

Hancock County Board of Commissioner's Meeting

March 3, 2020

Commissioners met in regular session. Those present were Board of Commissioner's President John Jessup, Vice President Brad Armstrong, Commissioner Marc Huber, County Attorney Scott Benkie (arrived 8:05 AM), Financial Administrator Mary Bowmer and Trish George Secretary to Commissioner's & County Council. Auditor, Debra Carnes was not present. Commissioner Jessup called to order the March 3, 2020 Hancock County Commissioners Board meeting at 8:00 AM.

Highway

- Gary Pool presented Commissioners with two items for signature.
 - Commissioner Huber made a motion to accept INDOT Local Public Agency Project Coordination Contract DES #1297608 increasing \$60,000. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**
 - Commissioner Huber made a motion to enter into the Supplemental Agreement No. 3 with United Consulting for moving \$18,000 from Road Design Plans to one line to Environmental Services (basically a net 0 transfer) for 600 West north of the RAB. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**
 - CAT IV wins (\$2.8M Federal funding). Bridge 95, Bridge 36 and Stinemyer Road.
 - Road School middle of next week.
- County Attorney Scott Benkie arrived 8:05 AM.**
- Diesel Hot Box; trade 1 durapatch and trade 1 old hot box
 - Next big capital project

Claims / Payroll

Commissioner Huber made a motion to approve Claims and Payroll as presented. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

Commissioner Minutes

Commissioner Huber made a motion to approve the Commissioner Minutes for 2/18/2020 and the Executive Session Commissioner Minutes for 2/18/2020 as presented. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

Maintenance

Dean Mullins updated commissioners on maintenance.

IT Department

Bernie Harris (Director IT) requested approval for a Yearly Maintenance Renewal Quotation. Commissioner Huber made a motion to approve the quote for ESRI for GIS Maintenance in the amount of \$15,100 to be paid out of the IT Software Maintenance Fund. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

911 GO Bond Budget Transfers

- John Jokantas (Director 911) requested budget transfers for approved GO Bond.

- Commissioner Armstrong made a motion to authorize Mary Bowmer (Financial Administrator) to make budget transfers out of the GO Bond to designated Funds as presented. Commissioner Huber seconded the motion. **Motion carried 3-0.**

RQAW Jail Update

- Dustin Frye (Director of Construction Services) updated Commissioners on the jail project.
- Roadwork is still at a standstill until the plants open back up in April. The asphalt is the only thing left.
- The deep foundations were in per plans, there were some slight modifications after coordination of the metal building; should be completed this week.
- Site work ongoing with storm installation along north side of property. The sanitary sewer work will begin soon. Concrete contractor is on-site tying rebar in anticipation of starting excavation for foundations. The weather has not been cooperative. We are behind from where we would have liked.
- City utility extensions water/sewer have been going well. Garmong is filling out the applications for the water/sewer connections. With this, the County will need to pay the connections and availability fees; these will be due soon. Jason with the city said we need to pay the 36 acres of availability fees, versus the 20 acres in the MOU and the rest would be paid as future lots are developed. This is probably a misunderstanding.
- Dustin appreciates the Commissioners help in getting the payment situation figured out for Garmong and their subs with the affidavit; this is hopefully resolved and behind us. Commissioner Armstrong said it better be. Commissioner Huber agreed. Dustin was concerned with some of the subcontractors that sit on the board. Commissioner Armstrong said he was upset how that went down. Dustin thinks it is resolved and checks are in the mail. Commissioner Jessup said January was approved. Dustin said in the next week we will get February's.
- The on-site jail progress meeting in the work trailer is Thursday at 2 PM. The meetings are every other Thursday.
- Dustin is happy to say that we have hopefully settled in on a plan for the administration wing. We have worked to capture the needs, but maintain the cost effectiveness as the Board of Commissioners require.
- Commissioner Armstrong asked for verification on the timeline. Dustin would like to have the schematic design to the Commissioners on the March 17th and detailed cost estimate by March 31st.

