

## **Hancock County Board of Commissioner's Meeting**

### **May 6, 2019**

Commissioners met in regular session. Those present were Board of Commissioner's President John Jessup and Commissioner Marc Huber. Vice President Brad Armstrong was not present. County Attorney Scott Benkie, Auditor Debra Carnes and Deputy Auditor Trish George were present.

Hancock County Board of Commissioner's meeting began at 8:01 am. Commissioner Jessup called to order the May 6, 2019 Hancock County Commissioners Board meeting.

#### **Highway**

- Gary Pool (Highway Engineer) presented the 2018 Annual Operation Report for signatures. Commissioner Huber made a motion to accept the 2018 Annual Operation Report for Hancock County Highway Department as presented. Commissioner Jessup seconded the motion. **Motion carried 2-0.**
- Gary requested acceptance for Bridge 91 completion. Commissioner Huber made a motion to accept the contract and final inspection for Bridge 91 as presented. Commissioner Jessup seconded the motion. **Motion carried 2-0.**
- Gary requested acceptance for "0" Sum Supplement from United Consulting. Commissioner Huber made a motion to accept the Supplemental Agreement No. 1 for County Road 600 W Improvements Segment D it's a "0" sum supplement. Commissioner Jessup seconded the motion. **Motion carried 2-0.**
- Bridge 57 preparing to work on design and reconstruction. Need the Attorney to set up Executive Session with for this.
- Interns should start on June 10<sup>th</sup> to help with permits and traffic.
- Portalon Plains Study will continue
- Mr. Delencamp (from August 2016 meeting) would like us to commit to fixing a driveway drain pipe. He wanted us to buy ROW. An agreement was made between Mr. Delencamp and Commissioner Armstrong for ROW to be dedicated to fix it.

#### **Claims & Payroll**

Commissioner Huber made a motion to approve claims and payroll as presented. Commissioner Jessup seconded the motion. **Motion carried 2-0.**

#### **Commissioner Minutes**

Commissioner Huber made a motion to approve Commissioners' Minutes for 4/30/19 as presented. Commissioner Jessup seconded the motion. **Motion carried 2-0.**

#### **Update RQAW Jail Project**

- Dustin Fry (RQAW) updated Commissioners on the jail design progress.

- Dustin pushing civil side to complete the drive design, so it will match up with the timeline on the plat so this can be put out to bid soon.
- Commissioner Huber made a motion to select Garmong Construction Services to be our construction manager for the jail project and allow council to work with Dustin and Garmong on the contract contingent on the fee negotiations. Commissioner Jessup seconded the motion. **Motion carried 2-0.**

#### **Senior Services**

Bob Long (Senior Services) requested signatures for INDOT contract. Commissioner Huber made a motion to be the pass-through for INDOT contract voucher for Hancock County Senior Services in the amount of \$115,200 replacing contract from last year. Commissioner Jessup seconded the motion. **Motion carried 2-0.**

#### **Riley Festival**

Dan Riley requested to use the courthouse lawn, sidewalks, courthouse and the Annex building for the Riley Festival October 2 through October 6<sup>th</sup>. Commissioner Huber made a motion to allow the Riley Festival & Parade of Flowers to use the Courthouse lawn, sidewalks, courthouse and the Annex building October 2 through October 6<sup>th</sup> for the Riley Festival. Commissioner Jessup seconded the motion. **Motion carried 2-0.**

