

## Hancock County Board of Commissioner's Meeting

May 29, 2018

Commissioners met in regular session. Those present were Board of Commissioner President Brad Armstrong, Vice President John Jessup and Commissioner Marc Huber.

Deputy Auditor Anna Voorhis, Deputy Auditor Linda Jeter and Attorney Ray Richardson were present. Auditor Robin D. Lowder was absent

Hancock County Board of Commissioner's meeting began at 8:03 a.m.

### Highway Department

Hancock County Engineer Gary Pool appeared before the Board of Commissioners to discuss:

- Signatures for First Group Signs and Guardrail INDOT Center Contract - Commissioner Huber made a motion to approve the consulting contract between Hancock County and First Group Engineering for the signs and guardrail project. Commissioner Jessup seconded the motion. **Motion carried 3-0.**
- Right of Way active on Segment A at 600 West - 3 property owners disagree with appraisals, Gary will keep the Commissioners informed.
- Gas and Diesel costs rising - will continue to monitor costs.
- Glendale Connection - Cumberland area gap on county road is completed at a cost of \$4,000.
- Patching Orders - County only has one page of patching order requests.
- Bridges 49 and 50 - Gary asked for permission to begin negotiations. Commissioner Huber made a motion to allow the Highway Department to begin negotiations with Clark Dietz, SJCA and BLN for Bridges 49 and 50. Commissioner Jessup seconded the motion. **Motion carried 3-0.**
- Commissioner Huber said there was an incident at 300 North and 400 East and asked if rumble strips are to be installed at that location. Gary expressed his hope to add rumble strips to all 2-way stops in the next few years. Commissioner Armstrong noted that he has had several positive comments on these strips.

### Claims and Payroll

Commissioner Huber made a motion to approve claims and payroll. Commissioner Jessup seconded the motion. **Motion carried 3-0.**

## **Minutes**

Commissioner Jessup made a motion to approve the Commissioners' Minutes for the 5/15/18 meeting as presented. Commissioner Huber seconded the motion. **Motion carried 3-0.**

### **Maintenance Department**

Dean Mullins discussed the maintenance issues with the Commissioners. They confirmed that Concerts at the Courthouse will begin on Friday 6/1/18 and run through Friday 7/20/18. They asked Dean to block off areas around the Courthouse due to safety concerns.

### **Community Corrections**

Commissioner Armstrong asked about the hot water situation at Community Corrections Facility. Director Pat Powers stated that he called Edwards Mechanical to repair it. He confirmed with the Commissioners that he would need approval to enter into a maintenance agreement contract with Edwards Mechanical for plumbing services.

Director Pat Powers discussed the gifting of sick time to employees that have remaining vacation time. Attorney Richardson stated that he discussed this policy with Mary McCoy in Payroll and it is interpreted to read that if an employee has remaining vacation time they need to use that before they can accept sick time from other employees. Commissioners instructed Attorney Richardson to prepare a resolution for them to review and later address with the Council for clarification. Commissioner Jessup made a motion requesting a resolution to clarify the section in the Employee Handbook regarding the gifting of sick time and vacation time. Commissioner Huber seconded the motion. **Motion carried 3-0.**

Director Powers addressed the need to replace the boiler at a cost of \$19,700 stating he only has \$15,000 in that line. Commissioner Armstrong asked Director Powers to request an additional appropriation with the Council and added they will support him any way they can.

Commissioner Armstrong presented the complaints that have been received by the owner of Carol's Cornerstone Café due to the Community Corrections residents smoking outside of the facility and the public nuisance it causes. Director Powers stated that he uses these breaks as incentives/rewards for acting appropriately inside the facility. It was agreed that Director Powers would prohibit the residents from taking breaks and therefore removing their smoking privileges for 30 days. He will communicate any concerns that arise from this change with the Commissioners.

### **Jail and Recovery POD Projects**

The Commissioners discussed the need to move forward with building the new Jail. They instructed Attorney Richardson to prepare a Resolution outlining the need to continue with Jail Project. They asked that the Resolution be drafted by the June 5, 2018 meeting. They expressed the need for Council clarification on how to proceed with the Jail project, indicating that building the new Jail should be addressed first. They also discussed an alternative to the Recovery POD project which would be less expensive. Commissioner Jessup made a motion to instruct attorney Richardson to draft Resolution of need for Jail Project. Commissioner Huber seconded the motion. Motion carried **3/0**.

