

Hancock County Board of Commissioner's Meeting

December 18, 2018

Commissioners met in regular session. Those present were Board of Commissioner's President Brad Armstrong, Vice President John Jessup and Commissioner Marc Huber. Auditor Robin Lowder, Deputy Auditor Trish George and County Attorney Ray Richardson were present.

Hancock County Board of Commissioner's meeting began at 8:00 am

Highway Department

Gary Pool (Highway) appeared before the Board of Commissioners to discuss:

One item for signature for USI contract. These are modifications of past contracts. Commissioner Huber made a motion to enter into the revised contract with USI Consultants Inc DES #1702755 and DES #1702754. Commissioner Jessup seconded the motion. **Motion carried 3-0.**

Annual report still not finalized by the state. Gary will complete when he receives final instructions.

McCordsville applied for a Railroad Crossing Grant but they did not win.

We are the winners for the Stellar Community Grant. This grant will have to be carefully used, so another grant program is not lost. This could pay for a park on the trails. This is a \$2M grant.

Bridge report; still doing a decent job on bridges. Average County has 143 bridges. Hancock County has 158. Average age for all Counties is 43 years. Hancock County is 31 years. 9.5% of our bridges are older than 50 years. This is possibly \$3M in bridge replacements. Bridges in Hancock County have average traffic flow. Doing well on posted bridges for maintenance. 1.3% of our bridges are posted for load. One is in a neighborhood. One is Bridge 62, which will be repaired soon. Commissioners just signed the modified contract to have that one completed. 11.1% of bridges are road rated. Farmers don't like these (so it's good we don't have many of these). Overall safety of the bridge with efficiency rating 8 (less than 50). Average of the county is 8.2% (efficiency of less than 50). Hancock County is less than 1.9% (less than 50). Highway is doing well, keeping up and performing efficiently. Top bridges on the replacement list are Bridge 62, 18, 50 and 49. These are on contract to be replaced.

Mary Ann Wietbrock (Pennsy Trails) with exciting opportunities. Impact 100 grant is ready to go and we are negotiating with the property owner. Impact 100 is a National Program. You get 100 women together and they donate \$1,000 each. They award \$100,000 and they decide who receives the grant. They gave two of these away last year. They have different categories and we fit one of the categories. The grant is ready to submit in January. They would like to know how the \$100,000 grant money will be spent. This will support the 400

West trail Head Educational Play Park and Comfort Station. Information will be sent to 330 businesses in Hancock County to help support this program. This grant will be awarded in the spring and need to be used in two years.

The other grant is the DNR grant for \$5M. This will not be for full parcels, it will be for trail property 10-30 feet wide and can be used for acquisitions, engineering and construction. This is on the state visionary trail system, we qualify at all of the points. We have been invited to write for this grant, we do have a 20% match. We have the 400-500 West purchased with a Tap Grant in the winter of 2020 with a \$1M Tap Grant. We have the match, we have the opportunity. Bridges need to be built over Sugar Creek. We need to engage with an engineer. This will be awarded in March and available in April, with four years to spend.

Highway Bids

Commissioners will read over bids today. Some will be chosen today and some at the next meeting.

Commissioner Armstrong made a motion to accept all bids, quotes and allow for staff to review, tabulate and return later in the meeting with recommendations. Commissioner Jessup seconded the motion. **Motion carried 3-0.**

Maintenance

Dean Mullins (Maintenance) updated Commissioners on maintenance. Jamey Smith with Blackmore and Buckner called Dean about the prosecutor's roof? The only repair Dean is aware of is E-911 had a small leak. Jamey told him there was a roof that needed replaced. Commissioner Armstrong said Jamey could take a look at the roof and give them an estimate. Commissioners were unaware of any roof concerns. Dean hasn't heard back from ServiceMaster (Fortville) or Puroclean (Greenfield) to clean the Prosecutors office. Commissioner Armstrong and Huber suggested Dean call Amerestore for another quote. Dean will get with Bernie Harris IT Director regarding the fire inspection. Dean has a credit application for signature for Burkheimer Heating & Cooling for Highway Department (should be an easy change out \$1,000 unit). Dean has to open an account before they will sell product. Commissioner Huber made a motion to apply for a \$1500 credit limit with GW Burkheimer for heating and air parts. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

Dean requested to carry over vacation days. Commissioners requested Dean use all possible vacation this year and not carry over.

