

## Hancock County Board of Commissioner's Meeting

February 4, 2020

Commissioners met in regular session. Those present were Board of Commissioner's President John Jessup, Vice President Brad Armstrong, Commissioner Marc Huber, Auditor Debra Carnes and Trish George Secretary to Commissioners and County Council. County Attorney Scott Benkie arrived at 8:08 AM. Commissioner Jessup called to order the February 4, 2020 Hancock County Commissioners Board meeting at 7:58 AM.

### Highway

- Gary Pool requested Commissioners signatures for two items: Economic Development Administration Letter (this was voted on last week, so just signatures needed) and Supplemental Agreement No 3.
- Commissioner Huber made a motion to accept the Supplemental Agreement No. 3. From USI Consultants, Inc. for County Road 600 West, South of the bridge on 600 West and 200 South. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**
- Susan Bodkin (Surveyor) and Gary have been talking with Ambrose regarding the mud (clumps) on the road complaints they have been receiving. It's better, but there will be mud on the road for a while.
- Highway's head mechanic will be retiring soon; so we will be looking for a replacement soon.
- Looking at the next big capital project
- Hershel Anderson at 400 E South of 500 N did some damage with large equipment to the west side of road. Gary will be contacting him soon about damaging public property.

### Penny Trail Update

- Mary Ann Wietbrock is awaiting results of the Next Level Trails Grant
- Mary Ann wanted to notify Commissioners of an incident at the 400 W trail head. Barrels were left there; hazmat was called to check this out and there have been some other issues. Mary Ann would like to place a camera there with a 2 year battery that can be viewed on smart phones. Also, she would like to put a sign saying you are being video taped. She hopes this would deter things that we do not want going on there. Commissioners agreed this was a good idea.

### **Scott Benkie County Attorney Arrived 8:08 AM.**

- When looking at the extending Penny Trails; we introduced the Penny Trails Group to everyone along the trail. This is not something previously done, before we just concentrated on the 500-600 section. We offered to take them to dinner, sit down at the table, call us, talk to us and did meet with several groups. We spent considerable hours negotiating and were able to include only the 500-600 group, because it didn't continuously link. We do have three property owners signed with intent to sell. Mary Ann would like the County to purchase the properties (Riddle & Skillman) along US 40. The other end of the County to Charlottesville she has 6 lots she would like to make offers on, but would need a grant to do so. She suggested Gary Pool assisting with a TAP Grant for funds. Commissioner Huber would like to see more connectivity. Commissioner Armstrong reminded purchasing properties for trails is contingent on willing property owners. Commissioner Jessup would like Mary Ann to

negotiate with the owner of a parcel for better connectivity. Mary Ann will work on funding and a grant to purchase more land.

#### **Maintenance**

- Dean Mullins updated commissioners on maintenance.
- Dean met with a brick repair man to look at the Memorial Building and is expecting an estimate.

#### **Claims / Payroll**

Commissioner Huber made a motion to approve Claims and Payroll as presented. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

#### **Commissioner Minutes**

Commissioner Huber made a motion to approve the Commissioner Minutes for 1/21/2020 as presented. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

#### **Accept Bonds**

- Commissioner Huber made a motion to accept the maintenance bond for Clayton Properties Group Inc. in the amount of \$112,521.50 for Sagebrook Sec 4 Storm Drainage. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**
- Commissioner Huber made a motion to accept the performance bond for Clayton Properties Group Inc. in the amount of \$7,400 for Sagebrook Sec 4 Monumentation. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

#### **Salary Ordinance / Prosecutor's Office**

- Brent Eaton (Prosecutor) requested a budget transfer \$5,000 from part-time to full-time. This would fund a supervisory paralegal position. This would allow the office to be more efficient and increase ability to get things done.
- Commissioner Huber made a motion to recommend to the County Council to allow a \$5,000 budget transfer from part-time to full-time to allow a paralegal additional pay for more responsibility in the Prosecutors Office and make the Salary Ordinance reflect this change. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

#### **GAI Consults (Civil Engineering)**

Marcia Craney-Blevins (Business Development Manager) and Beth Corbett (Sr Marketing Coordinator) with GAI Consults met with Gary Pool (Highway) a few times. GAI Consults are a full service engineering firm. GIA has bridge engineers, road design, construction inspection, planning and they help counties find the funding for projects they are working on.

