

Hancock County Board of Commissioner's Meeting

April 16, 2019

Commissioners met in regular session. Those present were Board of Commissioner's President John Jessup, Vice President Brad Armstrong and Commissioner Marc Huber. County Attorney Scott Benkie, Auditor Debra Carnes and Deputy Auditor Trish George were present.

Hancock County Board of Commissioner's meeting began at 8:02 am. Commissioner Jessup called to order the April 16, 2019 Hancock County Commissioners Board meeting.

Highway

- Gary Pool (Highway Engineer) had no items for signature.
- Awaiting RQAW to present a plat signed for the farm property which will allow Gary to prepare for the road bids.
- In the process of patching roads, will continue working on them.
- Mike Merlou broken tile issue with Duke. The 15" tile was replaced.
- Quarterly reports on grants are in.
- Gary presented Commissioners with the ARIES accident reports. For 2018 there were 25 accidents, 2 injuries, 0 fatalities, 142 average hours plowed, 1800 tons of salt was purchased and 28 inches of snow. This report showed comparisons from 2013-2018.
- Phase 3 and 4, 600 West Environmental and Geotech. We currently have them under contract for Phase 3 at a price of \$30,600. They indicate the price to do both Phase 3 & 4 is \$50,355 and do 4 as a stand-a-lone would be \$43,735. So there is a savings of nearly \$24,000 if we combine their effort.
- Received one triaxle.

Claims & Payroll

Commissioner Huber made a motion to approve claims and payroll as presented. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

Commissioner Minutes

Commissioner Armstrong made a motion to approve Commissioners' Minutes for 4/2/19 as presented. Commissioner Huber seconded the motion. **Motion carried 3-0.**

Bond Release

Commissioner Huber made a motion to release the bond from Texmi LLC for \$8,437.50 for Geist Woods Sec 2 Monuments. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

Maintenance

- Dean Mullins (Maintenance) has two bids for cleaning Prosecutor's Office.
- Parking lot cleaned up.

E-911

- John Jokantas (Director E-911) requested a replacement employee at a salary of \$37,500. Commissioner Huber made a motion to allow John to start looking for a replacement employee. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**
- John received requests from the Coroner, EMA and Community Corrections for radios. John was wondering if it would be better for John to request radios from CCD. Would it be better if the request for radios comes from one department not 3-4 different departments? Commissioner Huber agreed there might be better deals to purchase in quantity. Commissioners did not like the idea of centralizing all radios.

Planning Commission/Board of Zoning Appeals

Dan Craig resigned his appointment to the Planning Commission and Board of Zoning Appeals effective December 31, 2019. He feels he cannot serve the board members or the people of Hancock County by missing the meetings.

Patriot Insurance Group/Health Insurance First Quarter Report

Brian Brees (Patriot Insurance) presented Health Insurance First Quarter reports to the Commissioners. Brian sent a quarterly letter to employees notifying them of the clinic and listed the physicians bio's. Diane Titchenell (RA Sutton) presented more detail into the Health Insurance First Quarter reports.

One America Benefits/Brown & Brown

Brian Case (One America Benefits) presented information for life insurance/retirement/employee benefits. One America's rates are as good as or better than the current company and One America would guarantee rates for 2 years plus. Also, One America offers free will prep. Brian Brees (Patriot Insurance) and Diane Titchenell (RA Sutton) believe One America Benefits are the best choice. Commissioner Armstrong would like to have legal review our contracts for an exit strategy and look at our current life insurance vendor. Commissioner Huber seconded motion. **Motion carried 3-0.**

Budget Information

Dean Folkening (Weed Specialists) looking for budget advice. Dean had a shortfall last year and was wondering should he request additional. Commissioner's agreed. Dean questioned his petty cash fund of \$300 versus a credit card which would be more transparent and secure as he does not have a lock on desk, drawer or door to office. Commissioners agreed they did not want a credit card, they preferred petty cash.