Dean requested flexible hours due to projects on the courts and not interfering with the courts hours of operation. Commissioners agreed Dean could flex his work hours as needed to complete the projects.

Little Sugar Creek Subdivision ROW

Steve Cooper working on a re-plat of two lots in an existing subdivision that was created 15 years ago. There was a 30' ROW dedicated with the original plat. Currently the ROW requirement is 35', so we are dedicating an additional 5' ROW. Commissioner Huber made a motion to accept the 35½' ROW on the re-plat of Lots 2 & 3 of the Little Sugar Creek Subdivision secondary plat. Commissioner Jessup seconded the motion. **Motion carried 3-0.**

Schneider Geospatial Contract

Robin Lowder (Auditor) and Debra Carnes (Auditor-Elect) request a Pilot Program with Schneider for a GIS program. This will avoid hiring an additional person to assist with GIS. This program will do splits, combinations and subdivisions. Total cost the first year would be \$6,760 (included is \$1,000 initial one-time fee, then \$5,760 yearly after) for unlimited splits and combinations. Council has agreed to pay Schneider from Food and Beverage for the first year. Commissioner Huber made a motion to enter into an agreement with Schneider for parcel maintenance and set-up in an amount not to exceed \$6,760 for a one year term. Commissioner Jessup seconded the motion. **Motion carried 3-0.**

Termination of Our Brothers Our Sisters Contract

Josh Sipes (Probation) requesting final termination of Our Brothers Our Sisters place contract for recovery house beds. This contract was entered into in 2018 and a subsequent addendum to provide 16 beds and a 2019 agreement for 16 more beds. Unfortunately, Our Brothers Our Sisters place has not maintained their Department of Mental Health Addiction (DMHA) standard and as per our contract if they don't maintain their standards, this is a breach of contract. We have given the ten day notification on October 2nd as per our contract indicated. Commissioner Huber made a motion to terminate the contract with Our Brothers Ours Sisters due to their failure to maintain standards. Commissioner Jessup seconded the motion. **Motion carried 3-0.**

Credit Line for Probation

Josh Sipes (Probation) requested Commissioners signatures for a line of credit with Greenfield Banking Company (GBC) for \$2500. Commissioner Armstrong made a motion to sign a letter for a credit application with GBC and read into minutes a letter addressed to GBC for the credit application for \$2500. Commissioner Huber seconded the motion. **Motion carried 3-0.**

Claims and Payroll

Commissioner Jessup made a motion to approve claims and payroll as presented. Commissioner Huber seconded the motion. **Motion carried 3-0.**

Commissioner Minutes

Commissioner Jessup made a motion to approve Commissioners' Minutes for 12/4/18 as presented. Commissioner Huber seconded the motion. **Motion carried 3-0.**

Tourism

George Langston (Tourism) requested approval for a credit card from Star Bank for a \$5,000 line of credit. The Tourism Board agreed a credit card for Brigette Cook Jones (Director of Tourism) was needed. This is due to the difficulties of transferring money from PNC to Star Bank. Brigette is approved to spend up to \$3,000 in advertising and \$2,000 in office supplies from the checking account without approval. \$56,000 was spent on advertising/website out of a \$59,000 budget. She has an \$11,000 office supply budget. She has a budget of \$110,000-\$115,000 a year and the rest is put into the grant fund. Tourism took in \$497,634 this year. We are at \$515,000 spent this year. We have overspent this year, so next year will need to be adjusted. George said this was a unanimous decision with the board. Commissioners would like Brigette to continue with a debit card. Commissioner Armstrong stated there is not one department in the County with a \$5,000 credit card limit. Commissioner Armstrong said the answer is no. We can vote on this. Commissioner Jessup made a motion to decline the Tourism Boards request for a \$5,000 credit card. Commissioner Huber seconded the motion. **Motion carried 3-0.**

