

Hancock County Board of Commissioner's Meeting

January 15, 2019

Commissioners met in regular session. Those present were Board of Commissioner's President John Jessup, Vice President Brad Armstrong and Commissioner Marc Huber. Auditor Debra Carnes, Deputy Auditor Trish George and County Attorney Ray Richardson were present.

Hancock County Board of Commissioner's meeting began at 8:15 am. Commissioner Jessup called to order the January 15, 2019 Hancock County Commissioners Board meeting.

Highway

Gary Pool (Highway) appeared before the Board of Commissioners to discuss:

Community Crossings Grant letters for signature; Bridge 49, Bridge 50 and the Paving Program. This will be for fiscal year 2020. The Paving Program is \$705,000 and Gary is asking for \$352,000 from state. Bridge 49 is \$737,000 and Gary is asking \$368,000 from state. Bridge 50 is \$855,000 and Gary is asking \$427,000 from state. Gary stated he will utilize the program to differentiate some of the cost. Commissioner Huber made a motion to allow the Highway Engineer to finish and submit the Community Crossings Grant for Bridge 49, Bridge 50 and the paving as presented. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

Mitigation Project for the RDC on State Road 9, March 19 north of the bridge. This will be paid for through the RDC. There will be a wet land built to mitigate the impacts from the bridge project on 300 North.

Asset value for roads and bridges have been submitted, \$100M in bridges and \$200M worth of roadway. Due to increased neighborhoods, roadway will go up next year.

Checking into next year's triaxle. We committed to two triaxles and they assembled three. Same price but tandem trade-in and no steel upcharge. If this works out, this will bump us up a year ahead on equipment this year. Gary will utilize working capital.

Equipment is holding up well. Salt level is good. We do not guarantee the neighborhoods, but at 4" we try.

Community Development Block Grant is the largest portion of the Stellar money (\$4.5M) and can be used for nearly anything. This comes from the Office of Community and Rural Affairs. Rural Federal Aid Program is \$2M. If this is used, no other INDOT will be available. Using the Community Development Block Grant we can acquire real property, ROW, buy property for public purposes, public relocation, construct water and sewer utilities, do streets and other public works. All without jeopardizing INDOT grants. Gary recommends should Commissioners have an agreed upon project to update him and he will apply for it. He also suggest taking Greenfield and Fortville into consideration for this grant.

Claims & Payroll

Commissioner Armstrong made a motion to approve claims and payroll as presented. Commissioner Huber seconded the motion. **Motion carried 3-0.**

Maintenance

Dean Mullins (Maintenance) appeared before the Board of Commissioners to discuss:

Amerestore is scheduled for a quote on the Prosecutors office clean up, so there will be two quotes for the Commissioners to review.

Dean talked with Smith's Bell and Clock Service the hands are stuck on the South clock. Dean hopes this can be fixed without bringing in a crane.

Dean will work on a report to help commissioners with a maintenance list per building. Commissioner Armstrong would like an idea of what to expect expense wise per building. Commissioner Huber suggested prioritizing per building per project (5 years, 10 years).

Commissioner Armstrong questioned weather related issues or problems. Dean reported no issues.

Malcon for IV-D Incentive

Lisa Lofgreen (Clerk) requested approval for a contract for Malcon for \$750 per month. We are under obligation with the Child Support Bureau for a cooperative agreement regarding the receipt of 4D child support monies. The Clerk enters into the agreement with the state and Malcon is the vendor that has been used by the Former Clerk since 2011. Commissioner Armstrong made a motion to enter into a contract with Malcon for the amount of \$750 a month as presented. Commissioner Huber seconded the motion. **Motion carried 3-0.**

Commissioner Minutes

Commissioner Armstrong made a motion to approve Commissioners' Minutes for 1/3/19, 1/8/19 and Executive Session 1/7/19 as presented. Commissioner Huber seconded the motion. **Motion carried 3-0.**

Certify Hancock County Board of Health Appointment

Commissioner Huber made a motion to certify the Hancock County Board of Health Appointment Scott Capen, MD with a term ending December 31, 2022. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

Area Planning Commission & Board of Zoning Appeals

Commissioner Armstrong made a motion to appoint Dan Craig to the Area Planning Commission for a 4 year term ending January 7, 2023 and to the Board of Zoning Appeals for

a 4 year term ending January 7, 2023. Commissioner Huber seconded the motion. **Motion carried 3-0.**

Commissioner Jessup recessed the Hancock Board of County Commissioners Meeting at 9:00 am. To conduct business for:

Board of Directors for the Hancock County Regional Water & Sewer District

Commissioner Jessup reconvened the Hancock Board of County Commissioners Meeting at 9:07 am.

