

Hancock County Board of Commissioners' Minutes

August 30, 2016

Commissioners met in regular session. Those present were Commissioner Brad Armstrong, President, Commissioner Marc Huber, Vice President and Commissioner Tom Stevens.

Auditor Robin D. Lowder and Deputy Auditor Emily R. Moore were also present.

Hancock County Board of Commissioners' Meeting began at 8:00 a.m.

Attorney Ray Richardson arrived at 8:15 a.m.

Highway Department

County Engineer Gary Pool appeared before the Hancock County Board of Commissioners to discuss:

Signatures:

Bridge 93 (100S Over Branch of Brandywine)- Hancock County Engineer Gary Pool appeared before the Commissioners to request signing of a no cost supplemental agreement. (structure) Commissioner Stevens moved to authorize change order for supplemental #1 for Bridge 93 between Hancock County and SJCPA of Indianapolis. Commissioner Huber seconded. Motion carried 3/0.

Railroad Coordination Certificate and Right of Way Clear Certificate (Bridge 91 300S Over Brandywine)- Hancock County Engineer Gary Pool appeared before the Commissioners to state that there is no railroad and that all right of way has been purchased at this location. He has the two certificates ready to submit to the Commissioners to execute. Commissioner Stevens moved approval of execution of a railroad coordination certificate and the right of way clear certificate. Commissioner Huber seconded. Motion carried 3/0.

Bridge 145 Acceptance (600W Over Sugar Creek)- Hancock County Engineer Gary Pool appeared before the Commissioners to request acceptance of work completed on Bridge 145. Commissioner Stevens moved acceptance of Bridge 145 as presented. Commissioner Huber seconded. Motion carried 3/0.

Received Max Grant on Community Crossroads- Chris Meyers from INDOT appeared with Hancock County Engineer Gary Pool to present the Commissioners and two members from the Hancock County Council with a \$1,000,000 Max Grant on Community Crossroads. Commissioner Armstrong voiced deep gratitude for the grant.

Distributor Truck- Hancock County Engineer Gary Pool appeared before the Commissioners to keep them updated on the advertisement for a new distributor truck. Advertisement has been placed.

Vehicle for Weed Department- Hancock County Engineer Gary Pool appeared before the Commissioners to bring the vehicle situation between the Highway Department and the Weed Department to their attention. The Highway Department may at some point submit for approval for a used vehicle for the Weed Department. Commissioners would like for other County Offices to be contacted about possible trades that may be available to fill this need.

Chip Box Malfunction- Hancock County Engineer Gary Pool appeared before the Commissioners and stated that the chip box has been malfunctioning. He has ordered a new belt and it is to ship on September 01, 2016. It will then be fixed immediately. The Highway Department should be able to stay on time even with this issue.

New Front Office Assistant Manager- Hancock County Engineer Gary Pool appeared before the Commissioners to keep them up to date on the hiring of the new front office assistant manager, Kristina Gentry. Gary feels that Ms. Gentry will mesh well with the current situation at the Highway Department.

Buck Creek Fire Department- Hancock County Engineer Gary Pool appeared before the Commissioners and stated that the Buck Creek Fire Department is taking over the maintenance of the property located at 2975 N 500 West. They will be using it for training and then completely demolished.

McCordsville Economic Impact Committee- Hancock County Engineer Gary Pool appeared before the Commissioners and stated that the McCordsville Economic Committee Invitation has been accepted.

600 W Project Closure- Hancock County Engineer Gary Pool and Adam Kuntz from Calumet appeared before the Commissioners to speak about the need for a closure for the 600 W project. This will consist of a \$7,100 increase to previous contract. Local traffic, school buses, and Adagios will all have access. Only thru traffic will be diverted for the two week closure. Information about the detour, safety, signage, proper notice, and how the closure will help better the project were all discussed. Commissioners voiced that they feel the closure is in the best interest of all, especially for safety. However, they stated that if the closure lasts more than the two weeks allotted there may be an issue. Commissioner Stevens moved to authorize Gary Pool to sign the change order allowing for the 600 W closure with a not to exceed a two week time period attached. Commissioner Huber seconded. Motion carried 3/0.

MPO Grants (TAP Grant)- Hancock County Engineer Gary Pool and Mary Ann Wietbrock from Friends of the Hancock County Pennsy Trails appeared before the Commissioners to request permission to approach the Hancock County Council to request a local match of approximately \$200,000 in 2022.

*Present cost estimate (\$675,000 CN + \$101,250 CE= \$776,000 at 4% inflation
2022 cost \$982,203 *20% match = \$200,000 local match needed in 2022

A discussion was had. Commissioner Stevens moved to authorize Gary Pool to approach Council for a local match of approximately \$200,000 in 2022. Commissioner Huber seconded. Discussion: Commissioner Stevens voiced concerns regarding this project. Commissioner Huber voiced his stand on not being in favor of condemnation for either side. Motion carried 3/0.