Weed Mowing Dispute

Dean Folkening (Weed Mowing) talked to the Commissioners regarding the PSI weed mowing dispute. Dean originally came to the Commissioners due to maintenance issues not addressed by the property manager. He sent a letter to PSI and did not get a response in the appropriate time manner, so he went ahead and cleared the site. After the fact, Dean heard from a Joe Bagsly who is in charge of the Tower site for PSI. Joe was very apologetic and said in the future, if he had any issues to call him and he would be sure the site was taken care of moving forward. Joe gave Dean his cell phone number. When Dean was out of town, he received an email, followed with a FedEx letter from Crown Castle saying they didn't agree with us mowing it. They did not agree with our Ordinance that says it falls within 400 and some feet. It's not a plotted subdivision, it should have gone against the property owner. They are not the property owner. PSI sent them the bill for having it cleared and they are disputing paying it. I don't think this pertains to us, I think it is between them. They accused Dean of not working with Ms. Hoyt. Dean provided copies of all communication with Ms. Hoyt for the Commissioners proving he did cooperate. Dean would like County Attorney Ray Richardson to send a response letter. Dean has already filed a lien on the property. This does fall into the requirements. There is a house directly to the north and directly across the street, they are within 435 feet of another property or building. Attorney Ray Richardson would like to know if they paid the taxes. Dean is checking with Janice Silvey (Treasurer) to see if taxes were paid.

Dean notified Commissioners after checking with Janice Silvey (Treasurer) the lien had been paid. No further action required.

Sheriff's Department

Brad Burkhart (2019 Sheriff) presented lease agreements for three different deputies for reserve vehicles for signature. Commissioner Huber made a motion to approve the renewal of the vehicle lease agreements for the reserve cars with TBL Services LLC, Classic Hauling Inc. and Jeep Services LLC for a four year term at \$.30 a mile. Commissioner Jessup seconded the motion. **Motion carried 3-0.**

Hancock County Redevelopment Commission Board (TIF)

Commissioner Armstrong made a motion to make a one year appointment to the Hancock County Redevelopment Commission Board for Dave Sutherlin, Steve Vail, Mary Zurbuch and the non-voting advisory board member Michael McCarty starting January 1, 2019 and expiring January 1, 2020. Commissioner Jessup seconded the motion. **Motion carried 3-0.**

Ordinance 2018-12B Amending Public and Semi-Public Pools

Commissioner Armstrong did not hear any feedback on Amending Public and Semi-Public Pools. Commissioner Armstrong made a motion to adopt Ordinance 2018-12B. Commissioner Huber seconded the motion. **Motion carried 3-0.**

Entertainment on the Plaza

Commissioner Huber made a motion to approve the Entertainment on the Plaza Schedule for 2019 as presented. Commissioner Jessup seconded the motion. **Motion carried 3-0.**

Budget Transfer

Commissioner Armstrong made a motion for Commissioners budget transfer \$537 from Severance Pay to Unemployment to cover shortfall. Commissioner Huber seconded the motion. **Motion carried 3-0.**

Smith's Bell and Clock Service

Commissioner Armstrong made a motion to enter into the annual contract with Smith's Bell and Clock Service for two calls for the courthouse clock for \$500. Commissioner Jessup seconded the motion. **Motion carried 3-0.**

Purdue Contract 2019

Robin Lowder (Auditor) said there is an \$11 shortfall in the budget. Roy Ballard said it was not a problem. Commissioner Huber made a motion to approve the Extension Purdue Contract for 2019. Commissioner Jessup seconded the motion. **Motion carried 3-0.**

Annual Report/FSG Contract

Robin Lowder (Auditor) ask about the Annual Report/FSG Contract. We don't have a contract, but they have completed the Annual Report the last two years. Last year this cost \$8,000 and Commissioners paid the invoice. We don't have a contract, but Commissioners may want to consider a contract. The annual report is due March 31st. When State Board comes in to audit, they look at this Annual Report. State Board judges the bonds, they judge the county completely by the Annual Report. With a new Bookkeeper and new Auditor it would be nice for FSG to complete this report. Robin suggest this could be paid out of Contractual.