RQAW Update Discussion

Dustin Frye, Director of Construction Services presented updates to the jail design. Option F is the optimal design in terms of spaces needed now as well as setting up for future growth. This option has 440 beds as well as 22 additional spaces for holding, intake, booking or medical. It has some second floor shelf space that could be easily converted for additional program space or future administration. As mentioned, this is easily expandable to add additional pods as needed.

Commissioner Jessup concerned with a price tag that continues to grow. As we go through this and add stuff because it makes sense. This looks like what was presented five years ago, just not the price tag because it continues to grow. Commissioner Armstrong stated our job is to propose need and Council holds the purse strings.

Commissioner Jessup questioned Sheriff Burkhart whether he could support the estimated employee numbers needed for this facility (optimal & minimal). Sheriff Burkhart does not want to open a facility without proper staff. Sheriff Burkhart reminded Commissioners there is already a Federal lawsuit. Commissioner Jessup clarified Sheriff Burkhart did not support the staff numbers presented for the new facility. Commissioner Jessup questioned Sheriff Burkhart on real support staff numbers needed. Sheriff Burkhart guaranteed he was not over inflating the numbers.

Commissioner Jessup suggested moving forward with a committee for jail design. Commissioner Jessup suggested one Commissioner, two Council members, Sheriff, Jail Commander and a Judge to this board. The purpose of the committee would be to work out ideas and take recommendations to the Council on funding. Commissioner Huber questioned if the prosecutor or probation should be on the board? Commissioner Jessup feels they can be brought in for discussion. Commissioner Armstrong feels since this is not starting from scratch, it is taking the current plan to Council for funding. Commissioner Huber feels the prosecutor and probation have a function within this committee. Commissioner Jessup feels there are discussions they will need to be involved in, but feels a judge will be sufficient and

he doesn't want a 27 person committee. Commissioner Huber feels the daily users should be involved. Commissioner Armstrong made a motion to establish a jail study committee with a mission statement of finding funding or adjusting the RQAW plan and staff analysis as presented today. The Board would consist of one Commissioner, two Council members, Sheriff's Representative, Jail Commander and a Judge. Commissioner Jessup seconded the motion. **Motion carried 3-0.**

Commissioner Armstrong made a motion to appoint John Jessup as the Commissioners Board representative and in his absence Commissioner Brad Armstrong will be the alternate. Commissioner Jessup seconded the motion. **Motion carried 3-0.**

Senior Services

Bob Long (Senior Services) requested a Commissioners signature for contract invoice for fourth quarter of 2018 to send to INDOT for reimbursement in the amount of \$51,444. Commissioner Armstrong made a motion to authorize the county to be pass through for fourth quarter of 2018 claims in the amount of \$51,444. Commissioner Huber seconded the motion. **Motion carried 3-0.**

Courthouse Door Access Upgrade

Bernie Harris (IT Director) requested an upgrade for the courthouse door access. The current system is expiring, the quote is for \$7,590. Commissioner Huber made a motion to approve the quote from Nelsen Alarm Company to update the courthouse door access system in an amount not to exceed \$7,500 to be paid out of Building Maintenance CCD. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

Consulting Presidio for VDI

Bernie Harris (IT Director) has been working on a video of the virtual desktop Presidio for Virtual Desktop for the jail. Bernie would like to contract with Presidio for \$185 an hour and he would like to contract for 40 hours. Commissioner Huber made a motion to enter into the consulting contract with Presidio not to exceed 40 hours at \$185 an hour and not to exceed \$7,400 to be paid out of Computer Maintenance. Commissioner Huber seconded the motion. **Motion carried 3-0.**

Email Server Problems

Bernie Harris (IT Director) wanted to bring attention to email server problems. A decision will need to be made in the next six months whether to go with a software service email. Office365 which is \$89 per person per year and there is 320 mailboxes (\$35,000 year). This

will be an annual expense and includes Word, Excel and Microsoft and updates. The other option is to purchase a new server at about the same cost, but will not include upgrades.

