

## Hancock County Board of Commissioners' Minutes

November 28, 2016

Commissioners met in regular session. Those present were Commissioner Brad Armstrong, President, Commissioner Marc Huber, Vice President and Commissioner Tom Stevens.

Auditor Robin D. Lowder and Deputy Auditor Emily R. Moore were also present.

Hancock County Board of Commissioners' Meeting began at 8:00 a.m.

Attorney Ray Richardson arrived at 8:18 a.m.

### Highway Department

County Engineer Gary Pool appeared before the Hancock County Board of Commissioners to discuss:

#### Signatures-

**T-36684 Western Signs Acceptance-** Hancock County Engineer Gary Pool appeared before the Commissioners to request signing and acceptance of contract T-36684. Commissioner Stevens moved to accept the final on contract T-36684. Commissioner Huber seconded. Motion carried 3/0.

**Vibratory Roller (CB34B)-** Hancock County Engineer Gary Pool appeared before the Commissioners to request that the Hyster 350 D roller be declared surplus (D89c6021J - \$2,500) and to request permission to purchase a new vibratory roller (CB34B) for \$49,900. Commissioner Stevens moved to declare the Hyster 350 D roller surplus. Commissioner Huber seconded. Motion carried 3/0. Commissioner Stevens moved to accept the purchase agreement from McAllister for an amount of \$49,900 with a trade in of \$2,500 with a total purchase price of \$47,400 to be paid for out of Hancock Highway Department's Equipment Budget. (MVH) Commissioner Huber seconded. Motion carried 3/0.

**Bond Release-** A Performance Bond, Quietus #1084273, was presented from Westport Homes Inc. for Utility Work, at Heron Creek in the amount of \$25,000 to be released. Commissioner Stevens moved to release a Performance Bond with Westport Homes Inc. for Utility Work, at Heron creek in the amount of \$25,000. Commissioner Huber seconded. Motion carried 3/0.

**Yearly bids have been advertised.**

**HC Engineer Gary Pool stated that he will be attending the County Commissioners Conference.**

**500 W and 600 W Rail Crossing is finished.**

**County grants and city grants have been submitted and the RFP for bridge inspection is out.**

#### **Hancock County Extension**

**Replace Office Manager/Replace Program Assistant-** Roy Ballard appeared before the Commissioners to request to replace the office manager and to advertise for the program assistant position for the HC Extension. Commissioner Stevens moved to allow the County Extension to transfer Shelly Vail from her current position into the office manager position that is being vacated by Luke Edwards beginning 1/02/17. Commissioner Huber seconded. Motion carried 3/0. Commissioner Stevens moved to allow the Hancock County Extension to advertise for the program assistant position. Commissioner Huber seconded. Motion carried 3/0.

#### **Hancock County Sheriff's Department**

**Weed Liens/Foreclosures-** Susan Coy appeared before the Commissioners to request a lien be released in the amount of \$305 to clear a property that was sold at Sheriff's sale. Commissioner Stevens moved to waive and release a mowing lien in amount of \$305 at property located at 2463 S Brandywine Trail. Commissioner Huber seconded. Motion carried 3/0.

#### **Plat Signatures**

**Michael W. Sanford Minor Sub ROW Dedication-** Phillip Goings appeared before the Commissioners to request Michael W. Sanford Minor Sub Plat Signatures and to dedicate 50ft ½ ROW along 700 W and 50ft ½ ROW along 300 S. Commissioner Stevens moved to accept Minor Plat for Michael W. Sanford Minor Sub which dedicates 50ft ½ ROW along 700W and 50ft ½ ROW along 300S. Commissioner Huber seconded. Motion carried 3/0.

**Ronnie Watsons Minor Sub ROW Dedication-** Phillip Goings appeared before the Commissioners to request Ronnie Watsons Minor Sub Plat Signatures and to dedicate 35ft ½ ROW along 925N. Commissioner Stevens moved to accept Minor Plat for Ronnie Watsons Minor Sub which dedicates 35ft ½ ROW along 925N. Commissioner Huber seconded. Motion carried 3/0.

#### **Action Items**

**Claims-** Commissioner Huber moved to approve claims as presented. Commissioner Stevens seconded. Motion carried 3/0.

**Minutes-** Commissioner Stevens moved approval of the 11/01/16 and 11/15/16 Commissioners' Minutes as presented. Commissioner Huber seconded. Motion carried 3/0.

**Ordinance # 2016-11D-** Commissioner Huber introduced Ordinance # 2016-11D an Ordinance amending definitions of stormwater drainage, erosion and sediment regulation. Commissioner Stevens moved to suspend the rules to allow for adoption on day of introduction. Commissioner Huber seconded. Motion carried 3/0. Commissioner Stevens moved adoption of Ordinance # 2016-11D. Commissioner Huber seconded. Motion carried 3/0.

**Ordinance # 2016-11E-** Commissioner Huber introduced Ordinance # 2016-11E an Ordinance amending the stormwater technical standards manual. Commissioner Stevens moved to suspend the rules to allow for adoption on day of introduction. Commissioner Huber seconded. Motion carried 3/0. Commissioner Stevens moved adoption of Ordinance # 2016-11E. Commissioner Huber seconded. Motion carried 3/0.

**HC Solid Waste Management District Board** – A discussion was had about the benefits of appointing an Executive Board in order to be able to process claims in a timelier manner. The appointment of Robert Holland will be decided at the next Commissioners' meeting.

**Termination of Current Auditor/Treasure Property Tax System/Signature-** A discussion was had about the Hancock County's Property Tax System Contract. Commissioner Stevens moved due to the new Property Tax System and failure to provide proper service to Hancock County the Property Tax System contract with Thomson Reuters/Manatron is terminated effective December 31, 2016. Commissioner Huber seconded. Motion carried 3/0.

**Budget Transfer/Weed Specialist-** Commissioner Stevens moved to transfer from Act. # 1001.12400.000.0068 FICA to Act. # 1001.11408.000.0068 Weed Specialist in the amount of \$1,550.98. Commissioner Huber seconded. Motion carried 3/0.

**FTA Employees/Clarification of Benefits Included-** A discussion was had on the clarification of benefits included for FTA employees. After discussion it was decided that Attorney Ray Richardson will have something to clarify benefits at the next meeting.

**A personnel issue was discussed.**

The Hancock County Board of Commissioners meeting adjourned at 9:56 a.m.

Hancock County Commissioners

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Commissioner Brad Armstrong, President

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Commissioner Marc Huber, Vice President

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Commissioner Tom Stevens

Attest: \_\_\_\_\_

Robin D. Lowder  
Hancock County Auditor