

Hancock County Board of Commissioner's Meeting

January 7, 2020

Commissioners met in regular session. Those present were Board of Commissioner's John Jessup, Brad Armstrong and Marc Huber, Auditor Debra Carnes and Financial Administrator Mary Bowmer. County Attorney Scott Benkie arrived 8:10 AM.

Sheriff Brad Burkhart officially called to order the Hancock County Commissioners Board meeting on January 7, 2020 at 8:00 am.

Board of Commissioners Election of Officers

- Commissioner Armstrong nominated John Jessup for President of Board of Commissioners. Commissioner Huber seconded the motion. **Motion carried 3-0.**
- Commissioner Huber made a motion to appoint Brad Armstrong as Vice President of Board of Commissioners. Commissioner Jessup seconded the motion. **Motion carried 3-0.**

Highway

- Gary Pool presented Commissioners with the Asset Values January 2020 for Hancock County Highway.
- Gary requested signature for bids from the December 17, 2019 meeting.
- Gary read into minutes the winning bids;
 - HMA winning bid is CGS at \$46.75/ton
 - Stone winning bid is US Ag at \$12.25/ton
 - Micro surface (wait to award due to CCMG Grant will be after funds are awarded).
 - Fuel for highway winning bid is Harvest Land Fixed is \$2.08; Fuel for Sheriff is Fleetcor (Speedway) at \$2.12 Variable.
 - Tree service winning bid the Arbor and Fields are both low at \$300/hr
 - Crack Sealing winning bid is American Pavement Solutions at \$133,826.47
 - Stripping winning bid is ITS at \$32,800
 - Pipe winning bid is CivilCon \$8.61/ft
 - Equipment winning bids are Leonard Excavating and AK Shannon at \$170/hr
 - Tri-axle truck winning bid after trade-in will be Rush at \$148,396
- Commissioner Huber made a motion to accept the lowest bids as presented. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**
- Spring Lake emailed they are grateful the Commissioners allowed County to install culvert.
- Community Crossings grant is up and will be submitted soon. This grant will assist with micro surface and micro sealing. This grant targets neighborhoods.
- The joint RAB with New Palestine has a condemnation on it (county side).

Claims & Payroll

Commissioner Armstrong made a motion to approve claims and payroll as presented. Commissioner Huber seconded the motion. **Motion carried 3-0.**

Commissioner Minutes

Commissioner Huber made a motion to approve the Commissioner Minutes for 12/17/19 as presented. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

RQAW Update

- Dustin Fry updated Commissioners on the jail project. The main stretch of road is complete. Two of five curbs are complete, three are delayed until later. Highway 40 is open again, until the asphalt plans begin. The building pad has been successfully put in and passed through the proof roll testing; so we have a good solid pad that is stable. As of last week, Aggregate Pier Contractor is on-site putting in the deeper foundation system; mobilizing and putting those in over the next couple of weeks; so end of January, first of February depending on whether we will be able to start the concrete foundation. Delivery of the steel building was approved before Christmas and should be here by the end of March.
- Dustin informed Debra Carnes (Auditor) he received Garmong's next pay app and will forward it later today.
- Dustin informed Commissioners the next meeting with Garmong will be Thursday at 1:30 PM in the jail basement and then meetings will be in a work trailer on-site.

Maintenance

- Dean Mullins requested an authorization to order a flag for the Prosecutors Office.
- Commissioner Huber made a motion to order a flag for the Prosecutors office on an on-going basis through the Commissioner's budget. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**
- Dean continues to work on the bat problem at Prosecutors Office.
- Dean will follow-up on bulging wall assessment at the Memorial Building.