Hancock County Sheriff's Department

Inmate Housing/Insurance Issue- Major Brad Burkhart appeared before the Commissioners to request signing of claims having to do with the inmate housing in other counties be signed/approved. After questioning our insurance carrier, Bill Bolander, found out that the county is covered if we house inmates in other counties. Also, our insurance will pay judgements and Hancock County will be responsible for medical costs of our inmates in other counties. Commissioner Stevens moved to authorize for transfer of prisoners to other facilities with the knowledge that our insurance carrier will defend us on liability claims, cover a judgement, and Hancock County would cover medical costs for those prisoners. Hancock County will not require an Interlocal. Commissioner Huber seconded. Motion carried 3/0.

Jail Study Board- A discussion was had about the Commissioners being responsible for setting up the Jail Study Board.

New Electrical Box at Annex- A discussion was had about the new electrical box at the Annex and that it should route to the EOC.

Hancock County Health Department

Replacement of Nurse- Dr. Aspy appeared before the Commissioners to request to post for the nursing position replacement. Commissioner Stevens moved to allow the Health Department to advertise for a replacement of a nurse. Commissioner Huber seconded. Motion carried 3/0.

Hancock County Weed Department

Increase of Fees- Dean Folkening appeared before the Commissioners with a request to increase his budgeted amount to allow a dollar copy fee for recorded documents for the Hancock County Weed Department. A discussion was had. Commissioner Huber made a motion to increase the budgeted amount to allow a dollar copy fee for recorded documents for the Hancock County Weed Department for mowing liens effective immediately. Commissioner Stevens seconded. Motion carried 3/0.

Budget Transfer- Dean Folkening appeared before the Commissioners with a request for a Budget Transfer. A discussion was had. Commissioner Stevens moved to allow a budget transfer for \$1,000 from 1001.23502.000.0068 Supplies (Building) to 1001.11408.000.0068 Weed Specialist and a budget transfer for \$1,000 from 1001.23502.000.0068 Supplies (Building) to 1001.22403.000.0068 Weed Specialist Chemicals. (total \$2,000) Commissioner Huber seconded. Motion carried 3/0.

USI Insurance Update

USI Group Benefits Experience Report- David Meguschar, Benefits Consultant and Gregg Mandalin from USI appeared before the Commissioners to present a group benefits experience report. The report presented was an overview of financial monitoring reports, large claim summaries by member, and health and wellness program financial monitoring reports. Many issues were discussed and questions presented by the Commissioners. It was brought to the attention of the Commissioners that the contract Hancock County holds with the company VERVE is not being fulfilled. The company no longer comes into the Annex and only makes a couple of phone calls a week. Since VERVE is not meeting the terms of the contract that Hancock County holds with them the following was motioned: Commissioner Stevens made motion to terminate the contract with VERVE effective immediately for failure to follow the terms of the contract. Commissioner Huber seconded. Motion carried 3/0. After more discussion it was decided that USI will need to present more information to the Commissioners in order for them to get a clearer picture of the situation so that a plan to move forward can be made. The next Commissioners' Meeting is set for 9-06-16 and USI will need to call to be put on the Agenda.

Public Hearing

Ordinance No. 2016-8B / An Ordinance Vacating a Public Road or Alley

At 9:48 a.m. a public hearing was opened for public comments for vacation of street/11 N Main St. Maxwell. Gregg Morelock stated that they have cleared matters with surrounding neighbors and hold a Quit Claim for the section of land in question. The public hearing closed at 9:49 a.m.

Ordinance No. 2016-8B- Commissioner Stevens introduced Ordinance No. 2016-8B an Ordinance vacating a public road or alley. Commissioner Stevens moved to authorize adoption on the same day of introduction. Commissioner Huber seconded. Motion carried 3/0. Commissioner Stevens moved to adopt Ordinance 2016-8B. Commissioner Huber seconded. Motion carried 3/0.

Hancock County Emergency Operations Center

E.O.C. Out of State Travel- Gregg Shamblin appeared before the Commissioners to request approval of out of state travel to the NENA Center Training Officer (CTO) Program in Columbus, Ohio from Oct. 9, 2016 thru Oct. 12, 2016 for Gregg Shamblin. Commissioner Stevens moved approval of out of state travel to the NENA Center Training Officer (CTO) Program in Columbus, Ohio from Oct. 9, 2016 thru Oct. 12, 2016 for Gregg Shamblin. Commissioner Huber seconded. Motion carried 3/0.

Action Items

Claims and Payroll- Commissioner Stevens moved approval of the claims and payroll as presented. Commissioner Huber seconded. Motion carried 3/0.

