

## Hancock County Board of Commissioner's Meeting

December 4, 2018

Commissioners met in regular session. Those present were Board of Commissioner's President Brad Armstrong and Commissioner Marc Huber. Vice President John Jessup arrived at 9:06am. Auditor Robin Lowder, Deputy Auditor Trish George and County Attorney Ray Richardson were present.

Hancock County Board of Commissioner's meeting began at 8:15 am

### Highway Department

Gary Pool, Highway Department, appeared before the Board of Commissioners to discuss:

One item for signature for the inspections of Bridge 49 and 50 (at 500 North). The contract will be with Beam, Longest & Neff not to exceed \$113,300. Commissioner Huber made a motion to enter into the consulting contract with Beam, Longest & Neff LLC for Bridges 49 and 50 not to exceed \$113,300. Commissioner Armstrong seconded the motion. **Motion carried 2-0.**

Highway Christmas lunch at garage will be at Noon Friday (weather dependent).

Grants are submitted (CAT1 and 4, HSIP and TAP), Stinemyer 550W to 500W, 600W Sugar Creek Elementary to CSX. We will see in the spring if those are won.

Bridge rehab project is advertised. Due on December 18<sup>th</sup>. The next meeting will be annual bids.

Bridge rehab, two encumbrances for \$8,000 for bridge inspection and equipment for \$140,000. They could not deliver the tri-axel this year, this will be done next year.

Our winter road program is a winner. Gary has talked with Sheriff Burkhardt and Bobby Campbell. They are happy with the current program. No changes will be made at this time.

Stop signs for speed control have been requested. This does not work, it just makes people speed up and slow down and can cause more accidents.

No fatality for a year, this could be the first time in 20 years. Hopefully this stays the same.

### **Claims & Payroll**

Commissioner Huber made a motion to approve claims and payroll as presented. Commissioner Armstrong seconded the motion. **Motion carried 2-0.**

### **Commissioners Minutes**

Commissioner Huber made a motion to approve Commissioners' Minutes for 11-20-18 as presented. Commissioner Armstrong seconded the motion. **Motion carried 2-0.**

### **Bond Deposit**

Commissioner Huber made a motion release the cash bond from Ringer Excavating in an amount of \$1,200 for Gunn Farms MS for 167' of 8" Tile. Commissioner Armstrong seconded the motion. **Motion carried 2-0.**

### **Nepotism and Contract Disclosure Policy**

Robin Lowder, Auditor requested Commissioners to sign the Nepotism Policy and Contract Disclosure Policy for the yearly records.

### **Leasing Vehicles**

Pat Powers Director Community Corrections and Michael Fitzpatrick with Enterprise Fleet Rental would like to finalize leasing vehicles on a pilot program. Commissioner Armstrong asked County Attorney Ray Richardson you had a question on ownership at end of lease and buying back. Attorney Richardson questioned on the e-mail they would add the language. Michael clarified he received confirmation this morning and said this will be added in a separate addendum. Attorney Richardson said any contract signed will be "subject to". Commissioner Huber asked about the maintenance agreement. Michael said you pay Enterprise not the shop, because Enterprise pays the shop. Commissioner Armstrong wanted to summarize the seven vehicles.

### **Community Corrections**

One 2019 Ford F150 XLT 4X4 Super Crew Cab estimated at 15,000 miles/year (recommending additional 12 month term). This vehicle Pat uses vehicle for travel.

Two 2019 Traverses estimated at 25,000 miles/year (recommending a 36 month term). Field officers drive these.

Commissioner Armstrong ask what is included in the maintenance fee. Michael said oil changes, windshield wiper blades, transmission, electrical, engine, road side assistance or run out of gas.

### **Sheriff's Department**

One 2019 Ford Taurus SE estimated at 20,000 miles/year (recommending a 48 month term). This vehicle used for a detective.

One 2019 Traverse estimated at 20,000 miles/year (recommending a 48 month term). This vehicle used for a detective.

Two 2019 Ford F150 XLT 4X4 Super Crew Cab estimated at 20,000 miles/year (recommending additional 12 month term).

