and a public comment from John Piore was made. Motion carried 3/0.

Commissioner Armstrong made a motion to recess The Hancock County Board of Commissioners meeting at 11:09 a.m. to be reconvened July 23, 2015 at 5:30 p.m. in the McCordsville Town Hall at 6280 W 800 N McCordsville, In 46055 to discuss the Mt. Comfort Road project with the members of the McCordsville Town Council.

The Hancock County Commissioners' meeting reconvened at 5:30 p.m. in the McCordsville Town Hall at 6280 W 800 N McCordsville, 46055 to discuss the Mt. Comfort Road project with the members of the McCordsville Town Council. Commissioner Tom Stevens, Vice President, Commissioner Marc Huber, and County Attorney Ray Richardson were present. No action was taken at this time. Meeting adjourned at 6:30p.m.

Hancock County Commissioners

Commissioner Brad Armstrong, President

Commissioner Tom Stevens, Vice President

Commissioner Marc Huber

Attest: _____

Robin D. Lowder
Hancock County Auditor