Sheriff's Department Out of State Travel

Sheriff Burkhart requested signatures for out of state travel for three deputies. Two will attend Field Officer Training next month in Schaumburg, Illinois. The second is for Captain Ron Harris to go for black box training and updates. Commissioner Huber made a motion to allow out of state travel for Deputy Ron Durbin, Deputy Justin Owens and Deputy Christie McFarland to Schaumburg, Illinois from 4/25/19 to 4/26/19 and for Captain Robert Harris for the 2019 EDR Summit in Houston, Texas between 3/3/19 to 3/6/19. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

Work Release

Pat Powers (Director Community Corrections) updated the Commissioners on expanding capacity to house females in the work release program. RQAW is looking at the structural aspects. Pat has three contractors coming to bid on the job. Pat is trying to double the capacity for the female work release area. The only other cost would be a washer and dryer (\$2,100). Pat will report back with bids on the work to be done.

Surplus Vehicle

Pat Powers (Director Community Corrections) requested vehicles to be declared surplus. Commissioner Huber made a motion to declare surplus for the purpose of Enterprise liquidating two vehicles the F150 Super Crew C65249 and 2010 Crown Vic 138614. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

E-911 Out of State Travel

John Jokantas (Director E-911) requested signatures for out of state travel for Greg Shamblin and Tabitha Ebersole to attend the Navigator Conference in National Harbor, Maryland for 4/23/19 to 4/26/19 for a total of \$2321 (\$1160.61 each). Commissioner Huber made a motion to allow out of state travel for Greg Shamblin and Tabitha Ebersole to attend the Navigator Conference in National Harbor, Maryland for 4/23/19 to 4/26/19. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

John requested signatures for out of state travel for Cindy Carver for the National Public Safety Educator Forum in Virginia Beach, Virginia. This is in July (\$1,303.80 total). Commissioner Huber made a motion to allow out of state travel for Cindy Carver to attend the 2019 National Public Safety Educator Forum from 7/14/19 to 7/19/19. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

Salary Ordinance Director E-911

Commissioner Armstrong made a motion to recommend to Council a Salary Ordinance amendment for the Director of E-911 from \$61,500 to \$70,000. Commissioner Huber seconded the motion. **Motion carried 3-0.**

New Palestine Flood Plain

Susan Bodkin (Surveyor) notified the Commissioners; the town of New Palestine requested to be their own flood plain administrator. Susan no longer sees their building permits. Commissioner Huber made a motion to relinquish authority as flood plain administrator for New Palestine. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

Bond Discussion

Attorney Ray Richardson sent the Commissioners a Resolution of Need. \$37,000,130 is the updated dollar amount. The Council is holding a public hearing on February 5th. Council will vote on February 13th. DLGF clarified once adopted and sent in, it is frozen. Any changes need to be made by February 13th. 17 basis points will be used for the billing project and 3 basis points for operations. Commissioner Jessup stated no action will be taken at this time. The Resolution of Need will be put on the February 5th Agenda.

Surveyor

Commissioner Jessup made a motion to authorize Commissioner Brad Armstrong to hire a surveyor to layout the location of the proposed jail project on the county farm property. Commissioner Huber seconded the motion. **Motion carried 3-0.**

Bond

Commissioner Armstrong made a motion to terminate the contract with Attorney Ray Richardson for Hancock County issuance of jail bonds dated December 5, 2017. Commissioner Huber seconded the motion. **Motion carried 3-0.**

Ordinance 2019-1B

Commissioner Armstrong introduced Ordinance 2019-1B. An Ordinance establishing the fund for LIT PSAP.

Commissioner Armstrong made a motion to suspend the rules and allow for adoption on day of introduction of Ordinance 2019-1B. Commissioner Huber seconded the motion. **Motion carried 3-0.**

Commissioner Armstrong made a motion to adopt Ordinance 2019-1B. Commissioner Huber seconded the motion. **Motion carried 3-0.**

The Hancock County Board of Commissioners meeting adjourned at 11:20 am

Hancock County Commissioners

Commissioner John Jessup, President

Commissioner Brad Armstrong, Vice-President

Commissioner Marc Huber

Attest: _____

Debra Carnes
Hancock County Auditor