

## **Hancock County Board of Commissioner's Minutes**

**December 15, 2015**

Commissioners met in regular session. Those present were Commissioner Brad Armstrong, President, Commissioner Tom Stevens, Vice President and Commissioner Marc Huber.

Auditor Robin D. Lowder and Deputy Auditor Emily R. Moore were also present.

Hancock County Board of Commissioner's meeting began at 8:27 a.m.

Attorney Ray Richardson arrived at 8:00 a.m.

### **Highway Department**

County Engineer Gary Pool appeared before the Hancock County Board of Commissioners to discuss:

**Bridge 91/Green Fields Limited-** Commissioner Huber made motion to authorize the County Highway Engineer to make a counter counter offer of an additional \$1,713.00 for a total compensation of \$19,600.13 to Green Fields Limited for the Bridge 91 Project. This offer is to expire at 4:00 pm December 21, 2015. Commissioner Stevens seconded. Motion carried 3/0.

**Bond Release-** Hancock County Engineer Gary Pool appeared before the Commissioners to request approval to release two bonds to Stoneridge Development, LLC. These are Performance Bonds, for Asphalt Surfaces in Stoneridge Sec 1 and Sec 5, in the amounts of \$14,500 and \$31,700. Commissioner Stevens moved to release bond #5010249 in the amount of \$14,500 and bond # 5015201 in the amount of \$31,700 to Stoneridge Development, LLC. Commissioner Huber seconded. Motion carried 3/0.

**Bond Release-** Hancock County Engineer Gary Pool appeared before the Commissioners to request approval to release a bond to R & F Development, Inc. This is a Performance Bond, for Asphalt Surface for Greyhawk Woods Sec 5 Subdivision, in the amount of \$18,600. Commissioner Stevens moved to release bond #5015269 in the amount of \$18,600 to R & F Development, Inc. Commissioner Huber seconded. Motion carried 3/0.

**Stone Ridge Bonds-** Hancock County Engineer Gary Pool stated he has two bonds to foreclose on for ADA ramps.

**McCordsville Agreement-** Hancock County Engineer Gary Pool stated that McCordsville is still in negotiations for the McCordsville Agreement.

**Maintenance Work-** Hancock County Engineer Gary Pool stated that he is working on setting up next year's maintenance work schedule. He feels there is a need for a meeting to take place at the County Highway Department so that he can go over specifics with the Commissioners. County Engineer will set date at a later time.

**RDC Parcel 28/29-** Hancock County Engineer Gary Pool stated that there is negotiation of parcels taking place.

**Roadway Advisory Meeting-** Hancock County Engineer Gary Pool stated that there is a Roadway Advisory Meeting January 22, 2015 at 7 am and an Equipment Advisory Committee Meeting January 21, 2015 at 8 am.

**500N SR9-** Hancock County Engineer Gary Pool stated that he is still waiting for completion of the study being done at 500N at SR9.

**Interchange Study-** Hancock County Engineer Gary Pool stated that he needs HWC to rework contract. (County Engineer sent message for HWC to use the INDOT standard contract.)

**Truck Lifts-** Hancock County Engineer Gary Pool stated that he is looking into a used set of truck lifts. (used set of Rotary Brand Truck Lifts) He is having them looked at before asking to purchase. Buying used would save a significant amount of money.

**Portalan Pleasant Plains/Drainage-** Hancock County Engineer Gary Pool presented Hancock County's findings of the Portalan Pleasant Plains Drainage issue and presented a print out and pictures. (hard copy to be found in the HC Auditors' Office)

Engineers' Recommendation-

1. Clean out debris.
2. Remove trees from over the existing drainage system. Deal with the roots. It will prolong the life of the pipe. Repair sink hole in field to North.
3. Observe drainage at next rain event. It would help with the conflicting information.
4. Install a water quality structure. It will help keep contaminant away from the wells and help with debris.

Optional-

Add culvert at Portalan and 100N to take some pressure off system as it ages. Would need to contact owner to South and IDEM to change water shed.

Make the drain a law ditch and ask for transfer to county survey to maintain.

Public Comments-

Mel Branson- Mr. Branson stated that HC hooked into drainage system without permission and that they should unhook and help fix problems caused.