Conflict of Interest Disclosure Statements for RDC Commission

- Commissioner Huber made a motion to accept the Uniform Conflict of Interest Disclosure Statement from David Sutherland board member on the Hancock County Redevelopment Commission. He is a Buck Creek township firefighter. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**
- Commissioner Huber made a motion to accept the Uniform Conflict of Interest Disclosure Statement from Steve Vail board member on the Hancock County Redevelopment Commission for zero disclosures. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**
- Commissioner Huber made a motion to accept the Uniform Conflict of Interest Disclosure Statement from Mary Zurbuch board member on the Hancock County Redevelopment

Commission for a single transaction MZ Corp for construction inspection sub consultant to United Consulting for 300 North road improvement between 400 West & 500 West roughly. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

Resolution 2020-3-1 for New Hancock County Economic Development Committee

- Lisa Lee (Attorney) serving as bond and special counsel for the county on three projects that we are looking at right now. One is the Amazon Distribution Center, the Hancock County Regional Health Medical Campus and the Nine Star water tower and water distribution lines to serve the I-70/Mount Comfort Corridor. Lisa presented an updated Resolution for the Commissioners to approve. Lisa requested the Commissioners appoint three members to the Economic Development Commission. The Greenfield Common Council nominated one member Gary McDaniel, the County Council nominated one member Mary Noe and the Board of Commissioners will nominate one member; then the statute requires the Commissioners to appoint all three members. The revisions made were basically to add the powers and duties of the Economic Development Commission. The only actions of this commission are to hold the public hearings on proposed projects and to make a recommendation to the County Council as to if they feel the project would benefit the health and welfare of the county; and whether this financing would have an adverse competitive effect on any other projects already under construction that weren't receiving incentives. Those are the only powers of this commission. They are not like a Redevelopment Commission that can have its own funds, can make certain decisions, can approve projects, etc. They simply make a recommendation to the County Council. Lisa prepared two versions of the Resolution for approval. The first version makes appointments and nominations. The second version rescinds the appointments at the end of 2021; this puts a sunset on the Commission without further action. Commissioner Armstrong said that is certainly our desire; I know it is a slow process, but this has a sunset and this Board should be involved. Commissioner Huber agreed. Commissioner Huber said everyone wants to compare this to the Mount Comfort Project, its similar, but it's not. Commissioner Huber questioned why these three projects weren't specifically mentioned in the Resolution. Lisa said it could be written that way. Commissioner Huber said if it is to accomplish these three projects, what if it the projects aren't done by the sunset. Lisa said the commissions actions should be done by December 31, 2021. Commissioner Jessup said he would like the sunset date be December 31, 2020. Commissioner's agreed. Commissioner Huber verified it's by statute how this board is made up. Lisa verified yes. Scott Benkie, County Attorney agreed and said he had a copy of the statute.
- Commissioner Huber made a motion to amend Resolution 2020-3-1 in Section 6, it shall read "this Resolution shall expire and by action herein the Board of Commissioners rescind these appointments as of December 31, 2020". Commissioner Armstrong seconded the motion. **Motion carried 3-0.**
- Commissioner Huber made a motion to appoint John Jessup to the Hancock County Economic Development Commission for a term ending December 31, 2020. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**
- Commissioner Huber made a motion to adopt Resolution 2020-3-1. Resolution of the Hancock County Board of Commissioners appointing members to the Hancock County Economic Development Commission with the amendment in Section 6, it shall read "this Resolution shall expire and by action herein the Board of Commissioners rescind these

appointments as of December 31, 2020". Commissioner Armstrong seconded the motion.
Motion carried 3-0.

Annex Building Renovation

Commissioners, Records Office, Prosecutors Office, Probation Department, Planning Department, Building Department and IT Department heads were present to discuss renovations to assist facility needs. Commissioner Jessup opened the floor to discussion. Brent Eaton (Prosecutor) stepped to the podium. The Prosecutors office needs to have a long term home and one that can serve the county for a generation. Brent is not willing to agree or endorse a plan where we get more space today at the cost of a long term solution, which would be good for a generation in the future. Brent would like to look at rental space near the courthouse. Marcia Moore (Recorder) gave Commissioners a printout for the Randall Building, which is for rent at \$18/sq foot, \$33,000 annually which could relieve space for his civil division. There would be construction cost and Council has approved \$125,000 for construction. This would not hinder growth in other offices by cramming people together. Brent requested to sit with a Councilmember and Commissioner to discuss a long term plan. Brent expressed concern with security issues. Katie Molinder (Assessor) requested to be mindful of all department heads, she would like to understand the objectives. Commissioner Armstrong clarified the objective is to find a temporary short term home for the Prosecutors office and IT Department. Commissioner Armstrong said the next meeting will be with Brent and the Commissioners, unless it involves another office. Commissioner Armstrong would like for Brent to present a solution. Brent would like to meet with a Councilmember and a Commissioner to discuss. Commissioner Huber suggested talking to all Commissioners and Councilmembers in a joint meeting. Brent suggested discussing at a budget meeting. Commissioner's agreed. Mary Bowmer (Financial Administrator) gave Brent a suggested time to discuss at the budget meeting.