#### **Local Health Officer Re-Appointment**

Commissioner Huber made a motion to re-appointment Sandra Aspy MD as the Local Health Officer for a 4-year term ending December 31, 2023. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

***Commissioner Huber stepped out at 9:14 AM***

### **Dedicate ROW**

Phillip Going (Accura) requested to dedicate 35' half ROW for Jack Parker Minor Sub. Commissioner Armstrong made a motion to accept 35' half ROW for the Jack Parker Minor Sub. Commissioner Jessup seconded the motion. **Motion carried 2-0.**

### **Camera's & Door Access for Annex Building & Prosecutors Office**

- John Jokantas (E-911) requested door access and cameras for the Annex Building and Prosecutors Office. John would like to get a quote for the Annex, Prosecutors and E-911 Centers exterior cameras. He is in the process of looking for a grant. For 911 Center it would be 8 exterior cameras, we would replace 8 cameras with 4.
- Commissioner Armstrong made a motion to authorize pursuing quotes to continue the door access project at the Annex and Prosecutors Office and also pursue quotes for camera updates at E-911, Annex and Prosecutors Office. Commissioner Jessup seconded the motion. **Motion carried 2-0.**
- John also requested to put a piece of equipment at the Prosecutor's office, which is part of a door access system that will finalize the fire alarm project. It will give a second path from the Prosecutor's Office. The CUM Capital Fund has \$2,710.

**Commissioner Huber returned at 9:35 AM**

### **IT Department**

- Bernie Harris (Director) requested to advertise a new hire that is in the budget for this year.
- Commissioner Armstrong made a motion to authorize the new hire of an employee, which would be the third employee for the IT Department within the Salary Ordinance. Commissioner Huber seconded the motion. **Motion carried 3-0.**
- Zoe's Place has requested Bernie assist with their network.
- Commissioner Armstrong made a motion to authorize IT Director to assist Zoe's Place to set-up their network as needed. This is a not-for-profit working with our County computer system. Commissioner Huber seconded the motion. **Motion carried 3-0.**

### **Recorder's Office & Annex Renovation**

Marcia Moore (Recorder) requested to talk with the Commissioners. Marcia apologized to the Commissioners. She said after talking with the Auditor, she agreed and I thought the Budget Planning Meeting would be the best place to discuss jointly with Council, Commissioners and Department heads. Katie Molinder (Assessor) and I talked, we came up with a plan to join offices a year ago when we first took office, but after a year to assess to see if this would genuinely work. We did not hear further discussion and thought this was a fleeting idea. Then Commissioner Jessup came into my office and said it was going to happen. After consideration, Marcia feels it would be best to move 4 people in Planning rather than three departments. Marcia apologized again and said the thought was to discuss with Commissioners, Council and affected departments at one meeting. Marcia said I know we all want to work together to further the community. Commissioner Jessup said there is a lot of conversations that are easier to get on the same page in the budget meeting; but, I know it is redundant to go to 2 or 3 meetings, but it gives us the opportunity to know what your needs are, so when we go into the budget meeting with you, we can fight in that direction if we don't and we are side swiped it becomes a money issue; we may not even get into the issue. Commissioner Huber said we need

to be a united front to request what is needed from County Council. Commissioner Jessup said this will be discussed further at the Budget Meeting.

#### **Resolution 2020-2-1 Drainage, Erosion & Sediment Control Fees**

- Commissioner Armstrong made a motion to introduce Resolution 2020-2-1.
- Commissioner Armstrong made a motion to adopt Resolution 2020-2-1. Commissioner Huber seconded the motion. **Motion carried 3-0.**

#### **Building Department Fee Schedule**

Scott Williams (Building Department) requested to change the language on the Permit Fee Schedule to allow for consultant fees for permits. Commissioners asked Scott to work with the county attorney.

#### **2019 Tourism Review & Board Changes**

Amanda Everidge introduced herself as the new Tourism Board President. January 14<sup>th</sup> the new elections took place and the following are Tourism Board Members; Brigette Cook Jones (Executive Director), Amanda Everidge (President), John Goss (Vice President), Bob Mattsey (Treasurer), Janet Jarson (Secretary), Alex Rau (Member), Kelly McClarnon (Member) and George Langston (Member). Amanda presented the Commissioners with a 2019 Tourism Review booklet and briefly went through the report. Commissioners thanked Amanda.

#### **Senior Services & INDOT**

Bob Long (Senior Services) requested Commissioner Jessup's signature on a Contract Invoice-Voucher for INDOT and approval on 4<sup>th</sup> Quarter INDOT reimbursement. Commissioner Huber made a motion to allow the County to be the pass through for INDOT Voucher in the amount of \$56,408 for Senior Services Grant. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

#### **Sheriff's Department Update**

- Sheriff Burkhardt requested signatures for Equitable Share Agreement. Commissioner Huber made a motion to certify the Equitable Share Agreement as presented. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**
- Sheriff Burkhardt requested approval for surplus items. Commissioner Huber made a motion to declare surplus the Geo Land Map Cabinet, Dade Behring V-twin analyzers and miscellaneous ink cartridges. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**
- Sheriff Burkhardt requested approval for out of state travel. Commissioner Huber made a motion to approve out of state travel for Sergeant Jacob Lewis for TAPS Rifle/Pistol Combo from 3/27-3/30. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**
- Commissioner Huber made a motion to approve out of state travel for Sheriff Brad Burkhardt, Major Robert Campbell for Annual 2020 National Sheriff's Association Education and Technology Expo from 6/21-6/25. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**
- Sheriff Burkhardt gave Commissioners two quotes to repair hot water pipes. Commissioner Armstrong made a motion to approve the quote from Mission Mechanical for \$73,641 for hot water pipe replacement to be paid out of 2019 Bond Proceeds and allow not to exceed \$6,500 for ceiling tile and track repair to be done by most responsive quote. Commissioner Huber seconded the motion. **Motion carried 3-0.**