Minutes/Executive Minutes- Commissioner Stevens moved approval of the 8-16-16 Commissioners' Minutes and approval of the 8-16-16 Executive Minutes. Commissioner Huber seconded. Motion carried 3/0.

Resolution No. 2016-8-4 At the last Commissioners' Meeting (Aug. 16, 2016) it was decided that there would be NO credit for vacation days for part-time employees. Commissioner Stevens moved to pass Resolution No. 2016-8-4 a resolution amending part-time vacation eligibility. Commissioner Huber seconded. Motion carried 3/0.

Potts Ditch/Work and Encroachment Release- Commissioners were notified of the need for Potts Ditch/Work to be checked so that an Encroachment Release can be signed and returned.

Ordinance No. 2016-8C- Commissioner Stevens introduced Ordinance No. 2016-8C an Ordinance establishing the Penny Trail Fund. Commissioner Stevens moved to authorize adoption on the same day of introduction. Commissioner Huber seconded. Motion carried 3/0. Commissioner Stevens moved to adopt Ordinance No. 2016-8C. Commissioner Huber seconded. Motion carried 3/0.

Bond Release- A request was submitted to release a bond to Wyndstone Development Co. LLC. This is a Performance Bond, for Wyndstone Sec 1A & 1B-Erosion control in the amount of \$115,762.50. Commissioner Huber moved to release a Performance Bond, for Wyndstone Sec 1A & 1B in the amount of \$115,762.50. Commissioner Stevens seconded. Motion carried 3/0.

Cash Bond Acceptance- The Commissioners were presented Performance Bond with Stone Ridge Development for Stone Ridge Sec 3 – Monuments – for an amount of \$2,200. Commissioner Huber moved acceptance of the Performance Bond with Stone Ridge Development for Stone Ridge Sec 3-Monuments – for an amount of \$2,200. Commissioner Stevens seconded. Motion carried 3/0.

Adult Probation/Failed VAV Controller- A proposal from PDF Mechanical, LLC was submitted for replacement of a VAV controller in the Adult Probation area. It will be a Johnson Controls FX-PCV with a new wall sensor. It will connect to existing 24vac power and heating actuator. The quote was for an amount of \$1,838.33 with labor included. Commissioner Stevens moved to accept a quote from PDF Mechanical, LLC for a replacement of a VAV controller in the Adult Probation area for an amount not to exceed \$1,838.33 to be paid out of Building Maintenance. Commissioner Huber seconded. Motion carried 3/0.

Consent to Encroach/Peterson Construction- An agreement consenting to encroachment between MCCP 104 Distribution Center, LLC and the Board of Commissioners of Hancock County was presented for signing. Commissioner Stevens moved to sign agreement consenting to encroachment between MCCP 104 Distribution Center, LLC and the Board of Commissioners of Hancock County. Commissioner Huber seconded. Motion carried 3/0.

Declaring Car Surplus- Commissioner Huber moved that a 2007 Dodge Charger VIN #2B3KA43H97H878130 be declared surplus because of damage. Commissioner Stevens seconded. Motion carried 3/0.

Hancock County Insurance Update- Hancock County Auditor Robin Lowder appeared before the Commissioners to update them on the county group insurance program. She feels there are some financial concerns with the insurance program. A discussion was had. Commissioner Stevens moved to authorize the Commissioner President to approach the Hancock County Council with a request for a projected deficit amount of \$331,068 plus \$1,000,000 for carry over for a 2017 balance for insurance. (\$1,331,068) Commissioner Huber seconded. Motion carried 3/0.

Patriot Insurance- Brian Brees and Aaron Mercer from Patriot Insurance appeared before the Commissioners to let them know that they are willing to step in and help out the County with any Group Insurance needs that we may have. They also stated that they are willing to become the County's Agent of Record.

Co-Op Extension Agency Work from Home- Sarah Burke from the County Extension Agency has a part-time employee that would like to work from home. Commissioners stated that before they would make any decision they would need to see a presentation on the benefits and the proof of work before allowing this.

At 10:46 a.m. Commissioner Stevens moved to recess the August 30, 2016 Commissioners' meeting in order to be reconvened at the Hancock Regional Hospital at 12:00 p.m. for a luncheon.

The August 30, 2016 Commissioners' meeting reconvened at 12:10 p.m. at Hancock Regional Cancer Center for a Luncheon and Financial Update. (801 North State Street Greenfield, IN 46140)

The Hancock County Board of Commissioners meeting adjourned at 1:10 p.m.

Hancock County Commissioners

Commissioner Brad Armstrong, President

Commissioner Marc Huber, Vice President

Commissioner Tom Stevens

Attest: _____

Robin D. Lowder
Hancock County Auditor