Michael clarified Enterprise owns the vehicles, but the County can sell the vehicle, but you can extend the lease or buy it out at book value. Attorney Richardson said one last reminder Sherriff Burkhart intended to go to the County Council for additional appropriation to make payments on these vehicles, because this is not in his budget for next year. Commissioner Huber said Sheriff Burkhart will have to move money. Pat Powers said Sheriff Burkhart has asked to encumber some money he has which is about \$18,000 and he has equity for four vehicles to sell to put toward leasing. Michael said it will cost \$26,093.73 to lease four vehicles for a year (including maintenance). Commissioner Armstrong stated he is comfortable with the leasing program. Attorney Richardson suggested Robin Lowder, Auditor hold on to the lease agreements until the language is corrected. Commissioners agreed.

Commissioner Huber made a motion to enter into a lease with Enterprise Fleet Management Leasing for one 2019 Ford F150 XLT 4X4 Super Crew Cab estimated at 15,000 miles/year for \$597.57 monthly. This is subject to the addendum clarifying the county's rights at the end of lease. Commissioner Armstrong seconded the motion. **Motion carried 2-0.**

Commissioner Huber made a motion to enter into a lease with Enterprise Fleet Management Leasing for two 2019 Traverse estimated at 25,000 miles/year for \$604.07 monthly each. This is subject to the addendum clarifying the county's rights at the end of lease. Commissioner Armstrong seconded the motion. **Motion carried 2-0.**

Commissioner Huber made a motion to enter into a lease with Enterprise Fleet Management Leasing for one 2019 Ford Taurus SE estimated at 20,000 miles/year for \$434.73 monthly. This is subject to the addendum clarifying the county's rights at the end of lease. Commissioner Armstrong seconded the motion. **Motion carried 2-0.**

Commissioner Huber made a motion to enter into a lease with Enterprise Fleet Management Leasing for one 2019 Traverse estimated at 20,000 miles/year for \$531.77 monthly. This is subject to the addendum clarifying the county's rights at the end of lease. Commissioner Armstrong seconded the motion. **Motion carried 2-0.**

Commissioner Huber made a motion to enter into a lease with Enterprise Fleet Management Leasing for two 2019 Ford F150 XLT 4X4 Super Crew Cab estimated at 20,000 miles/year for \$601.74 monthly each. This is subject to the addendum clarifying the county's rights at the end of lease. Commissioner Armstrong seconded the motion. **Motion carried 2-0.**

Commissioner Armstrong made a motion to authorize, pending legal review, one Commissioner to sign Power of Attorney, Consignment Agreement and Maintenance Agreement with Enterprise regarding leases signed today. Commissioner Huber seconded the motion. **Motion carried 2-0.** Robin Lowder, Auditor will hold these for Attorney Richardson to review.

#### **Tourism Commission Updates**

Brigette Cook Jones with Tourism Commission updated Commissioners on the Tourism Department. Commissioner Armstrong said Commissioners will do appointments for the Tourism Commission Board members at the January 3<sup>rd</sup> Commissioners meeting. Brigette reported on October 17<sup>th</sup> there was suspicious activity on the PNC bank account. George Langston (from the Tourism Commission Board acting as the Bookkeeper) discovered four checks totaling \$22,382.43 that were debited out of the PNC bank. George alerted all authorities, the Auditors office and the State Board of Accounts to this check fraud situation. PNC refunded the money. The Tourism Commission is transferring all accounts from PNC to Star Financial. The Star accounts are incurring some fees that have not been predicted and this is eating into interest. George is working to resolve this. Kelly is in the process of adding George to Bookkeeper privileges.

George recently received information from the State Board of Accounts that the Tourism Commission will have to operate on a January thru December fiscal calendar year.

Michael Thompson has requested records again. This request is not quite as vast as the last one, this one is narrower. We will proceed with the request after approval from our lawyer.

The Commission did support the Health and Heritage Stellar Grant to the amount of \$25,000 for four years, on the condition the grant is awarded. If Stellar Grant does get awarded, the Tourism Commission will chip in \$25,000.

Brigette has been given approval for advertising in 2019. We are contracting with the Deck App. The company is in beta testing and this is a free service. This will allow organizations to attach to many calendars and update all at once for activities in Hancock County.

Commissioner Armstrong said he appreciates the updates. Commissioner Huber agreed.