Copier Lease for Records Office

- Marcia Moore requested to replace copier in the Records Office. She requested \$137 additional appropriation in Cum Capital Line for the Records Office.
- Commissioner Armstrong made a motion to authorize Marcia to go to Council for additional appropriation. Commissioner Huber seconded the motion. **Motion carried 3-0.**

Accept Performance Bond \$1,836 ADF Construction

Commissioner Huber made a motion to accept Performance Bond for ADF Construction in the amount of \$1,836 for Jewel Pines 8" tile. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

Accept Maintenance Bond \$36,700 Harvey Construction

Commissioner Huber made a motion to accept Maintenance Bond for Harvey Construction for Wyndstone Sec 6 Storm Sewers in the amount of \$36,700 for Storm Sewers. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

Accept Cash Performance Bond \$1,687 Harvey Construction

Commissioner Huber made a motion to accept Cash Performance Bond for Harvey Construction for Wyndstone Sec 6 Monuments in the amount of \$1,687 for Monuments. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

XPLEX Board

- George Langston questioned who would maintain the records for EXPLEX board upon their decision to dissolve the corporation. George feels the Auditor's Office should take position of the records, not the 4-H Ag Association President as he was directed.
- Randy Sorrell verified the decision to dissolve the EXPLEX Board; it was discussed records would be given to Josh with Ag Association and \$1,000 would be given to Ag Association. However, the Commissioners asked Randy Sorrell to turn records over to the Auditor's Office for the county record keeping.
- Commissioners requested Scott Benkie, County Attorney to look into official steps to dissolve EXPLEX Advisory Board.

IT Department Update

Bernie Harris (Director IT) updated Commissioners on adding Memorial Building to network. Bernie has estimates from Nine Star and an electrician, but he would like a more competitive estimate for the electrical. At the next meeting Bernie will present the final quote from Dell for the Microsoft 365 for signatures.

FireEye Agreement (Security) / Election Office-County Election Board

- Lisa Lofgreen received a call from Secretary of State Lawson and they are using a HAVA Grant to provide free FireEye Security. Bernie Harris said FireEye is a monitoring software that monitors your network for intrusions and hacking in your network. It looks for things out of the ordinary; it's a 24/7 program. Bernie clarified we do monitoring, but not 24/7. Commissioner Huber asked Scott Benkie, County Attorney if he had looked at the contract. Attorney Benkie said he looked at the contract and thought it was fine.
- Commissioner Huber made a motion to enter into the cyber security service agreement between the Indiana Secretary of State, FireEye Incorporated for 3 years' worth of monitoring at no cost to the County ending December 31, 2022. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**
- Lisa discussed the next election which is a Presidential Election and the numbers will be much greater than last year; in 2016 we had 22,000 voters show up as compared to 2,000 last year. Lisa would like to use the Commissioner's Court for early voting which will be done 30 days or 2 weeks prior. This would require using the room for 30 days and with a room divider at a cost of \$2100. Commissioners would like to check the calendar for scheduled meetings and follow-up at the next Commissioners meeting January 21st.

Amend Resolution 2009-5-1 Drainage Fee's / Temporary Easement

- Susan Bodkin (Surveyor) requested to change drainage fees.
- Commissioner Huber made a motion to adopt Resolution 2020-1-1 amending Resolution 2009-5-1 regarding the engineering review fees to read the amount the consultant charges to review instead of a per hour price. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**
- Commissioner Huber made a motion to approve the temporary easement between Forestar USA Real Estate Group, Inc., its successors and assigns and the Hancock County Commissioners as presented. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

- Susan is resubmitting yearly re-certification for the community rating system so people in the flood zone receive a reduced flood insurance rate and requested a signature from the President of the Board.

Walker Hughes Agency / Health Insurance

- Kevin Mandrell with Walker Hughes discussed an oversight with an employee on workers-comp. Page 60 of the Employee Handbook states that an employee injured at work or in the line of duty can maintain and carry health insurance up to 12 months (for themselves and their family). Also, the premium will be paid by the county while on workers comp.
- Kevin and Mary McCoy (Payroll/Benefits Administrator) discussed hiring a company to manage Human Resources. Commissioners would like an idea for cost for a third party administrator for Human Resources. Kevin will work with Mary to get an RFP together for an idea on cost.