Fee Schedule / New Residential Building Codes / Annual Report

- Mike Dale (Planning Department) presented Commissioners with the Planning Department Annual Report and discussed.
- Scott Williams (Building Department) notified Commissioners Building Department brought in \$319,000 more than what they appropriated. Next year should be interesting with losing Fortville.
- Scott requested to have input if it is decided by this board to chop up their office. Office visits are from 25-30 people per day. Each permit is 2 visits per permit and sometimes more. This does not include Mike in Planning Department. Mike added that over the last 5 days there were over 100 visits and in the last 2 days over 50 visits.
- Scott emailed Scott Benkie (County Attorney) a couple weeks ago the engineer consulting firm to be added to the fee schedule. This will add an additional fee. Scott Benkie suggested to Scott using the Surveyors Resolution for reference to create this to be presented at the next Commissioners meeting. Scott will return March 17th with a Resolution.
- Scott discussed new Indiana Building Codes effective January 1, 2020.

Public Hearing Re-establishing Cumulative Funds

- Mary Bowmer (Financial Administrator) presented two Ordinances to re-establish the cumulative funds. By state law this is done every year to re-establish the rate which has not changed.

- Commissioner Armstrong introduced Ordinance 2020-3A re-establishing the Cumulative Bridge Fund and 2020-3B Ordinance re-establishing Cumulative Capital Fund.
- Commissioner Jessup **Opened the Public Hearing at 9:50 AM** for re-establishing Cumulative Capital Fund and Cumulative Bridge Fund. Commissioner Jessup asked is there anyone that would like to speak; after repeating two more times; Commissioner Jessup **Closed the Public Hearing at 9:50 AM.**
- Commissioner Armstrong made a motion to adopt Ordinance 2020-3A re-establishing the Cumulative Bridge Fund. The fund which will not exceed .05 on each \$100 of assessed evaluation. Commissioner Huber seconded the motion. **Motion carried 3-0.**
- Commissioner Armstrong made a motion to adopt Ordinance 2020-3B re-establishing the Cumulative Capitol Fund. The fund which will be at .0333 on each \$100 of assessed evaluation. Commissioner Huber seconded the motion. **Motion carried 3-0.**

CASA Credit Card Request

- Marciann McClarnon (Director) updated Commissioners on the CASA program and appreciates the Commissioners support. The program is growing with a new class and 5 new volunteers. As CASA moves forward, Marciann requested a CASA credit card for purchases. Currently Marciann writes personal checks for purchases. Commissioner Armstrong asked if a \$1,000 limit would work. Marciann replied yes. He went on to explain the Commissioners do not like allowing credit cards, but in this case it is warranted and they would allow a credit card with \$1,000 limit.
- Commissioner Armstrong made a motion to authorize a department credit card in an amount not to exceed \$1,000 the Director of CASA. Commissioner Huber seconded the motion. **Motion carried 3-0.**

Sheriff's Department

- Sheriff Burkhart updated Commissioners on the shooting range drainage issues and notified Commissioners he received an estimate for \$11,385 from Smith Projects to be paid out of Commissary Fund.
- Commissioner Armstrong confirmed with Sheriff Burkhart he was happy with the design of new jail.

2021 CCD Budget Meeting / April 21

Mary Bowmer (Financial Administrator) confirmed with Commissioners the April 21st meeting will be blocked for 2021 CCD Budget request.

The Hancock County Board of Commissioners meeting adjourned at 10:30 AM.

Hancock County Commissioners

Commissioner John Jessup, President

Commissioner Brad Armstrong, Vice-President

Commissioner Marc Huber

Attest: _____
Debra Carnes, Hancock County Auditor