Larry Ellison- Mr. Ellison stated there has been a problem with the drainage since work was done at the intersection. He feels HC should fill the culvert with cement and unhook.

Charles Cook- Mr. Cook stated that silt will eventually wash out and that the tile needs to be cleaned out.

Dave Burton- Mr. Burton questioned the increase of water coming through the pipes? The County Engineer answered that the increase of water is not amount but speed.

Mrs. Ellison- Mrs. Ellison wanted to clarify the water is traveling East to West. She also stated that she thought the drain is a private drain and that the subdivision paid to have the drain put in and that other people shouldn't be getting the benefit.

Jeff Beese (located across from Mr. Ellison)- Mr. Beese stated he was concerned about the connection and the wells.

Commissioner Armstrong- Commissioner Armstrong stated that he didn't realize this was a regulated drain. He went on to ask the Hancock County Surveyor Susan Bodkin to please speak as to any information she had regarding this drain.

Hancock County Surveyor Susan Bodkin- HC Surveyor Susan Bodkin stated that the residents of Portalan Pleasant Plains paid for drain to be installed in 1975. The drain was made regulated when it was installed but the residents never made a Maintenance Fund. It is a public regulated drain. Surveyor Bodkin stated that she did give Mr. and Mrs. Ellison the petition to begin a Maintenance Fund.

Commissioner Stevens- Commissioner Stevens feels this issue should go to Drainage Board. He stated that a property owner should petition drainage board and then proceed.

Commissioner Armstrong- Commissioner Armstrong believes that there has been poor communication between the County and the residents. He stated that he feels the County should fix the outlet but that a maintenance fund needs to be established. (can't use MVH funds to complete)

Commissioner Stevens- Commissioner Stevens stated that in some counties they do pay into maintenance fund but in Hancock County the highway does maintenance in ROW and doesn't charge back to drainage fund for work.

Commissioners feel this drainage issue should be brought before the Drainage Board for further review. They also feel a maintenance fund should be established.

### **Surveyor's Office**

**Bond Release**- Hancock County Surveyor requested approval to release a bond to R & F Development, Inc. This is a Performance Bond, for signs and monuments in Greyhawk Woods Sec 5, in the amount of \$1,500. Commissioner Stevens moved to release bond #5015270 in the amount of \$1,500 to R & F Development, Inc. Commissioner Huber seconded. Motion carried 3/0.

**Rule 13 – MS4 Annual Report**- Hancock County Surveyor Susan Bodkin presented Commissioner Armstrong the Rule 13 – MS4 Annual Report from the Indiana Department of Environmental Management for signing so that it can be submitted. Commissioner Armstrong signed Rule 13- MS4 Annual Report.

### **Hancock County Exposition Complex**

**Hancock County Exposition Complex Strategic Plan/Fair Grounds Lease**- Kent Fisk and Darrin Couch appeared before the Commissioners in the spirit of transparency to present a new lease with an updated legal and termination terms added. They stated that this new lease takes place of the previous lease and that they wanted to make sure the lease is correct.

Commissioner Armstrong questioned whether they have a business plan update? Mr. Fisk and Mr. Couch stated that they don't at this time. Commissioner Stevens moved approval of ground lease of County Farm. Commissioner Armstrong wants discussion before a second and stated that he feels there isn't a complete business plan yet but that the lease is better. Commissioner Stevens wants it on record that he is showing his full support for this project and that we need to keep moving forward. Motion died for lack of a second.

### **Hancock County Department of Community Corrections**

**Surplus Equipment-** Pat Powers of HC Community Corrections appeared before the Commissioners to request that eighty-six pieces of furniture be declared surplus. Commissioner Stevens moved to declare surplus eighty-six pieces of furniture. (wardrobes) Commissioner Huber seconded. Motion carried 3/0.

**Community Corrections Bids for Vehicles-** The following bids were presented and opened by the Commissioners for Community Corrections for vehicles.