Highway Bids

Gary Pool (Highway Department) returned after review of bids with a list of accepted bids.

Fuel bid contract was awarded to Harvestland for Highway and Surveyors Department. Sheriff's Department will handle fuel bids for their department. Commissioner Huber made a motion to accept fuel bids from Harvestland Co-op for the Highway and Surveyors Office for gasoline and diesel for 2019. Commissioner Jessup seconded the motion. **Motion carried 3-0.**

Fuel	VARIABLE						FIXED					
	87OCT	93OCT	ORD	ORDW	Off Road	Off Road Winter	87OCT	93OCT	ORD	ORDW	Off Road	Off Road Winter
Jackson	1.716	2	2.29	2.34	1.81	1.85						
Harvestland	1.75	2.26	2.44	2.46	1.97	1.99	1.96	2.33	2.55	2.58	2.08	2.1
							0.244		0.26			

Crack Seal contract was awarded to HASCO. Commissioner Huber made a motion to accept the bid from HASCO for joint and crack seal not to exceed \$172,878 for 2019. Commissioner Jessup seconded the motion. **Motion carried 3-0.**

HASCO	\$172,878.00
Omara	\$209,655.65
Pavement Solutions	\$227,083.45
Evans	227,083.45
Harding	\$178,548.00
Free hill	\$193,156.04
American	\$209,387.64

Tree removal contracts were awarded to Ron's Tree Service and Arbor Tree Co. Commissioner Huber made a motion to accept the bids from Ron's Tree Service and Arbor Tree Company for 2019. Commissioner Jessup seconded the motion. **Motion carried 3-0.**

Rons	\$ 250.00
Arbor	\$ 300.00

Pipe contracts were awarded to St. Regies, Environmental and Civilcon. Commissioner Huber made a motion to accept the bids from St. Regies, Environmental and Civilcon for pipes for 2019. Commissioner Jessup seconded the motion. **Motion carried 3-0.**

Pipe Contracts	Metal Spiral				Alum		HDPE				FABRIC
	12"	24"	36"	60"	73x55	117x79	12	24	36	48	187x328
37 Pipe and Supply							\$5.76	\$18.53	\$34.34	\$59.94	
St Regies	8.50	\$23.16	\$46.55	\$97.55	\$111.10	217.80	\$5.75	\$17.35	\$33.60	\$60.20	
Enviromental							\$4.55	\$13.74	\$24.67	\$42.86	\$1.33
Civilcon	9.84	\$18.70	\$28.54	\$79.80	\$174.30	466.20	\$5.74	\$17.88	\$33.31	\$51.24	
E3 Bridge	9.94	\$26.48	\$54.98	\$120.33	\$179.98	358.06					\$0.75

Liquid HMA RS2 was awarded to Asphalt Materials Inc. Commissioner Huber made a motion to accept the quote from Asphalt Materials Inc. for Liquid HMA RS2 for \$1.70 for 2019. Commissioner Jessup seconded the motion. **Motion carried 3-0.**

Liquid HMA	RS2
AMI	\$1.70

Hot Mix Asphalt (HMA) surface was awarded to CGS. Commissioner Huber made a motion to accept CGS for Hot Mix Asphalt for 2019. Commissioner Jessup seconded the motion. **Motion carried 3-0.**