### **Our Brother's and Sister's Place Transitional Housing Amendment**

Josh Sipes presented an Amendment to the Service Agreement with Our Brother's and Sister's Place Transitional Housing. Commissioner Huber made a motion to introduce the Amendment to Service Agreement with Our Brother's and Sister's Place Transitional Housing for 8 additional beds beginning 7/1/18 for \$12,000 for the remainder of 2018 and another \$24,000 for the year of 2019 for a total amount of \$36,000, with the contract ending 12/31/19. Commissioner Huber made a motion to enter into the service agreement with Our Brother's and Sister's Place Transitional Housing for 8 additional beds beginning 7/1/18 and expiring 12/31/19 for a total amount of \$36,000. Commissioner Jessup seconded the motion. **Motion carried 3-0.**

### **Building and Planning Department**

Mike Dale and Scott Williams presented the 2017 Building and Planning Department Annual Report. Commissioner Huber made a motion to accept the 2017 Annual Report for the Building and Planning Department as presented. Commissioner Jessup seconded the motion. **Motion carried 3-0.**

### **Rushton & Ratliff MS-35' Half ROW and Ratliff & Rushton MS-35' Half ROW**

A representative from Coor Consulting presented two 35' Right of Ways. Commissioner Huber made a motion to accept the 35' half ROW for Rushton & Ratliff as presented. Commissioner Jessup seconded the motion. **Motion carried 3-0.** Commissioner Huber made a motion to approve the 35' half ROW for Ratliff and Rushton as presented. Commissioner Jessup seconded the motion. **Motion carried 3-0.**

### **Signatures for INDOT Pass-Thru, Resolution 2018-5-7**

Linda Hart with Senior Services introduced Bob Long as the new Executive Director at Senior Services. Ms. Hart introduced Resolution 2018-5-7 a resolution with Hancock County as pass through for US Department of Transportation Grants. Commissioner Huber made a motion to introduce Resolution 2018-5-7 a resolution making Hancock County the pass through for US Department of Transportation Grants. Commissioner Huber made a motion to approve Resolution 2018-5-7. Commissioner Jessup seconded the motion. **Motion carried 3-0.**

Linda Hart also presented Federal grant application paperwork for the Commissioners and Attorney Richardson to sign.

#### **Jim Robinson Minor Sub and Brookstone Secondary ROW's**

Phil Going with Acura Surveying presented a plat for Jim Robinson's minor sub-division. Commissioner Huber made a motion to accept the 35' half ROW for the Jim Robinson minor sub-division as presented. Commissioner Jessup seconded the motion. **Motion carried 3-0.** Mr. Going also presented a 3 lot major sub-division for Tom Carter's Brookstone Secondary plat. Commissioner Huber made a motion to accept the 50' dedicated half ROW for the Brookstone Secondary plat as presented. Commissioner Jessup seconded the motion. **Motion carried 3-0.**

#### **Amateur Radio Week Proclamation**

Bill Smith with Hancock County Radio Club presented information on the annual Amateur Radio week, which is 6/18/18 through 6/24/18 and will be held at the Saint Michael's Catholic Church at 515 Jefferson Blvd., Greenfield, IN. Commissioner Armstrong made a motion as follows: Whereas, Hancock County has licensed Amateur Radio operators who have demonstrated their value in public assistance by providing emergency radio communications ; and whereas, these Amateur Radio Operators donate these services free of charge to the County in the interest of the citizens of the County as well as the world; and whereas, these Amateur Radio Operators are on alert of any emergency, local or world-wide, and practice their communication skills during the American Radio Relay League's Field day exercise; and whereas, this year's Amateur Radio Field Day will take place 6/23/18 through 6/24/18; as now, therefore, we, Brad Armstrong, John Jessup and Mark Huber County Commissioners, of the County of Hancock hereby declare the week of 6/18/18 through 6/24/18 as Amateur Radio Week in recognition of the important emergency preparedness exercise, and call upon all citizens to pay appropriate tribute to the Amateur Radio Operators of our County. Commissioner Huber seconded the motion. **Motion carried 3-0.**

#### **EOC Out of State Travel**

John Jokantas presented two out of state travel requests for himself. He has been invited to speak at the Rave Mobile Safety User Group Meetings in Louisville, KY on 6/6/18 and in Cincinnati, OH on 6/7/18. Commissioner Jessup made a motion to approve the out of state travel requests for John Jokantas to attend the Rave Mobile Safety User Group Meetings on 6/6/18 in Louisville, KY and the Rave Mobile Safety User Group Meetings in Cincinnati, OH on 6/7/18 at no cost to the county. Commissioner Huber seconded the motion. **Motion carried 3-0.**

The Commissioners and Mr. Jokantas discussed active assailant protocol. John recommended that the Commissioners have a meeting with the Sheriff's Department, all city and town police departments within the county and the 911 Department to discuss how best to be prepared for such an incident. Attorney Richardson agreed to research the Open Door Policy to see if this type of meeting would be an exception.

**Budget Transfer \$10,000 from Unemployment Compensation to Severance Sick Pay**

Deputy Auditor Anna Voorhis presented a budget transfer for Commissioner’s approval. Commissioner Huber made a motion to transfer \$10,000 from Unemployment to Severance and Sick Pay. This will help cover a recent shortfall due to employee pay out and prevent future budget shortfalls in that line. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

The Hancock County Board of Commissioners meeting adjourned at 10:47 a.m.

Hancock County Commissioners

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Commissioner Brad Armstrong, President

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Commissioner John Jessup, Vice-President

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Commissioner Marc Huber

Attest: \_\_\_\_\_

Robin D. Lowder  
Hancock County Auditor