- Sheriff Burkhardt requested Motorola UHF Digital Turbo System for the new jail. This is needed because of the distance from the Courthouse to the new jail. Commissioner Jessup clarified this will be paid out of FF&E Revenue Bond. Commissioner Huber made a motion to approve Motorola UHF Digital Turbo System in the amount of \$43,841.83 to be paid out of FF&E Revenue Bond. For the record, this is basically a repeater to talk from the Courthouse to the new jail, since it is too far away to communicate. Commissioner Armstrong added an expense incurred by the City of Greenfield for kicking us out of town. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**
- Sheriff Burkhardt discussed Enterprise lease vehicles for March/April.
- Sheriff Burkhardt discussed Seiler Geospatial Division quote. This is a total station, currently the scanning system we have is operated by two or three people to operate. This is a one man operation. This can be used in crime scene investigations. Commissioner Armstrong said this would benefit countywide.
- Sheriff Burkhardt reminded Commissioners in 2015 he discussed taser implementation. 5 years later they are experiencing trouble with current tasers. The department will need about 40 new tasers for his department. He would like to start researching this.
- Sheriff Burkhardt planning Active Assault Training for the Annex Building on February 11th from 2-4 PM and closing the building for it. Commissioner Armstrong said in today's environment this is necessary.
- Sheriff Burkhardt requested to declare surplus 2016 Chevy Traverse. Commissioner Huber made a motion to declare surplus the 2016 Chevy Traverse VIN #147772. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

#### **Dedicate ROW**

Steve Cooper (Accura) requested to dedicate 35' half ROW for JA Wheeler Minor Sub. Commissioner Armstrong made a motion to accept 35' half ROW for JA Wheeler Minor Sub on 300 W. Commissioner Huber seconded the motion. **Motion carried 3-0.**

#### **ATMI Indy Rezoning / Ordinance 2020-2A**

- Ron Pritzke (Attorney) requested rezoning for ATMI Indy. They do precast wall panels. They have increased employees from 85 to 125. ATMI agreed to a zoning commitment with Planning Commission to not use the land for a truck terminal.
- Commissioner Armstrong introduced Ordinance 2020-2A requesting rezoning from IN (Institutional) to IG (Industrial General).
- Commissioner Armstrong made a motion to adopt Ordinance 2020-2A. Commissioner Huber seconded the motion. **Motion carried 3-0.**

#### **Discussed BZA Board Appointments**

Commissioner Huber made a motion to appoint Brad Armstrong to the BZA Board term ending December 31, 2020. Commissioner Jessup seconded the motion. **Motion carried 3-0.**

#### **Vacate Alley**

Ray Easley requested to vacate an alley at 2235 W US 40. It's an alley going nowhere. Ray has owned this piece of property for 7 years. Ray will advertise for a Public Hearing for February 18<sup>th</sup> at 9:30 AM. Commissioner Huber introduced Ordinance 2020-2A an Ordinance to vacate the

alley in Philadelphia as presented. This is the undeveloped 16 1/2' alley in Pierson 1 addition Plat Cabinet slides 4 & 5.

**Appointment to the New Palestine Economic Development Commission.**

Commissioner Armstrong made a motion to Appoint Joe Franklin to the New Palestine Economic Development Commission for a 4 year term ending 12/31/2023. Commissioner Huber seconded the motion. **Motion carried 3-0.**

**Sanitary Sewer Easement / Water & Sewer Extension Invoice**

Jason Koch (City Engineer) requested a sanitary sewer easement to get water and sewer to the new jail. A 200' front easement is needed to get utilities to the jail. Commissioner Armstrong made a motion to donate Water & Sewer ROW as detailed in Exhibit A to the City of Greenfield. Commissioner Huber seconded the motion. **Motion carried 3-0.**

**Johnson Controls MOU**

Commissioner Armstrong made a motion to enter into the MOU Phase I with Johnson Controls. Commissioner Jessup seconded the motion. **Motion carried 3-0.**

**Off-Road Vehicles**

Commissioner Armstrong has been approached to allow off-road vehicles on county roads. There are other counties that are allowed to do this. Commissioner Armstrong asked the county attorney to look into this.

**The Hancock County Board of Commissioners meeting adjourned at 12:15 AM.**

**Hancock County Commissioners**

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Commissioner John Jessup, President

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Commissioner Brad Armstrong, Vice-President

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Commissioner Marc Huber

Attest: \_\_\_\_\_  
Debra Carnes, Hancock County Auditor