#### **Planning and Building Department**

- Adam Zaklikowski (Planning Administrator for Fortville) notified Commissioners the Fortville Town Council directed town staff to investigate the procedure for the formation of a Fortville BZA and a Fortville Planning Commission. A letter was sent to County APC Director notifying him of the intent to withdraw from the County Planning Commission by December 31, 2019. The Fortville Planning Commission received a favorable recommendation from the County Planning Commission.
- Commissioner Huber made a motion to introduce Ordinance 2019-5A, it's an ordinance amending the Hancock County Area Wide Zoning Appeals and Establishment of a Fortville Division of Hancock Area Board of Zoning Appeals that would take effect July 1<sup>st</sup> of 2019.
- Commissioner Jessup moved to suspend the rule and adopt on day of introduction. Commissioner Huber seconded the motion. **Motion carried 2-0.**
- Commissioner Huber made a motion to adopt Ordinance 2019-5A. Commissioner Jessup seconded the motion. **Motion carried 2-0.**
- Commissioner Huber made a motion to accept the Interlocal Agreement between the town of Fortville and Hancock County, allowing them to have their own Planning Commission and BZA as of January 1, 2020. Commissioner Jessup seconded the motion. **Motion carried 2-0.**
- Commissioner Huber made a motion to accept the amended Memorandum of Understanding between the town of Fortville, Hancock County, Area Planning

Commission, Hancock County Board of Commissioners basically stating that January 1, 2020, Fortville will determine their own planning and zoning standards and not be held by the counties. Commissioner Jessup seconded the motion. **Motion carried 2-0.**

- Mike Dale (Building & Planning) presented Commissioners with the 2018 Annual Report. Commissioner Huber made a motion to accept the 2018 Annual Report for Hancock County Planning & Building Department. Commissioner Jessup seconded the motion. **Motion carried 2-0.**

#### **Fortville-Vernon Township Public Library Updates**

- Reintroduction as the new Director Kirsten Edwards and presented library updates.
- Building improvements as follows; parking lot, LED light install (interior/exterior), duct and vent cleaning, flooring project, cubicle installation and sidewalk square replacement, service desk and exterior painting.
- Branding and marketing improvements; new website, marketing through towns, Fortville Action Inc., Chamber and community group, new logo.
- Increased community outreach, programming, networking and collaboration.
- Improved staff procedures and policies.
- Grants
- Evergreen
- Strategic planning
- Commissioners Huber and Jessup expressed appreciation for Kirsten's hard work with Fortville-Vernon Township Public Library.

#### **George Mattox 2<sup>nd</sup> Minor Sub Dedicate 35' Half ROW**

Bill Evans (H. Gibson Surveying) requesting a dedication for George Mattox 2<sup>nd</sup> Minor Subdivision for 35' half ROW located on 700 North. Commissioner Huber made a motion to accept the 35' half ROW for the George Mattox 2<sup>nd</sup> Minor Subdivision. Commissioner Jessup seconded the motion. **Motion carried 2-0.**

#### **Out of State Travel/Replacement Employee**

- John Jokantas (Director E-911) requested approval for out of state travel for himself and Lacey Ogden from 8/9/19 through 8/14/2019 to the National Center for Missing and Exploited Children's Certification (APCO 2019 Conference) (\$1,692.98 each). Commissioner Huber made a motion to allow out of state travel for John Jokantas and Lacey Ogden to the National Center for Missing and Exploited Children's Certification the APCO 2019 Conference (\$1,692.98 each). Commissioner Jessup seconded the motion. **Motion carried 2-0.**
- John requested to replace an employee. Commissioner Huber made a motion to allow to replace an employee. Commissioner Jessup seconded the motion. **Motion carried 2-0.**

- John requested to replace some 50" TV's at \$300 each (up to \$1,000). Commissioner Huber made a motion to allow E911 Service to replace a couple TV's with mounts in an amount not to exceed \$1000 out of CCD. Commissioner Jessup seconded the motion. **Motion carried 2-0.**

**The Hancock County Board of Commissioners meeting adjourned at 9:30 am**

## **Hancock County Commissioners**

\_\_\_\_\_  
Commissioner John Jessup, President

\_\_\_\_\_ Absent \_\_\_\_\_  
Commissioner Brad Armstrong, Vice-President

\_\_\_\_\_  
Commissioner Marc Huber

Attest: \_\_\_\_\_  
Debra Carnes  
Hancock County Auditor