Greenfield Events (Main Street Events, Bikes N Bloom, etc.)

Shelley Swift (Executive Director of Greenfield Main Street) requested permission for use of various county property for Bikes N Blooms, Chalk Fest September 14 and Fitness Fest June 15th. Commissioner Armstrong made a motion to authorize use of county property as

specified for various City events for Main Street. Commissioner Huber seconded motion. **Motion carried 3-0.**

Annual Jail Report/Court Security Report/Vehicles for Surplus

- Brad Burkhart (Sheriff) presented Commissioners with annual Jail Report/Court Security Report. Commissioner Jessup asked Sheriff Burkhart if the jail population was increasing due to warmer temperatures. Sheriff Burkhart responded presently 243 inmates and 65 out of county for a total of 308 plus an expected increase over the weekend.
- Sheriff Burkhart requested three vehicles be declared surplus for Enterprise to sell. Originally there were four, but Brent Eaton (Prosecutor) will get one for an investigator. Also, Gary took two vehicles for surplus a utility truck and van. Commissioner Huber made a motion to declare surplus 2011 Chevy Impala VIN #127940, 2012 Chevy Silverado 1500 VIN #218252 and 2012 Chevy Silverado 1500 VIN #217926. Commissioner Armstrong seconded motion. **Motion carried 3-0.**
- Sheriff Burkhart was able to purchase through commissary a one man lift at a sale that fits in an elevator and only weighs 1,000 lbs. This will allow Dean Mullins (Maintenance) to change light bulbs in high places. This will also assist Sheriff Burkhart with light changes at the jail in high areas.

Purchase Back-up System/Court Security System

Bernie Harris requested the purchase of a back-up system/court security system. Commissioner Armstrong made a motion to authorize the purchase of the Del EMC data domain back-up systems upgrade to be paid out of IT CCD Computer Fund not to exceed \$85,196.51. Commissioner Huber seconded motion. **Motion carried 3-0.**

Senior Services First Quarterly INDOT Update

- Bob wanted to share, Senior Services will pick up four new vehicles the end of the month, which will bring the inventory up to 13.
- Bob wanted to clarify a question that was asked about the titles. With 5311 money, the vehicles go in the Commissioners names as the grant recipients for four years, until 100,000 miles and then the title is signed over to Senior Services. This is the way it works with the 5311 Grant. Senior Services carries the insurance and pays for maintenance.
- Bob Long (Senior Services) requested Commissioner Jessup's signature for First Quarterly INDOT reimbursement \$34,426 from State and \$52,356 from Federal for a total of \$86,802.
- Commissioner Huber made a motion to act as the pass-through for the first quarter reimbursement for INDOT and Federal government in the amount of \$86,802. Commissioner Armstrong seconded motion. **Motion carried 3-0.**

Health Department Updated Fee Schedule

Crystal Baker (Health Department Office Manager) presented the new fee schedule effective May 1, 2019. Commissioner Huber made a motion to approve the updated fee schedule for

the Health Department effective May 1, 2019 as recommended by the board. Commissioner Armstrong seconded motion. **Motion carried 3-0.**

Auditors Office Replace Employee

Debra Carnes (Auditor) requested to replace an employee. Commissioner Huber made a motion to allow the Auditor to replace an employee that went to work for City of Greenfield. Commissioner Armstrong seconded motion. **Motion carried 3-0.**

Commissioner Jessup recessed the Hancock Board of County Commissioners meeting at 11:02 am. To conduct business for:

Board of Directors for the Hancock County Regional Water & Sewer District

Commissioner Jessup reconvened the Hancock Board of County Commissioners meeting at 11:05 am.

The Hancock County Board of Commissioners meeting adjourned at 11:15 am

Hancock County Commissioners

Commissioner John Jessup, President

Commissioner Brad Armstrong, Vice-President

Commissioner Marc Huber

Attest: _____

Debra Carnes
Hancock County Auditor