HMA	#11 Surf	#9 Surf	#9 Inter	#5 Base	\$500 ton base price
CGS	\$46.50	\$44.50	\$45.50	\$41.75	

Micro Seal was awarded to National Pavement Maintenance. Commissioner Huber made a motion to accept quote for Micro Seal from National Pavement Maintenance not to exceed \$121,678.33 for 2019. Commissioner Jessup seconded the motion. **Motion carried 3-0.**

MicroSeal	
National	\$121,678.33

Micro Surface was awarded to Pavement Management Solutions. Commissioner Huber made a motion to accept quote for Micro Surface from Pavement Management Solutions not to exceed \$251,535.90 for 2019. Commissioner Jessup seconded the motion. **Motion carried 3-0.**

Microsurface	
PMS	\$ 251,535.90

Equipment Rental was awarded to AK Shannon and CGS Dump Truck. Commissioner Huber made a motion to accept Equipment Rental bids from AK Shannon and CGS for dump truck rental for 2019. Commissioner Jessup seconded the motion. **Motion carried 3-0.**

test tool truck, pump, lowboy
and large dozer

DR	\$280.00
Leonard	\$295.00
AK Shannon	\$270.00
CGS Dump Truck	\$92.50

Gunite bid was awarded to ProShot. This will fix four culverts. Commissioner Huber made a motion to accept bid from ProShot for gunite culvert repair not to exceed \$90,600 for 2019. Commissioner Jessup seconded the motion. **Motion carried 3-0.**

ProShot	\$90,600.00
National Gunite	\$122,751.00

Bridge Rehab bid was awarded to Dave O'mara. Commissioner Huber made a motion to accept bid from Dave O'mara for the Bridge Rehab not to exceed \$747,828 for 2019. Commissioner Jessup seconded the motion. **Motion carried 3-0.**

O'mara	\$747,828.00
DR	\$817,391.00
E&B	\$967,669.25

Stone bids were awarded to CGS and US Aggregate. Commissioner Huber made a motion to accept bids from US Aggregate for our stone products and CGS for gravel products for 2019. Commissioner Jessup seconded the motion. **Motion carried 3-0.**

Stone	#11s	53s	RipRap
Newpoint	\$12.65	\$8.15	\$12.15
CGS	GRAVEL		
IMI		\$7.95	\$14.50
US Agg	\$11.70	\$5.50	\$8.00

Gary Pool (Highway) will post accepted 2019 bids on line for public viewing.

Urban Land Institute

Commissioner Armstrong informed Commissioners a group called Urban Land Institute (ULI) group will come in through Thomas Miller Associates for Mt. Comfort Corridor Project. You have to apply and be chosen to do this. This is for land developers, they spend a week evaluating and analyzing what's there. They do reporting and recommendations. This is the best of the best people and this is expensive like a \$130,000 program. Nine Star, the hospital and Greenfield are backers. McCordsville, Cumberland and New Palestine have each committed \$10,000. Commissioner Armstrong would like to commit \$10,000. The first invoice would be 2019. Commissioner Armstrong made a motion to agree to pay ULI not to exceed \$10,000 for the Mt Comfort Corridor Project to pay out of 2019 Contractual Commissioners Budget. Commissioner Huber seconded the motion. **Motion carried 3-0.**

Pictures at Court House

Commissioner Huber had a request from a young lady wanting to take pictures at the court house. Sheriff Burkhardt volunteered his jail staff to help December 29th with this.

Thanks to Robin Lowder (Auditor)

Commissioner Armstrong thanked Robin Lowder (Auditor) for her service and putting the Auditor's Office back in order. Commissioner Huber said Robin will be missed. Commissioner Jessup volunteered there are Board opportunities for Robin.

The Hancock County Board of Commissioners meeting adjourned at 11:15 am

Hancock County Commissioners

Commissioner Brad Armstrong, President

Commissioner John Jessup, Vice-President

Commissioner Marc Huber

Attest: _____

Robin D. Lowder
Hancock County Auditor