## Planning Department

Mike Dale, Planning Department appeared before the Board of Commissioners to discuss:

The Planning Department gave unanimous favorable recommendation to rezone Store Now LLC five acres from Residential R1 to Commercial Regional CR. In addition, they recommend an approval of a zoning commitment that would strike out certain land uses namely a bar, a hotel/motel, and a liquor store or night club. Ron Pritzke, Attorney for John and Ryan Lesley owners of Store Now presented. Hancock Hospital has purchased the current location for Store Now. CR zoning does not allow outside storage at the new location at US 52 and 400 West. The town of New Palestine supports this project. Commissioner Armstrong introduced Ordinance 2018-12A. Commissioner Armstrong made a motion to adopt Ordinance 2018-12A with commitments as presented. Commissioner Jessup seconded the motion. **Motion carried 3-0.**

Mike presented the revised Hancock County Trails Plan Resolution with three changes at the Commissioners request. Mike expressed appreciation to several people, Steering Committee, Executive Committee, Hancock County Regional Hospital, Hancock County Heritage Foundation, Hancock County Tourism Commission, 8 municipalities, numerous private firms generously gave money, the Planning Commission, the consultant Butler, Fairman & Seifert and the Board of Commissioners. These revisions were presented to the Planning Commission and there was a unanimous favorable decision. Commissioner Armstrong introduced Resolution 2018-12-2. A resolution for Hancock County Board of Commissioners adopting an update to the 2012 Comprehensive Trails plan. Commissioner Armstrong made a motion to adopt Resolution 2018-12-2 as presented. Commissioner Huber seconded the motion. **Motion carried 3-0.**

### Ordinance 2018-12B Public and Semi-Public Pools

Brent Wakeland Environmental Health Specialist proposed a new Ordinance. Adopting a State Code with a Hancock County Code as an addition. The addition ask all public and semi-public pools to have a certified pool operator on staff or a third party consultant. Commissioner Armstrong asked how does one become a Certified Pool Operator. Brent said going to a two day training clinic, the cost is \$300 and certification is good for five years. Brent said they are supposed to keep daily logs with samples for PH, chlorine and other things. Commissioner Armstrong said this makes some pretty strong cases for some bad end results for proper pool management. Attorney Ray Richardson is concerned with adopting duplicate state codes into Hancock County Codes? Commissioner Huber pointed out a paragraph that makes a difference. Commissioner Armstrong requested Brent to present all legal documents to Attorney Richardson beforehand for his review. He clarified this is a two-step process. Today we introduce and in two weeks adopt the Ordinance. This would allow

time to discuss with constituents if there are any objections or changes. Brent sent letters to all with licensed pools and there were not many concerns. Commissioner Huber asked what is the enforcement if this this is not followed and they didn't have a pool operator? Brent said their pool would be closed. Brent also said the first year there will be leeway. Commissioner Armstrong introduced Ordinance 2018-12B amending Title 4 Chapter 91 and 91.64 pending legal review.

### **New Palestine Dragon Day**

Commissioner Armstrong introduced Resolution 2018-12-1. This is a County Commissioner Resolution proclaiming December 4<sup>th</sup> to be New Palestine Dragon Day in Hancock County. Where as the Hancock County's School Football Dragons completed a perfect season in 2018. Where as the Dragons is a smallest school and class 5A, dominated the championship tournament with explosive offense and red rage defense, with the support of the 7,000 members of the dragon nation in Lucas Oil Stadium won its second state football championship. Now, therefore, in celebration of the championship of the New Palestine Dragons, Hancock County Board of Commissioners hereby declare December 4<sup>th</sup> to be New Palestine Dragon Day in all of Hancock County. This would be adopted the 4<sup>th</sup> day of December 2018. Commissioner Armstrong made a motion to adopt Resolution 2018-12-1. Commissioner Jessup seconded the motion. **Motion carried 3-0.**

### **The Hancock County Board of Commissioners meeting adjourned at 10:40 am**

Hancock County Commissioners

---

Commissioner Brad Armstrong, President

---

Commissioner John Jessup, Vice-President

---

Commissioner Marc Huber

Attest: \_\_\_\_\_

Robin D. Lowder  
Hancock County Auditor