2020 Board Appointments

- **Alcoholic Beverage Commission:** Commissioner Armstrong made a motion to appoint Larry Gross to the Alcoholic Beverage Commission term ending December 31, 2020. Commissioner Huber seconded the motion. **Motion carried 3-0.**
- **Area Planning Commission Board:** Commissioner Huber made a motion to appoint Brad Armstrong to the Area Planning Commission for a term ending December 31, 2020. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**
- **Board of Zoning Appeals (BZA):** Commissioner Huber made a motion to appoint Chad Colston to the Board of Zoning Appeals for a term ending December 31, 2022. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**
- **Central Indiana Regional Workforce Board:** Commissioner Huber made a motion to appoint John Jessup to the Central Indiana Regional Workforce Board for a one year term ending December 31, 2020. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**
- **Central Indiana Regional Workforce Board:** Commissioner Armstrong made a motion to reappoint Brenda Meyers to the Central Indiana Regional Workforce Board for a two year term ending December 31, 2021. Commissioner Huber seconded the motion. **Motion carried 3-0.**
- **Central Indiana Transportation Authority Board:** Commissioner Armstrong made a motion to reappoint Bill Hall to the Central Indiana Regional Workforce Board for a two year term ending December 31, 2021. Commissioner Huber seconded the motion. **Motion carried 3-0.**
- **Hancock County Drainage Board:** Commissioner Huber made a motion to appoint Steve Hill to a 3 year term on the Hancock County Drainage Board ending January 31, 2023. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**
- **Hancock Economic Development Council:** Commissioner Huber made a motion to appoint Brad Armstrong to the Hancock Economic Development Council for a one year term ending December 31, 2020. Commissioner Jessup seconded the motion. **Motion carried 3-0.**
- **Hancock County Redevelopment Commission (RDC):** Commissioner Armstrong made a motion to reappoint Mary Zurbuch, Steve Vail and Dave Sutherlin to one year terms on the Hancock County Redevelopment Commission (RDC) Board term ending January 1, 2021. Commissioner Huber seconded the motion. **Motion carried 3-0.**
- **Indianapolis Regional Transportation Council (IRTC) Policy Committee:** Commissioner Armstrong made a motion to appoint Gary Pool to the Indianapolis Regional Transportation

Council (IRTC) Policy Committee for a term ending December 31, 2020. Commissioner Huber seconded the motion. **Motion carried 3-0.**

- **Pioneer Cemetery Commission:** Commissioner Armstrong made a motion to appoint Jennifer Burkem and Ron Horning to the Pioneer Cemetery Commission for a term ending January 31, 2024. Commissioner Huber seconded the motion. **Motion carried 3-0.**
- **Tourism Board:** Commissioner Armstrong made a motion to appoint the position vacated on the Tourism Board by Carolyn Flynn’s resignation to Janet Jarson for a term ending December 31, 2020. Commissioner Huber seconded the motion. **Motion carried 3-0.**

Authorize Design on Jail Administration Building

- Commissioner Armstrong made a motion to authorize Commissioner Jessup to request of County Council funding for design and construction of jail administration building as a change order with a proposed construction estimate maximum of \$6M with no further debt issuance. Commissioner Huber seconded the motion. **Motion carried 3-0.**
- Commissioner Armstrong made a motion to authorize design on jail administration building not to exceed \$150,000 pending Council Approval of construction. Commissioner Huber seconded the motion. **Motion carried 3-0.**

Johnson Controls – Performance Infrastructure

Jennifer Payne (Account Executive) met Commissioner Armstrong a few months ago and she wanted to formally introduce Johnson Controls to the Commissioners and requested an appointment. Jennifer looks at ways to help with deferred maintenance, upgrades on a budget neutral fashion using guaranteed savings legislature. She assesses facilities for savings with roofing, windows, lighting and water conservation. Commissioners agreed she could return for a formal appointment.

The Hancock County Board of Commissioners meeting adjourned at 10:45 AM.

Hancock County Commissioners

Commissioner John Jessup, President

Commissioner Brad Armstrong, Vice-President

Commissioner Marc Huber

Attest: _____
Debra Carnes, Hancock County Auditor