<u>Name of Company</u>	<u>Type of Car</u>	<u>Bid Amount</u>	
Capitol City Ford	3- 2016 S Fusions	\$54,389.87	<b>Not legal bid because not signed.</b>
Inskeep Ford	3- 2016 S Fusions	\$52,601.22	

Commissioner Stevens moved to declare a 2008 Crown Vic with a VIN # 2FAFP71V28X164572 and a 2004 Crown Vic with a VIN # 2FAFP74W84X185070 surplus to be used as trade on new vehicles. Commissioner Huber seconded. Motion carried 3/0. Commissioner Stevens moved to award to Inskeep Ford the purchase of three 2016 Ford Fusion S Models allowing trades of \$1,500 for a 2008 and \$1,200 for a 2004 for a total purchase trade price of \$52,601.22. Commissioner Huber seconded. Motion carried 3/0.

### **IT Department**

**Generator/Question Trade-in-** Bernie Harris appeared before the Commissioners to request guidance with the trade in for the old generator. The old generator was purchased with grant money and he has been informed that it's possible that the money from the old generator would need to be placed back into the grant. At this time, the old generator has been used for trade in for the new generator. Since the Health Department uses the new generator the Commissioners requested Bernie to check into whether they would have to replace the money or if using the old generator as trade in is allowed.

### **Emergency Operation Center**

**EOC Payroll System/Funding Approval and Contract Signing-** John Jokantas appeared before the Commissioners to request funding approval and contract signing for a new EOC payroll system with Right Stuff Software Corporation with an initial setup fee of \$5,000 and a licensing and support fee of

\$250 per month for 3 years. Commissioner Stevens moved approval of agreement between Right Stuff Software Company and Hancock County Emergency Operation Center for software, licensing, and support with an initial setup fee of \$5,000 and a licensing and support fee of \$250 per month for 3 years. Commissioner Huber seconded. Motion carried 3/0.

#### **Action Items**

**Claims and Payroll-** Commissioner Stevens moved approval of the claims and payroll as presented. Commissioner Huber seconded. Motion carried 3/0.

**Minutes-** Commissioner Stevens moved approval of the November 02, 2015, November 17, 2015, and the December 01, 2015 Commissioners' Minutes as presented. Commissioner Huber seconded. Motion carried 3/0.

**Flag Proclamation-** Commissioner Stevens read into record the State of Indiana County of Hancock Proclamation of the anniversary of Indiana Statehood. The beginning of the Bicentennial festivities. Commissioner Stevens moved to accept Proclamation. Commissioner Huber seconded. Motion carried 3/0.

**2016 Agreement Contract with Greenfield Banking Co.(Entertainment on Plaza)-**Commissioner Stevens made motion to approve agreement between Greenfield Banking Company and Hancock County Commissioners regarding Entertainment on the Plaza for June 3, 10, 17, 24, and July 1, 8, 15, 22 all of 2016 with a schedule attached. Commissioner Huber seconded. Motion carried 3/0.

**Ordinance No. 2015-12E-** Commissioner Stevens introduced Ordinance No. 2015-12E an Ordinance establishing the Solid Waste Management District Fund #4021. Commissioner Stevens moved to suspend rules and authorize adoption on the same day of introduction. Commissioner Huber seconded. Motion carried 3/0. Commissioner Stevens moved to adopt Ordinance 2015-12E. Commissioner Huber seconded. Motion carried 3/0.

**Commissioners' Recognition of Annual Certification of Elected Officials-** Commissioners were presented a copy of Annual Certification of Elected Official to the Hancock County Board of Commissioners Compliance with the County Nepotism Policy concerning Hiring and Supervision of Relatives and Annual Certification of Elected Official to the Hancock County Board of Commissioners on Compliance with the County Contract Disclosure Policy. Commissioner Stevens moved to accept Commissioners Record of Annual Certification of Elected Officials. Commissioner Huber seconded. Motion carried 3/0.

**Blanket Bond-** Hancock County Auditor Robin Lowder requested guidance from the Commissioners regarding a new law requiring any employee that handles \$5,000 or over to be bonded. Commissioner Stevens moves to instruct the Auditor to pursue information on a bond for qualified county employees effective January 1, 2016 per new state law to be acted on at the next meeting. Commissioner Huber seconded. Motion carried 3/0.

The Hancock County Board of Commissioners' Meeting adjourned at 11:15 a.m.

Hancock County Commissioners

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Commissioner Brad Armstrong, President

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Commissioner Tom Stevens, Vice President

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Commissioner Marc Huber

Attest: \_\_\_\_\_

Robin D. Lowder  
Hancock County Auditor